**August 15, 2024**

In Attendance at the 9:00 a.m. Meeting

**Supervisors Attending** **in person:** Charles Lipscomb, Chairman; Jeremy Grant, Vice-Chairman; Don Stephens, Treasurer; Joe Casto

**Others Attending:**  Hallie Roach, AS; Anthony Winters, CS; Dennis Brumfield, CPA; Jordan Roush, NRC; Brandon Duckworth, NRCS; Carolyn Gaylor, FSA

**Others Attending by phone:** Heather Duncan, WVACD Executive Director; Mike Wolpert

Call to Order:

Chairman Lipscomb called the meeting to order at 9:04 a.m. at the USDA office in Point Pleasant, WV.

Adopt Agenda / Approve Minutes

**Stephens moved to adopt the agenda as presented, second by Grant. Motion Passed.**

**On a Casto/Grant motion the July minutes were approved. Motion Passed.**

Financial Reports

**General Fund and CDO Funds** for July 2024 were reviewed by supervisors as presented. Dennis Brumfield reviewed the report with supervisors reading balances, income, and expenses for both General and Grant funds. The report will be filed for audit.

**Financial Transactions Report:** **On a** **Grant/Casto motion the Financial Reports were accepted and will be filed for audit with the July transactions approved. Motion Passed.**

**Co-Administered Fund Report:** Supervisors were provided with a copy of the funds cash balance report from WVCA District Fiscal Operations. Fund balances were reviewed. The board accepted the report to be filed for audit. **Stephens/Grant moved to accept the**

**Co-Administered Fund Report and file for audit. Motion Passed.**

**Treasurer’s Report:** Don Stephens provided a report for supervisors to review. **On a Grant/Casto motion payroll was approved for $4,251.47. Motion Passed.**

Partnership Reports

Heather Duncan, WVACD, Executive Director

Heather Duncan provided a written report to the board members.

Jordan Roush, NRCS

Jordan Roush provided updates with the board about NRCS. Brandon Duckworth also commented on updates.

Carolyn Gaylor

Carolyn Gaylor provided information with the board about programs that is being offered

with FSA.

Programs

Operation, Maintenance & Repair

**Stephens/Casto moved to approve payment to Southern Conservation District Invoice #5830 for $29,725.00 pending Jacob Lavendar verification of completion. Motion Passed.**

CORRESPONDENCE

USDA NRCS on Blakes Creek

CO-ADMINISTERED COST SHARE PROGRAMS

1. Agriculture Enhancement Program (AgEP)
2. AgEP Exigency Program Approve Payments

Chairman Lipscomb turned the meeting over to Jeremy Grant and left the meeting since he was on the list for payments. Anthony Winters went over the AgEP Exigency Program payments.

**Casto/Stephens moved to approve the following AgEP Exigency Program payments. Motion Passed.**

Heath Casto - $472.98

Kenneth Parkins - $214.99

Justin Summers - $449.98

Jerry Waller - $141.17

Hallie Roach - $411.54

Kyle Harpold - $500.00

Brian M Wilson - $234.48

Robert Carmichael Jr. - $417.38

David Smith - $124.50

Matthew Parsons - $500.00

Cheryl Parsons - $500.00

James Pullins - $309.44

Charles Lipscomb - $304.90

Danny Dewhurst - $500.00

Mark Williams - $500.00

Leslie Butcher - $220.45

Douglas Baron - $390.04

Greg Moore - $179.99

Gregory Parsons - $249.00

Judith Grady - $174.99

Grandview Farms LLC - $500.00

Boyd Williams - $500.00

Shane Loomis - $249.99

Total $8,045.82

Lipscomb resumed the meeting and reviewed the additional Exigency practices that should be included as part of the drought assistance that Judith Lyons sent out a memo on that should be included in the Drought Assistance and is found in the Exigent Practices Handbook. **Stephens/Grant moved to approve Drought related practices, Livestock Water, Exigent Irrigation Supply, Exigent Cover Crop Establishment, and Exigent Temporary Fence, and to extend sign ups to 30 days after D1 Drought is lifted. Motion Passed.**

2. AgEP Approvals

**Casto/Grant moved to allocate a total of $130,000.00 for the AgEP for FY25. Motion Passed.** This amount is an additional $30,000.00 above what was allocated

in the July meeting.

**Stephens/Grant approval all the practices based on the percentages and the remaining funds was used to do additional water contracts. Motion Passed.**

1. Cherry Fork

Anthony Winters gave an update on Cherry Fork and stated that it was finished just waiting on an invoice.

Old Business

**Grant/Casto moved to approve up to $500.00 for a meal for the State Conservation Farm Tour. Motion Passed.**

Community Outreach Grant was discussed by Chairman Lipscomb.

New Business

**Grant/Casto moved to approve LOR 16198 FY25 AgEP Allotment $85,000.00. Motion Passed.**

**Casto/Stephens moved to approve LOR 16200 FY25 AgEP Exigency – Drought $10,000.00. Motion Passed.**

**Grant/Casto moved to donate Tier 1 $100.00 to Capitol Conservation District for Homesteading-ish Meeting. Motion Passed.**

**Casto/Stephens moved to approve $150.00 to cater lunch for the WVACD Area Meeting. Motion Passed.**

Supervisor Reports

Stephens discussed with the board what he plans to do as the WVACD Treasurer. He mentioned

ideas for the folder the board will be putting together this year.

Lipscomb reminded the board that the State AgEP meeting would be September 24, 2024.

Minutes recorded by: Approved by:

Hallie Roach

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Mary King, Secretary