**November 21, 2024**

In Attendance at the 9:00 a.m. Meeting

**Supervisors Attending** **in person:** Charles Lipscomb, Chairman; Don Stephens, Treasurer; Mike Wolpert

**Others Attending:** Hallie Roach, AS; Dennis Brumfield, CPA; Jackie Byars, NRCS

**Others Attending by phone:** Heather Duncan, WVACD Executive Director; Kim Fisher, Area Director; Jacob Lavender, Program Manager South; Davin White, Communications Specialist; Jeremy Grant, Mary King, Kinsey Reed with WVU Extension

Call to Order:

Chairman Lipscomb called the meeting to order at 9:08 a.m. at the USDA office in Point Pleasant, WV.

Adopt Agenda / Approve Minutes

**Wolpert moved to adopt the agenda as presented, second by Stephens. Motion Passed.**

**On a Wolpert/Stephens motion the Meeting minutes on October 17, 2024, were approved. Motion Passed.**

Financial Reports

**General Fund and CDO Funds** for October 2024 were reviewed by supervisors as presented. Dennis Brumfield reviewed the report with supervisors reading balances, income, and expenses for both General and Grant funds. The report will be filed for audit.

**Financial Transactions Report:** On **a** **Wolpert/Stephens motion the Financial Reports were accepted and will be filed for audit with the October transactions approved. Motion Passed.**

**Co-Administered Fund Report: Supervisors** were provided with a copy of the funds cash balance report from WVCA District Fiscal Operations. Fund balances were reviewed. The board accepted the report to be filed for audit. **Stephens**/**Wolpert moved to accept the**

**Co-Administered Fund Report and file for audit. Motion Passed.**

**Treasurer’s Report:** Don Stephens provided a report for supervisors to review. **On Wolpert/Stephens motion payroll was approved for $5,004.26. Motion Passed.**

Partnership Reports

Kim Fisher, WVCD, Area Director

Kim Fisher provided a written report to the board members.

Davin White, Communications Specialist

Davin is working on WCD’s highlights for the WVCA Annual Report.

Heather Duncan, WVACD, Executive Director

Heather Duncan provided a written report to the board members.

Jackie Byars, NRCS

Jackie Byars provided updates with the board about NRCS.

Programs

Operation, Maintenance & Repair

Jacob Lavender informed the board nothing going on with OM&R at this time. He encouraged the board to plan on attending the Poca 28 meeting on December 17th at 10:45 a.m.

CORRESPONDENCE

Dam Certification, Jon Bourdon letter, Conservation Connection newsletter, WVACD Annual Report, Jackson County Fair Letter, Travel & Per Diem Manual, WVACD Scholarship App

CO-ADMINISTERED COST SHARE PROGRAMS

1. Agriculture Enhancement Program (AgEP)
2. AgEP Approve Payment

**Stephens/Wolpert moved to approve the following AgEP payments. Motion Passed.**

 Pasture Division Fence

James Elswick - $795.00

Nicole Dean - $1,020.00

Lime

Greg Blain – $203.28

Tate Hayman - $569.52

Charles Burdette Jr. - $445.20

Invasive Species

Benny Hoffman - $800.00

1. Proposed Changes for 2025

Lipscomb went over some of the new practices that was proposed for 2025 which are:

High Tunnel Plastic and Small Farm Nutrient Management also reviewed the allocation formula.

Chairman Lipscomb turned the meeting over to Stephens and left the meeting since he was on the list for payments.

**Wolpert/Grant moved to approve the following AgEP Exigency Payments. Motion Passed**.

1. AgEP Exigency Program Approve Payments

Temporary Pasture Division Fence

Chris Wiseman - $227.98

Corey Burgess -$207.36

Dale Durst - $500.00

Dale Luikart - $500.00

Edward Knapp - $119.75

Emmett Casto -$36.70

Emory Casto - $62.12

Joseph Blevins -$263.84

Kyle White -$413.98

Rex Hatfield -$189.48

Rosella Call -$500.00

Scott Casto - $421.84

Travis Cullen -$175.32

Warner Roush -$95.96

Nancy Elkins - $208.48

David Fletcher - $254.72

Charles Lipscomb - $96.87

Larry Sayre - $104.39

Frankie Chapman - $222.44

Glenn Stone - $141.33

Alisha Miihlbach -$144.73

Thomas Long - $336.01

 Total - $5,223.30

Temporary Water

Aaron Williamson - $482.97

Amber Stover - $66.25

Ben White - $175.00

Chris Wiseman - $58.96

Dale Luikart - $329.97

Edward Knapp - $194.47

Emmett Casto - $79.99

Emory Casto - $199.99

Larry Sayre -$68.99

Jeffrey Strickland -$392.44

Judith Grady -$193.71

Lymon Anderson -$221.12

Michael Shamblin -$500.00

Nancy Elkins - $188.99

Travis Cullen -$49.92

Warner Roush -$216.99

David Fletcher - $49.99

Anthony Winters - $34.62

Thomas Long - $249.99

Rockford Holmes - $500.00

 Total - $4,254.36

Seeding

Chris Donohew - $88.82

Irrigation

Dakota Saunders - $55.99

 Total this month - $ 9,622.47

 \*\*Grand Total funded for Exigency Program - $59,667.24

Lipscomb returned to the meeting and Stephens turned the meeting over to him.

Old Business

Awards Banquet

The Banquet was discussed with the pros and cons of 2024 Banquet.

New Building Signage

**Stephens/Wolpert moved to pay $800.00 for the district sign on the front door of the USDA Building. Motion Passed.**

Century Sign – Greene Farm

Tabled till the December meeting till the board finds out the price of the sign.

New Business

2024 Drought Assistance Program

Kim Fisher reviewed the program and said to keep it on the agenda until we know all the information.

GRASS

Kinsey Reed updated the board with the information on the GRASS program.

**Wolpert/Stephens moved to approve LOR# 16237 FY25 AgEP Exigency – Drought #4 for $15,000.00. Motion Passed.**

WVACD Outreach Grant

This Grant ends December 31, 2024.

Partner Appreciation Luncheon

**Stephens/Wolpert moved to have a Partner Appreciation Luncheon at the December board meeting. Motion Passed.**

Supervisor Reports

Stephens reported on Envirothon and provided minutes from the meeting. He also talked about

the Appalachian Grassland meeting.

Lipscomb went over information from the Quarterly meeting and the Bylaws committee

meeting.

Minutes recorded by: Approved by:

Hallie Roach

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Mary King, Secretary