

**Monongahela Conservation District
Board Meeting Minutes
October 3, 2024
Steve Lebnick Agricultural Center
Morgantown, WV
9:30 am**

Attendance: Supervisors: Mark Teets (Chairman), Bob Spaid, Chuck Cienawski, Andy Price, Brandon Linton, Mark Myers, HR Scott (virtual), Art Mouser (Associate, virtual)

DOF: Rudy Williams

WVCA: Kaitlyn Jones, Adrienne Hoalcraft, Don Whetzel, Gene Saurborn, Devon Kokoska, Bill Armstrong, Levi Cyphers

NRCS: Christopher Toothman

WVU Extension: Carrie See

Chairman Teets called the meeting to order at 9:31 AM.

Price led the Pledge of Allegiance and prayer.

Price moved to approve the meeting minutes from September 12, 2024. Spaid seconded the motion. Motion carried.

Cooperating Agencies:

NRCS: Toothman provided a written report. He also stated a technician position would be opening soon in White Hall.

FSA: Toothman reported FSA will be accepting emergency drought applications soon.

DOF: Williams reported on his staff's activities. The Buckwheat Festival was a huge success. The staff has been busy with many activities lately and is thankful for the rain.

WVU Extension: See commented on the importance of Smokey the Bear now with an increased risk of accidental fires. The grazing school will take place at Reedsville Farm on November 1st and 2nd. The Department of Ag will start requiring an in-person proctor test for private pesticide licenses starting January 1st. There will be an opportunity to get pesticide hours at Mylan Park on October 29th from 10-4. It will be worth 10 points. See reported a handful of spotted lanternflies being spotted in Preston County. She and Cienawski submitted a grant application on chestnut trees to WVACD on Monday (Sept. 30th).

WVACD: Myers gave a report on the Association's activities. He mentioned the quarterly meeting in Flatwoods October 20-22. He urged new supervisors to consider attending the NACD annual meeting in February.

The supervisors mentioned it would be nice to have an FSA representative attend meetings.

Toothman gave more background information on their upcoming drought program.

WVCA Reports:

Watershed Division: Kokoska and Cyphers gave an update on Upper Deckers 5. The drain gate there is inoperable. Cyphers recommended reaching out to WVCA to request technical and financial assistance. He reported sediment is causing a lot of issues and it made need to be pumped down and the full drain gate be replaced. Cienawski questioned if gates were randomly checked and

**Monongahela Conservation District
Board Meeting Minutes
October 3, 2024
Steve Lebnick Agricultural Center
Morgantown, WV
9:30 am**

Administrative Specialist: Hoalcraft provided a written report. She discussed the auditor wanting pledged collateral on the bank accounts. Cienawski will obtain a letter from First Exchange showing they do this.

District Operations Manager: Whetzel provided a written report highlighting key dates and the importance of the procedural audit.

Solid Waste Authority:

Scott gave a report on Monongalia SWA activities. They completed their research project, and it is available on their website. They had a very successful e-recycle event.

Teets stated the board will probably receive a Preston report later this month.

No report from Marion was given. Their representative will attend the annual banquet.

Approval and Audit of Financial Statements:

Hoalcraft provided the board with draft reports of the FY22 and FY23 audits. Issues found in the reports were discussed. The supervisors will work with First United on pledged collateral and Bookwise on keeping track of fixed assets and depreciation. Hoalcraft will work on organizing paperwork and files to Lowe's standards. **Myers moved to approve the FY22 and FY23 audit reports. Spaid seconded the motion. Motion carried.**

Myers moved to approve the September financial reports and file them for audit. Cienawski seconded the motion. Motion carried.

Invoices:

The United safe deposit box was closed by Myers on 9/26/24. The invoice will not be paid. The contents of the box were discussed. The copy of the deed will be placed in the onsite safe. **Myers moved to have Hoalcraft shred the old, expired credit card. Linton seconded the motion. Motion carried.**

Funding Requests:

Price spoke about a pollinator plot project being done on the rail trail. He is working with the rotary to offset some costs. He will get more information, and this will be discussed again in November's meeting.

A request letter for the silent auction for the West Virginia Soil and Water Conservation Society was discussed. Possible donation items and past items were discussed. Myers reminded the board associate supervisors' expenses were covered, but they are not eligible for per diem payments. Mouser's granddaughter will be making Anna Mouser's famous fudge as it has been highly requested.

**Monongahela Conservation District
Board Meeting Minutes
October 3, 2024
Steve Lebnick Agricultural Center
Morgantown, WV
9:30 am**

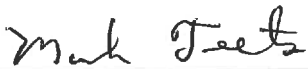
Supervisor Reports:

Shirts and items with the new logo will be put on next month's agenda. Teets modeled a sample shirt.

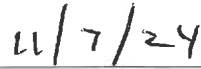
Maple Springs Church is hosting a Buckwheat lunch and dinner on October 5th from 3-8. Proceeds will go to help flood victims.

Cheat Fly In will take place on October 12th. There are already 50 planes registered.

Spaid adjourned the meeting at 12:04 PM.



Mark Teets, Chairman



Date