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Greenbrier Valley Conservation District

August 15, 2024, 7:00pm Regular Board Meeting, Approved Minutes

The Greenbrier Valley Conservation District Board of Supervisors convened on August 15, 2024, at 7:00pm in the conference room of the Lewisburg USDA service center.

Those Present:

Supervisors:

Gary W. Sawyers, Chairman Gary Truex Donald McNeel Timothy VanReenen Carolyn Miller Avery Atkins (Virtual)

Others:

Barrett Level, GVCD (Virtual) Scarlett Dunn, WVCA Jason Nicolai, WVCA Morgan Dial, WVCA Dorian Perez, NRCS Wanda Smith, NRCS (Virtual) Angela Feamster-Sawyers, WVCA

Chairman Sawyers called the meeting to order at 7:00pm and welcomed everyone.

Approval of Minutes

Timothy VanReenen moved to approve the minutes of the July 18, 2024, regular board meeting with the correction of a few clerical errors. Donald McNeel seconded; motion carried.

Administrative Specialist Report

Angela Sawyers reported on behalf of Area Director Jeremy Salyer that the Governor's office will reimburse funds for the AgEP exigency program; there will be an agreement to sign, but it is not ready yet. She also presented the board of supervisors with a few computer purchasing options that were recommended by WVCA's IT staff.

Guests

No guests were present.

Cooperating Agency Reports

- NRCS Wanda Smith reviewed the highlights of her report which is attached. Dorian Perez presented the board with a report, which is attached. In addition, Dorian spoke about a GS11 position that was posted for an area resource conservationist.
- FSA -nothing to report.
- Forestry nothing to report.
- WVCA nothing to report.

Committee Reports

Finance Committee

• Financial Reports

Gary Truex moved on behalf of the committee to pay the bills, per payables list. Timothy VanReenen seconded; motion carried.

Following the review of the financial reports, Gary Truex moved on behalf of the committee to accept the general and CDO funds report, and file for audit. Carolyn Miller seconded; motion carried.

Following the review of the financial reports, Gary Truex moved on behalf of the committee to accept the WVCA restricted funds report, and file for audit. Donald McNeel seconded; motion carried.

Agricultural Enhancement Program Committee

Timothy VanReenen moved on behalf of the committee to send the following LOR:

LOR ID: 16188 <u>Purpose</u>: FY25 AgEP Allotment <u>Amount</u>: \$89,000 A<u>GR</u>: 1496-00-GVCD

Gary Truex seconded; motion carried.

In addition, Timothy VanReenen reviewed the following breakdown:

FY25 Applications -	\$108,774.35
FY25 AgEP Allocation to GVCD -	- \$89,000.00
Initial Unfunded -	\$19,774.35

Recommended Hedge -

\$6,060.05 <u>+ \$5,000 from reallocation of WVACD dues funds</u> = \$11,060.05 <u>+ \$89,000.00</u> = Total Funds for Allocation - \$100,060.05

Remaining Unfunded - \$8,714.30

Following review, Timothy VanReenen moved on behalf of the committee to hedge the \$11,060.05 for a total of \$100,060.05 for the year. Carolyn Miller seconded; motion carried

Timothy VanReenen moved on behalf of the committee to approve the FY25 AgEP contracts for \$100,060.05 pending release of state funds. Carolyn Miller seconded; motion carried (see attached for a list of approved contracts for FY25).

Following review and discussion, Timothy VanReenen moved on behalf of the committee to send the memorandum addressing GVCD's recommendation for the AgEP allocation formula. Avery Atkins seconded; motion carried.

Grassland Committee

Gary Truex moved on behalf of the committee to approve the following outstanding grassland farmers:

- o Greystone Ranch Thomas and Kellie Cook Pocahontas County
- 0 Mothes Farms Robert and Kurt Mothes Greenbrier County
- o Groves Farm Carol Groves and Zachariah McFall Monroe County

Timothy VanReenen seconded; motion carried.

Building/Equipment Committee

The board of supervisors reviewed the equipment coordinator's monthly equipment report for July 2024, which is attached.

Education Outreach/Events Committee

Carolyn Miller reported that everything was in progress for the 2024 Legislative & awards banquet to be held on September 26, 2024.

Watershed

Nothing to report.

319 Committee

• Payment Approval

Donald McNeel moved on behalf of the committee to approve the following payment:

<u>Second Creek VI:</u>

SGS- Water Quality Monitoring for the amount \$333.10
 Gary Truex seconded; motion carried.

