

Southern Conservation District  
Board Meeting Minutes  
June 13<sup>th</sup>, 2024  
10:00 AM

Open & Welcome

SCD Chair, Randall Patton

Prayer & Pledge

Those in attendance:

Members of the board; Ron Testerman, Ed Hendrick, Curtis Murphy, Bill Harris, Randall Patton, Randy Prince, Fred Halsey, Alvin Marchant.

SCD/WVCA Staff; Marty Walker-Owen, Dave Parkulo, Braden Snyder

WVCA; Jeremy Salyer

NRCS; Katy McBride, Hanna Thacker, Matt Davidson, Ruby Daniel, Beth Villers (WVSU), Jon Bourdon

Southern Conservation District Operations & Business

Approval of May Board Meeting Minutes

SCD/Marty Walker-Owen

John Farrell moved to approve the May board meeting minutes as presented, Bill Harris seconded, motion carried.

Approval of May Committee Meeting Minutes/Special Board Meeting Minutes

Ed Hendrick moved to approve the minutes as presented, Randy Prince seconded, motion carried.

Review/Approval of District Financial Reports

SCD/Marty Walker-Owen

*District Operating Account*

*District Building Account*

*Supervisor Travel & Per Diem Account*

*CDO Account*

*District Reserve Account*

Randy Prince moved to approve the district financial reports as presented, Ed Hendrick seconded, motion carried.

Review/Approval of Accounts Receivable/Aging Summary

SCD/Dave Parkulo

Bill Harris moved to approve

WVCA/SCD District Administration Report

Marty Walker-Owen, WVCA

- SCD Office Updates

Marty reported on the ongoing AgEP sign ups taking place at the office and her work on finalizing the fiscal year.

- Review/Approval of Co-administered WVCA Financial reports  
Bill Harris moved to approve, Randy Prince seconded, motion carried.
- Approval of Plan of Work FY 25  
Marty Walker-Owen reported on the recent discussion and review of the SCD FY25 Plan of Work for submission to the agency and WVACD.  
Curtis Murphy moved to approve the plan of work as presented, Randy Prince seconded, motion carried.
- Approval of SCD Travel Per Diem Policy Revisions  
Ed Hendrick moved to amend #12 language to “lunch” instead of breakfast and approve policy revisions as discussed, Randy Prince seconded.
- Approval of signed FY25 Raleigh County Commission agreement  
Marty Walker-Owen reported she had received the signed copy of the Raleigh County Commission Agreement and needed approval to accept the agreement as well as signature so she could return to the commission.  
Bill Harris moved to approve, Randy Prince seconded, motion carried.
- Raleigh Co Solid Waste Authority Reappointment of John Wooton  
Marty Walker-Owen noted her receipt of a reappointment letter for John Wooton on the Solid Waste Authority Board for Raleigh County  
Randy Prince moved to approve the re-appointment of John Wooton to SWA board

#### Conservation Technician Supervisor Report

Dave Parkulo, SCD

#### District Work Project Updates

Dave Parkulo provided a report on his recent work for the OMR mowing and channel cutting both inside and outside of the SCD. He noted the recent equipment rentals and reported on dam herbicide projects as well as farm projects throughout the district including pond cleanouts, lime deliveries scheduled.

He noted a discussion with Mercer County Commission recently regarding the financial expenses of the crew for the channels in Mercer County.

#### Conservation Specialist Report

Braden Snyder, WVCA

Braden Snyder provided an overview of his written report with the board.

- AgEP Updates  
He noted that the FY24 program is completed. He gave an update on the FY 24 overview of completions and cancelations as well as applications received thus far. Braden provided an overview of his written report.
- 319 Program Updates  
He noted he has provided John Hawkins septic repair and Tom Sears pumping and repair paperwork to Marty for processing.

#### WVCA, NRCS & SCD Updates/Approvals



District Conservationist

Katy McBride, NRCS

Katy McBride provided an overview of her written report with the board. She noted a recent meeting discussing the land judging and homesite evaluation state contest attendance.

- John Henry Days, Talcott July 12<sup>th</sup>-15<sup>th</sup>

Katy noted that NRCS will be attending the John Henry Days with an informational booth and she has talked with Marty about obtaining some items to have available to promote the district with literature provided.

Jon Bourdon, State Conservationist of West Virginia reported he was traveling the state visiting the conservation district supervisors and staff looking to see how NRCS can improve.

Hanna Thacker Upper Guyandotte

She reported that the SCD is listed as a concurring party as an endorsing partner on the current programmatic agreement.

Bill Harris moved to approve the signature of the programmatic agreement for Upper Guyandotte on behalf of the Conservation District, John Farrel seconded, motion carried.

She reported she will be meeting with the Wyoming County commission and invited Fred Halsey to attend if he wished.

Watershed Manager South Report

Jacob Lavender, WVCA

Area Operations Manager Report

Jeremy Salyer, WVCA

Jeremy Salyer noted as we are coming up on the closing of FY24 CDO budget report of actual expense versus projected expense that Marty will be working on.

#### Supervisor Reports/Approvals

WVACD Elections

Randall Patton

Randall Patton reported that the association has elections coming up and brought forth the discussion amongst members of the board about recommending current members for Chair.

Randall Patton entertained a vote for Terry Hudson for Chair.

7 votes for Terry Hudson, 1 vote for John Pitsenbarger

#### SCD Officer Elections: Chair, Vice-Chair, Secretary, Treasurer

Randall Patton directed to Ron Testerman and Ed Hendrick as the nomination committee.

Ed Hendrick nominated the current sitting chair, Randall Patton for another term as Chairman. He opened the floor for nominations. None were received.

Bill Harris moved to close the nominations on the floor, Ed Hendrick seconded.

Ron Testerman nominated the current sitting vice-chair, Bill Harris for another term as Vice-Chair and opened the floor for nominations.

Fred Halsey nominated Ed Hendrick for Vice-Chair. Ed Hendrick declined.

John Farrel moved to close the nominations on the floor.

Fred Halsey resigned from the secretary's office and stated his resignation is due to health complications and poor attendance.

Bill Harris nominated John Farrell as Secretary, John Farrell declined.

Ron Testerman nominated Ed Hendrick for Secretary.

Randy Prince moved to close nominations

Ed Hendrick nominated Curtis Murphy as sitting Treasurer for another term as Treasurer.

Randy Prince moved to close nominations.

#### Visitors

WVACD Updates

Heather Duncan, WVACD

Heather Duncan joined the call and noted the July quarterly meeting is coming up. She will email a copy of her report out to Marty.

Ron Testerman and Bill Harris WVACD representatives have agreed to continue to remain the WVACD representatives for the upcoming year.

#### Public Comments

*WV STATE FAIR*

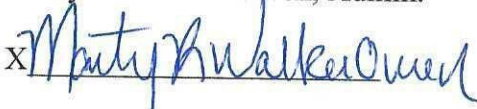
*Closing Remarks & Meeting Reminders:*

Monthly Committee Meetings June 26<sup>th</sup> 10:00 AM (*last Wednesday of month*)

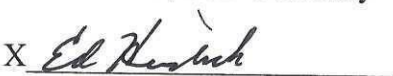
Randy Prince moved to adjourn, Ed Hendrick seconded. Meeting adjourned 11:50 AM

Respectfully submitted:

Marty R. Walker-Owen, Admin.

X 

Ed Hendrick, SCD Secretary

X 

Randall Patton, SCD Chairman

X 