**June 25, 2024**

In Attendance at the 9:00 a.m. Meeting

**Supervisors Attending** **in person:** Charles Lipscomb, Chairman; Don Stephens, Treasurer; Mary King, Secretary; Joe Casto

**Others Attending:**  Hallie Roach, AS; Anthony Winters, CS; Dennis Brumfield, CPA

**Others Attending by phone:** Jeremy Grant, Mike Wolpert, Kim Fisher, WVCA; Julie Simmons, WVACD

Call to Order:

Chairman Lipscomb called the meeting to order at 9:00 a.m. at the USDA office in Point Pleasant, WV.

Adopt Agenda / Approve Minutes

**Casto moved to adopt the agenda as presented, second by Stephens. Motion Passed.**

**On a King/Casto motion the May minutes were approved. Motion Passed.**

Financial Reports

**General Fund and CDO Funds** for May 2024 were reviewed by supervisors as presented. Dennis Brumfield reviewed the report with supervisors reading balances, income, and expenses for both General and Grant funds. The report will be filed for audit.

**Financial Transactions Report:** **On a** **Stephens/Casto motion the Financial Reports were accepted and will be filed for audit with the May transactions approved. Motion Passed.**

**Co-Administered Fund Report:** Supervisors were provided with a copy of the funds cash balance report from WVCA District Fiscal Operations. Fund balances were reviewed. The board accepted the report to be filed for audit. **Casto/King moved to accept the**

**Co-Administered Fund Report and file for audit. Motion Passed.**

**Treasurer’s Report:** Don Stephens provided a report for supervisors to review. **On a Stephens/Casto motion payroll was approved for $2,378.61. Motion Passed.**

Partnership Reports

WVCA Written Report - Kim Fisher, Area Director

Kim Fisher provided a written report to the board members.

Heather Duncan, WVACD, Executive Director

Heather Duncan provided a written report to the board members.

Jordan Roush, NRCS

No report submitted

Julie Simmons, WVACD

Julie Simmons updated the board with outreach that she done and let the board know that she would help with the Annual Plan.

Programs

Operation, Maintenance & Repair

No report submitted

Joe Casto updated the board with his mowing of Mill Creek Site 13 and the update on Poca 28.

CORRESPONDENCE

Elk Conservation District Picnic Invite

CO-ADMINISTERED COST SHARE PROGRAMS

1. Agriculture Enhancement Program (AgEP)

Chairman Charles Lipscomb excused himself from the meeting due to pending payment approval. Stephens took control of meeting during the AgEP approval of payments.

**Casto/King moved to approve the following AgEP payments. Motion Passed.**

Approval of Payments

Lime

Rockford Holmes - $2,416.68

Vernon Clemans - $485.80

Cheryl Johnson - $937.50

Anthony Fowler - $280.00

Invasive Species

Beverly Randolph - $80.00 (pending paperwork)

Gilbert Smith II - $875.00

Jason Ferrari - $500.00

Cheryl Johnson - $1,447.60

Beverly Randolph - $80.00

Water System

Christopher Wiseman - $3,444.00

Joe Supple - $2,075.00

William Morgan - $2,102.00

Conrad McCoy - $1,200.00

John David Johnson - $2,710.00

Dale Stone - $2790.40

Heavy Use

Patrick Boggess - $1000.00

Jason Ferrari - $750.00

Connie Wright - $750.00

Charles Lipscomb - $1,000.00

Division Fence

Judith Grady - $450.00

Conrad McCoy- $1,200.00

Exclusion Fence

Joe Supple - $2,925.00

Pollinator

Thomas Kirk - $200.00

1. **Casto/King moved to approve the listed AgEP cancellations. Motion Passed.**

Exclusion Fence

Adam Absten

Henderson Dairy Farm

Frost Seeding

Trenton Cain

Heavy Use

Debra Sayre

David Dewees

Donald Hussell

George Hoffman

Delton Huffman

Invasive Species

Robbie Cobb

Lime

Tim Witt

Mark Witt

Harold Witt

John Starcher

Erik Grimm

Cathy Varian

Jason Kessell

Roger Hayes

Thomas Hancock

Pasture Division Fence

Denver Casto

Don Barr

Rosella Call

Adam Absten

Pollination

Bradley Clutter

Water System

Andrea Casto

Rosella Call

Zackary Davis

1. Anthony Winters provided an update on FY24 AgEP as well as informing the board of his progress on the FY25 AgEP applications.
2. **King/Casto moved to approve the Septic Payment for Mark Davis - $5,000.00. Motion Passed.**

Old Business

Putnam County Solid Waste Authority Representative was discussed and may have a representative later.

**Stephens/Casto moved to approve the draft copy of the WVCA Annual Plan of Work. Motion Passed.**

New Business

**Grant/King moved to approve an ad in the Mason County Fair catalog for $50.00. Motion Passed.**

Supervisor Reports

Casto invited everyone to his Critter Dinner on July 13, 2024.

Stephens reported on the Little Kanawha RC&D.

Lipscomb reported on the West Area Meeting on July 11, 2024, and that he would be unable to attend and Stephens is going in his place.

The meeting was adjourned at 11:50 A.M.

Minutes recorded by: Approved by:

Hallie Roach

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Mary King, Secretary