**September 19, 2024**

In Attendance at the 9:00 a.m. Meeting

**Supervisors Attending** **in person:** Charles Lipscomb, Chairman; Jeremy Grant, Vice-Chairman; Don Stephens, Treasurer; Mary King, Secretary; Joe Casto, Mike Wolpert

**Others Attending:**  Hallie Roach, AS; Anthony Winters, CS; Dennis Brumfield, CPA; Jackie Byars, NRCS; Chris Casto, WVCA; Shana Maitland, WVCA; Kim Fisher, Area Director; Jacob Lavender, WVCA; Evan Wilson, WVU Extension Agent

**Others Attending by phone:** Heather Duncan, WVACD Executive Director; Vanta Coda, WVACD

Call to Order:

Chairman Lipscomb called the meeting to order at 9:06 a.m. at the USDA office in Point Pleasant, WV.

Adopt Agenda / Approve Minutes

**Wolpert moved to adopt the agenda as presented, second by Casto. Motion Passed.**

**On a Casto/Stephens motion the Special Meeting minutes on September 5, 2024, were approved. Motion Passed.**

Financial Reports

**General Fund and CDO Funds** for August 2024 were reviewed by supervisors as presented. Dennis Brumfield reviewed the report with supervisors reading balances, income, and expenses for both General and Grant funds. The report will be filed for audit.

**Financial Transactions Report:** **On a** **Grant/Wolpert motion the Financial Reports were accepted and will be filed for audit with the August transactions approved. Motion Passed.**

**Co-Administered Fund Report:** Supervisors were provided with a copy of the funds cash balance report from WVCA District Fiscal Operations. Fund balances were reviewed. The board accepted the report to be filed for audit. **Wolpert/Stephens moved to accept the**

**Co-Administered Fund Report and file for audit. Motion Passed.**

**Treasurer’s Report:** Don Stephens provided a report for supervisors to review. **On a Casto/Grant motion payroll was approved for $2,938.21 Motion Passed.**

Chris Casto with the WV Conservation Agency explained the Co-Administered Funds Accounts with the board. He answered questions that they had concerning the account.

Partnership Reports

Kim Fisher, WVCD, Area Director

Kim Fisher provided a written report to the board members.

Heather Duncan, WVACD, Executive Director

Heather Duncan provided a written report to the board members.

Jackie Byars, NRCS

Jackie Byars provided updates with the board about NRCS.

Evan Wilson, WVU Extension Agent

Evan Wilson reported on the drought meetings that have been made.

Programs

Operation, Maintenance & Repair

Jacob Lavender gave an update on the Mill Creek 8 roadway and is trying to get it fixed. He also told the board about the Poca 28 meeting on October 15, 2024, and wanted someone from the board to attend to answer questions about structural alternatives.

**Grant/Casto moved to approve the Mill Creek 13 Dam Agreements with the City of Ripley and the Jackson County Commission. Motion Passed**

CORRESPONDENCE

WV Educational Conference, WVACD Account Report, WV Conservaton Awards & Recognition Luncheon, Green Valley CD Invitation, Mason County Fair Letter

CO-ADMINISTERED COST SHARE PROGRAMS

1. Agriculture Enhancement Program (AgEP)
2. AgEP Exigency Program Approve Payments

Joe Casto left the meeting since his name was on the list for payments. Anthony Winters went over the AgEP Exigency Program payments.

**Grant/King moved to approve the following AgEP Exigency Program payments. Motion Passed.**

 Temporary Exigency Irrigation Water

James Reese - $184.48

Temporary Exigency Fence

Denver Casto II - $291.15

Joe Casto - $500.00

Adam Conant - $215.32

Rhonda Daugherty - $456.48

Roger Hayes - $239.67

Tate Hayman - $199.52

Robert Jarrell - $92.27

Kenneth Kay - $500.00

Mark Lambert - $235.20

Allena Livingston – $500.00

Megan McConihay - $320.28

Benjamin Oldham - $118.87

Gene Parsons - $349.44

David Smith - $255.41

Justin Summers - $434.26

Mark Woods - $500.00

 Total $5,207.87

Temporary Water System

Jeremy Amos - $149.99

Kenneth Baker - $179.99

Joe Casto - $419.48

Scott Casto - $329.99

Adam Conant - $135.58

Dakota Duffer - $500.00

Marvin Durst - $127.47

David Hescht - $160.64

Kenneth Holden - $434.26

Delton Huffman - $158.86

Robert Jarrell - $369.97

Jason Knight - $249.46

Allena Livingston - $171.96

Robert Long - $400.00

Megan McConihay - $316.97

Megan Patterson - $84.99

Benjamin Oldham - $299.99

Gene Parsons - $49.99

Donald Pauley - $29.99

Zach Ray - $175.30

David Smith - $174.50

Teresa Waugh - $290.34

Eddie Williams - $102.48

Roger Wood - $261.50

 Total - $6,073.70

 2. AgEP Approvals

 **Stephens/Wolpert moved to approve the following AgEP Payments. Motion Passed.**

Heavy Use

Jason Wymer - $1,000.00

 Invasive Species

Patrick Boggess - $1,000.00

Lime

Joe Casto- $1,389.92

1. Cherry Fork

It was discussed to possibly have a Field Day in the Spring.

Old Business

**Casto/Grant moved to approve up to 8 family members of the Harper family to attend the WV Conservation Awards at Flatwoods, WV. Motion Passed.**

**Wolpert/Grant moved to approve LOR FY25 AgEP Exigency – Drought#2 -$20,000.00. Motion Passed.**

**King moved to have the Awards Banquet on November 12, 2024, at the 1267 in Buffalo WV cost to rent is $100.00 and have the Winfield Dairy Freeze to Cater it with the cost being $17.00 per person. The banquet is to start at 6:00 P.M. Motion Passed.**

The board decided not to fill out the Grant Application.

**Casto/Grant moved to approve $300.00 for the West Area meeting at the WV State Farm Museum. Motion Passed.** The meeting is October 1st at 10:00 A.M.

New Business

Ravenswood Grade School Greenhouse was discussed, and the board is waiting for further information on it.

The WVACD Scholarship Auction was discussed and if anyone has an item they would like to donate they are to bring it to the next meeting.

**Stephens/Grant moved to donated $500.00 to the WVACD Education Committee for the Scholarship fund. Motion Passed**

**Stephens/Casto moved to order signs and plaques for the WCD County & WCD District Conservation Farm winners. Motion Passed**

The new building WCD sign will be tabled till October meeting.

Supervisor Reports

Stephens attended the Envirothon meeting and the WVACD Executive Committee Meeting.

Lipscomb attended the Mason County Drought Meeting, Jackson County Drought Meeting, and

the RC&D meeting.

Minutes recorded by: Approved by:

Hallie Roach

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 Mary King, Secretary