

**Monongahela Conservation District
Watershed Committee Meeting Minutes
October 31, 2024
Steve Lebnick Agricultural Center
Morgantown, WV
11:00 am**

Attendance: Chuck Cienawski, Andy Price, Mark Teets, HR Scott (virtual), Adrienne Hoalcraft, Bill Armstrong, Devon Kokoska, Stephen Starcher, Don Whetzel (virtual)

Cienawski called the meeting to order at 11:04 am.

The Pledge of Allegiance was led by Devon Kokoska.

Prayer was given by Mark Teets.

- **Invoices:** CTL – Upper Buffalo 39 Seepage Repair
 - 144248 - \$16,983.97
 - 146006 - \$6,130.14
 - 146835 - \$8,625.68
 - 147694 - \$5,055.25
 - 148780 - \$3,098.25

Price moved to approve payment for the current open CTL invoices as presented. Teets seconded the motion. Motion passed.

- **Annual Watershed Inspection Results (Upper Deckers, Upper Buffalo, Mannington Channel)**
 - Armstrong spoke on the annual inspections and issues that were observed
 - Supervisors inquired about how to address small problems (small amounts of debris, etc.). Supervisors wanted more information on handling small projects without the entire bidding and contracting process.
 - Starcher spoke on restrictions with the co-admin account. The agency can only spend O&M money through the districts.
 - Starcher spoke on the possibility of small supply purchases being bought with the district credit card and reimbursed by the coadmin funds. These purchases must be preapproved first.
 - Single no bid contracts cannot exceed \$2,500 per watershed.
 - Cienawski inquired about supervisor per diem being reimbursed from O&M funds if supervisors do maintenance on the watershed. Starcher will look into the matter but doesn't think that would get approved.
 - Starcher worked with state police to make signs for dams that are on state property. All violations listed on the signs can be investigated and charged by state police.

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- Starcher spoke on the agency's priority list. State code doesn't apply to channels, just structures. He reported co-admin money can't be sent to cities or counties without proper agreements being in place.
- Teets inquired about how to read dam easements. WVCA staff can make those available to supervisors as needed.
- **Teets moved to adjourn the meeting.**

Mark Teets

Mark Teets, Chairman

11/7/24

Date