Donald McNeel moved on behalf of the committee to approve the following payment:

- Spring Creek II:
 - Reimbursement of \$449.50 (State Funds) to GVCD for the payment of Rem Perkin's 14 soil samples.

Timothy VanReenen seconded; motion carried.

Donald McNeel moved on behalf of the committee to approve the following payment:

- Indian Creek III:
 - Reimbursement of \$92.99 (Federal Funds) to GVCD for the payment of Septic System Replacement Mailers that were sent out from the Greenville and Forest Hill Post Office.

Timothy VanReenen seconded; motion carried.

Following some discussion, Donald McNeel moved on behalf of the committee to delegate authority to Gary Truex and Gary Sawyers for the approval of payment or contract cancellation for Makayla Scott's septic system replacement and pumping. Avery Atkins seconded; motion carried.

Other Business

Replacement Computer for District Staff

Timothy VanReenen moved to approve a computer purchase for the district's grassland technician for an amount not exceeding \$1,000.00. Avery Atkins seconded; motion carried.

State Conservation Farm Tour

Timothy VanReenen moved to approve a \$150.00 porta-potty rental from J&L Sanitary Services for the Furrow Family Farm during the state conservation tour. Avery Atkins seconded; motion carried.

<u>Water Tank</u>

• The water tank at the GVCD equipment building is not being used and is taking up space where equipment could be stored. The intent is to sell it to a farmer who is in need of a tank to water their cattle.

Gary Truex moved on behalf of the committee to sell the water tank for \$200.00 to a livestock owner in need of one, based on the GVCD AgEP exigency program standards. Timothy VanReenen seconded; motion carried.

Chairman Sawyers reviewed the following dates to remember:

- August 8-17, 2024, WV State Fair
- September 11, 2024, GVCD Committee Meeting: 9:00am
- September 19, 2024, GVCD Regular Board Meeting: 7:00pm
- September 26, 2024, GVCD Legislative & Awards Banquet

With no further business, Chairman Sawyers adjourned the meeting at 8:00 p.m.

Respectfully Submitted,

Day Secret

Gary Sawyers Chairman

Sary A. Shuref

Gary Truex Secretary/ Treasurer

GS/GT/as

Greenbrier Valley Conservation District Greenbrier Valley Work Unit Union DC Report 8/15/2024

Follow Ups from Previous Meetings

Cultural Resources:

- I have received 1 certified CRR since last meeting.
- Monroe still has 3 FY2022 contract participants waiting for field visits prior to approval to proceed with implementation. 1 Monroe FY2024 contract has been added to the list that need site visits. This makes 4 total waiting on site visits for CRR.

Engineering backlog:

- A NRCS WV Engineering Assistance Request/Tracker is now in service.
- Union staff are working on several engineering designs in house, with some survey or component assistance from Area Engineering staff.
- The expectation is that designs will be completed within one year of contract obligation. (Policy set by State Conservationist Jon Bourdon.)

Financial Assistance Programs

Active Contracts

- 187 Active contracts in Union (\$5,543,762.27 treating 24,497.0 acres)
- 34 of the 187 Active contracts in Monroe are FY2024 contracts (\$1,295,590.00 treating 4,797.4 acres)

Contract Management -

- 3 practices were certified and paid in the last month for a value of \$6,153.57.
- These 3 paid practices were comprised of 324.5 acres in polygon/acreage practices.
- Conservation Stewardship Program (CSP) contracts (except CSP-Grassland Conservation Initiative) are receiving the same \$4000.00 Minimum Payment as new PY2024 contracts. This applies to PY 2020, 2021, 2022, and 2023 contracts. Modifications are being mailed out by the State Office, and are returned to the responsible DC.
- I have received several requests for a waiver to the requirement to install a practice within 12 months of contract obligation on 2023 EQIP and AMA contracts.
- Contract Reviews have been completed on all active contracts. We are now moving forward with actions outlined in those contract reviews.

Working Applications -

- 5 ACEP-ALE applications (contracts with the Monroe County Farmland Protection Board for not-yet closed Easements) = NRCS portion of protecting farmland in Monroe County (\$869,412.00).
- No CSP-GCI applications to date in Monroe.

Greenbrier Valley Conservation District Greenbrier Valley Work Unit Union DC Report

8/15/2024

Expiring Contracts

- Monroe: 10 EQIP contracts were set to expire 12/31/2024.
- 6 of these expiring contracts have been completed or extended.
- 1 of these expiring contracts has been sent up for termination.
- 3 of those 10 expiring contracts have been modified but the modification has not yet been approved.

