



MINUTES

Western Conservation District Board Meeting

July 18, 2024

In Attendance at the 9:00 a.m. Meeting

Supervisors Attending in person: Charles Lipscomb, Chairman; Don Stephens, Treasurer; Mike Wolpert

Others Attending: Hallie Roach, AS; Anthony Winters, CS; Dennis Brumfield, CPA; Jordan Roush, NRCS

Others Attending by phone: Joe Casto

Call to Order:

Chairman Lipscomb called the meeting to order at 9:09 a.m. at the USDA office in Point Pleasant, WV.

Adopt Agenda / Approve Minutes

Stephens moved to adopt the agenda as presented, second by Wolpert. Motion Passed.

On a Wolpert/Stephens motion the June minutes were approved. Motion Passed.

Financial Reports

General Fund and CDO Funds for June 2024 were reviewed by supervisors as presented. Dennis Brumfield reviewed the report with supervisors reading balances, income, and expenses for both General and Grant funds. The report will be filed for audit.

Financial Transactions Report: On a Wolpert/Stephens motion the Financial Reports were accepted and will be filed for audit with the June transactions approved. Motion Passed.

Co-Administered Fund Report: Supervisors were provided with a copy of the funds cash balance report from WVCA District Fiscal Operations. Fund balances were reviewed. The board accepted the report to be filed for audit. **Stephens/Wolpert moved to accept the Co-Administered Fund Report and file for audit. Motion Passed.**

Treasurer's Report: Don Stephens provided a report for supervisors to review. **On a Wolpert/Casto motion payroll was approved for \$2,043.70. Motion Passed.**

Partnership Reports

Heather Duncan, WVACD, Executive Director
Heather Duncan provided a written report to the board members.

Jordan Roush, NRCS



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Jordan Roush provided updates with the board about NRCS. Lipscomb is interested in a Grant Outreach with the NRCS. It will be discussed at the August meeting.

Programs

Operation, Maintenance & Repair

Jacob Lavender sent an email to let the Board know that the Dams have been mowed and Southern Conservation District will be sending an invoice.

CORRESPONDENCE

Thank you cards from Conservation Camp, Northern Panhandle Newsletter, Thank you from Ravenswood Grassland Team

CO-ADMINISTERED COST SHARE PROGRAMS

A. Agriculture Enhancement Program (AgEP)

Anthony Winters went over the applications for AgEP Signups. **Stephens/Wolpert moved to allocate \$100,000.00 for the AgEP for FY25. Motion Passed.**

Wolpert/Stephens moved to make the contract approvals for the \$100,000.00 allocation based on the percentages that the board has set. Motion Passed.

B. Cherry Fork

Winters reviewed with the Board updates from Cherry Fork.

Old Business

Wolpert/Stephens moved that Ed Conner will be a Putnam County Solid Waste Authority Representative. Motion Passed.

Stephens/Casto moved to approve the WVCA Annual Plan of Work. Motion Passed.

New Business

Stephens/Wolpert moved to approve LOR 16181 FY25 O&M Allocation \$21,385.00. Motion Passed.

Casto/Wolpert moved to approve the CDO Expense Report. Motion Passed.

Conservation Farm Tour was discussed, and the date is August 14, at 10:00 a.m. at the farm.



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Supervisor Reports

Lipscomb discussed that a Special Meeting will be called if they hear of any concerns about the AgEP Drought Program.

Lipscomb also reported on the Quarterly Meeting and the following committees he went to: State Fair, Foundation Committee, Legislative Committee, Election of new Officers, Natural Resource Committee, Grazing Land Steering Committee, and Appalachian Grazing Conference.

Stephens reported on the Educational Committee.

Minutes recorded by:
Hallie Roach

Approved by:

Mary King, Secretary