Cancellations

- Union: Received 2 cancellation request letters in recent months.
- One is a High Tunnel contract, cites change in operation.
- 2nd is on a Forestry contract, cites major health issues. Has been paid for completed work. Action on cancellation request will be forthcoming soon.

Upcoming Deadlines -

- CSP PY2025 Application Deadline 8/16/2024.
- EQIP & AMA PY2025 Application Deadline 9/13/2024.
- CSP-GCI (Grassland Conservation Initiative) has been announced, and operators of farms with eligible base acreages have been mailed letters by NHQ. Application deadline is 9/1/2024, and preapproved applications must be obligated by 9/27/2024.

Office Administration

News and Events

- WVDA has asked us to reach out to dairy farms throughout the state to encourage them to sign up for an energy audit through NRCS. WVDA may also have some funding to help supplement NRCS payments for implementation (more to come on that later). Letters have been sent to our dairies.
- Deadline to apply for FY2025 Conservation Stewardship Program (CSP) set as August 16, 2024.
- Deadline to apply for FY2025 Environmental Quality Incentive Program (EQIP) and Agricultural Management Assistance (AMA) set as September 13, 2024.

Field Office Priorities

- Refer to deadlines above
- Contract Management
- Ongoing engineering design work
- Ongoing field inspection and certification work, including CSP PY2024 certifications
- CREP work with FSA

Greenbrier Valley Conservation District Greenbrier Valley Work Unit Union DC Report

8/15/2024

Staffing Updates

2

- Contracted Program Assistant opening interviews have been conducted.
- A selection has been made for a Natural Resources Conservationist position at Union.
- Soil Conservationist Anthony Panek will be retiring this fiscal year.

Upcoming events:

- NRCS Chief Terry J. Cosby will visit WV NRCS August 26-27, 2024
- NRCS Quality Assurance Review (QAR) for Buckeye, Lewisburg, and Union scheduled for September 16-19, 2024.

Any questions may be directed to the undersigned at <u>wanda.smith@usda.gov</u> or (304) 772-3006 ext. 115 (office) or (304) 216-9353 (mobile).

WANDA SMITH Digitally signed by WANDA SMITH Date: 2024.08.15 16:25:20 -04'00'

District Conservationist

Distribution:

Jon Bourdon, State Conservationist (STC) Brandon Duckworth, Assistant State Conservationist – Field Operations (ASTC-FO), South Area Burton "Matt" Murphy, Area Resource Conservationist (ARC), South Area Julie Stutler, NRCS Outreach Coordinator Greenbrier Valley Conservation District Board of Supervisors (c/o Angela Feamster-Sawyers) Dorian Perez, GV North District Conservationist NRCS Field Office Staff: Union Service Center

Greenbrier Valley North Work Unit: DC Report Greenbrier Valley Conservation District

8/15/2024

Gu	ests				
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Cu	Itural Resources				
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-	Pocahontas:	Open:		Approved:	8
En:	dangered Species 3 stream jobs have been cleared to wo compliance.	ork. NRCS	must pro	vide updates to FWS o	during install to assure
•	Greenbrier:	Open:		Approved:	
•	Pocahontas:	Open:	1	Approved:	3
En;	gineering Backlog Jess has developed a priority worklist s receive their design. The priority is FSA with the oldest and moving forward.				
•	Greenbrier:	Open:	22	Approved:	4
-	Pocahontas:	Open:	18	Approved:	0
Fir	nancial Assistance Programs				
Со	ntract Management –				
•	Current Fiscal Year				
	 306 practices were certified a 	nd paid f	or a value	e of \$469,833.30.	
•	For 1 st Quarter: 173,927.4				
•	For 2 nd Quarter: 90,559.0				
	For 3 rd Quarter: 80,369.5				
•	For 4 th Quarter: 124,976.8	32			

Greenbrier Valley North Work Unit: DC Report Greenbrier Valley Conservation District

8/15/2024

Payments by Practice Type

- o Area Practice (i.e., grazing plans, heavy use pads): 54.5 Acres and 27,334 square feet for 72,922.18.
- Linear Practices (i.e., fencing, pipeline): 9,652.0 feet for 26,286.08.
- o Point Practices: 2 Wells, 1 Pumps, and 9 Troughs for \$10,850.87. 1 CEMA for 2,156.79

Off Schedule Contract Items (Contract in Violation). CPA-153 Agreements Covering Non-Compliance with potential for contract termination.

- 2021 Contract Items: 15
- 2022 Contract Items: 105
- 2023 Contract Items: 311

Expiring Contracts

- Greenbrier: 10
- Pocahontas: 4

Office Administration

Field Office Priorities

Enter the Field Office priorities of work for the next month/quarter.

Upcoming Events

Outreach Events or Outreach Ideas.

Special Projects

Enter the Project Details.

Staffing Updates

NRCS Staff Member.

Questions for the Board Supervisors

Questions from the Board Supervisors

Any questions may be directed to the undersigned at enter email address. or enter office phone number.

District Conservationist

Greenbrier Valley North Work Unit: DC Report Greenbrier Valley Conservation District

8/15/2024

Distribution:

- Enter name., State Conservationist (STC)
- Enter name., Assistant State Conservationist Field Operations (ASTC-FO)
- Enter name., Area Resource Conservationist (ARC)
- Entername., NRCS Outreach Coordinator
- Conservation District. Board of Supervisors (c/o District Administrator.)
- Wanda Smith, Monroe District Conservationist
- NRCS Field Office Staff: Enter counties. Service Centers

Greenbrier Valley Conservation District Monthly Equipment Report

	Month/Year				
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Smith's Towing and Auto PO Box 132 Alderson, WV 24910 304-445-7611 smithstowing_71@yahoo.com smithstowingservices.com



BILL TO Greenbrier Valley Conservation District 179 Northridge Dr. Lewisburg, 24901 24901

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
9027	07/11/2024	\$1,230.00	07/11/2024	Due on receipt	

VEHICLE/UNIT NUMBER

grasshopper spreader

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT		
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	Tire Mount		2	50.00	100.00T		
	Tire Disposal Fee		2	25.00	50.00		
asawyers@wvca.u			SUBTOTAL				
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DRIVER ATTESTS BY SIGNATURE THAT NO HAZARDOUS WASTES ARE WITHIN LOAD

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Greenbrier Valley Conservation District (GVCD) Agricultural Enhancement Program (AgEP) FY25 Allocation Recommendation

Subject: Recommended GVCD AgEP Allocation – FY25

Name	Cost Share	County
Lime		
Mitchell, Tom	\$2,760.00	MON
McNeel, Donald E.	\$2,295.00	POC
Wills, Roger Dale	\$1,138.50	GBR
Boothe, O.L.	\$2,529.00	MON
Long, Charlie	\$2,220.00	GBR
Hefner, Chad	\$1,215.00	GBR
Nichols, Richard	\$1,330.50	MON
Neel, Adam	\$519.00	MON
Cook, Thomas	\$2,157.00	POC
Jarrett, Matt	\$1,152.00	GBR
Holwick, Jann	\$732.00	GBR
Tomlinson, John	\$1,212.75	GBR
Wade, Tim	\$459.00	POC
Dixon, Marvin	\$448.50	MON
Tiller, Laura Ann	\$624.00	GBR
Furrow, Patti	\$1,059.00	MON
Arbuckle, Houston	\$130.50	GBR
Wrzosek, Regina	\$634.95	MON
	\$22,616.70	22.6%
Compr. Pasture Dev.		
Lewis, Douglas Lee	\$4,971.55	GBR
Wills, Roger Dale	\$5 <i>,</i> 437.50	GBR
Long, Charlie	\$2,400.00	GBR



Greenbrier Valley Conservation District (GVCD) Agricultural Enhancement Program (AgEP) FY25 Allocation Recommendation

	Grand Total	\$100,060.05	
		\$6,550.00	40%
Alderson, Katr	ina	\$3,050.00	GBR
Welch, Bob		\$3,500.00	MON
Exclusion Fen	ce		
		\$1,125.00	6.7%
Pasture Divisi Hughart, Kalak		\$1,125.00	GBR
		\$15,848.10	31.1%
McCormick, N	lichael	\$596.80	MON
Jarrett, Matt		\$663.35	GBR
Wickline, Bria	n	\$4,972.70	MON
Belcher, Todd		\$9,615.25	MON
Watering Syst	em	1 /	
		\$53,920.25	
Johnson, Lee		\$2,875.00	GBR
Furrow, Patti		\$1,356.50	MON
Parsegian, Gre	g	\$9,750.60	GBR
Via, Everette		\$6,626.30	MON
Groves, Carol		\$1,862.50	MON
Mothes, Kurt		\$8,559.80	POC
Cook, Thomas		\$7,605.50	POC
Hefner, Chad		\$2,475.00	GBR