

Greenbrier Valley Conservation District

October 17, 2024, 7:00pm
Regular Board Meeting, Approved Minutes

The Greenbrier Valley Conservation District Board of Supervisors convened on October 17, 2024, at 7:00pm in the conference room of the Lewisburg USDA service center.

Those Present:

Supervisors:

Gary Sawyers, Chairman

Gary Truex

Donald McNeel

Timothy VanReenen (Virtual)

Carolyn Miller

Avery Atkins (Virtual)

Others:

Barrett Level, GVCD (Virtual)

Brian Wickline, WVU Extension

Josh Peplowski, WVU Extension

Dorian Perez, NRCS

Jeremy Salyer, WVCA (Virtual)

Jacob Lavender, WVCA

Morgan Dial, WVCA (Virtual)

Scarlett Dunn, WVCA

Jason Nicolai, WVCA

Angela Feamster-Sawyers, WVCA

Call to Order

Chairman Sawyers called the meeting to order at 7:00pm and welcomed everyone.

Guests

Brian Wickline and Josh Peplowski, WVU extension agents, provided an informational handout, which is attached, and emphasized details about the Grazing for Appalachian Sustainability (GRASS) program.

Approval of Minutes

Donald McNeel moved to approve the minutes of the September 19, 2024, regular board meeting. Gary Truex seconded; motion carried.

Administrative Specialist Report

Angela Sawyers reviewed the highlights of her report, which is attached.

Cooperating Agency Reports

- NRCS – Dorian Perez, District Conservationist for the Greenbrier Valley Work Unit, presented the key points of his report and submitted a written report from Wanda Smith, District Conservationist for Monroe County. Both reports are attached.
- FSA – nothing to report
- Forestry – nothing to report
- WVCA – Area Director Jeremy Salyer submitted a written report, which is attached. Furthermore, he discussed the Department of Agriculture's recent secured funding for a drought assistance reseeding program and promised to provide more information as the program fleshes out. He further added that the WVCA intends to request \$2 million from the Legislature to fund the Ag Enhancement Program. Finally, he made note of the FY26 AgEP schedule that is included in his written report.
- Other – nothing to report

Committee Reports

Finance Committee

- Financial Reports

Gary Truex moved on behalf of the committee to pay the bills, per payables list. Carolyn Miller seconded; motion carried.

Gary Truex moved on behalf of the committee to accept the general and CDO funds report, and file for audit. Timothy VanReenen seconded; motion carried.

Gary Truex moved on behalf of the committee to accept the WVCA restricted funds report, and file for audit. Carolyn Miller seconded; motion carried.

- LORS

Gary Truex moved on behalf of the committee to approve the following letter of request:

LOR ID: 16226

Purpose: FY25 Q1 CD Employee Reimbursement

Amount: \$13,723.37

AGR: 1024.09

Timothy VanReenen seconded; motion carried.

Gary Truex moved on behalf of the committee to approve the following letter of request:

LOR ID: 16227

Purpose: FY25 AgEP Exigency- Drought

Amount: \$10,000.00

AGR: 1496-00-GVCD

Avery Atkins seconded; motion carried.

Gary Truex moved on behalf of the committee to accept the WVU Extension GRASS Partnership program and approve the following letter of request:

LOR ID: 16229

Purpose: WVU Extension Grass Partnership

Amount: \$60,000.00

AGR: 1488-00

Donald McNeel seconded; motion carried.

- **CREP**

Gary Truex moved on behalf of the committee to approve sending a letter to the executive director of the WVCA requesting a \$2,500.00 transfer of funds to cover the Conservation Reserve Enhancement Program (CREP). Donald McNeel seconded; motion carried.

Agricultural Enhancement Program Committee

Timothy VanReenen moved on behalf of the committee to approve the following payment:

- Robert Houston Arbuckle – Lime - \$130.50

Donald McNeel seconded; motion carried.

Timothy VanReenen moved on behalf of the committee to delegate authority to a supervisor for FY25 AgEP approvals based on the appointment of the chairman. Donald McNeel seconded; motion carried. Chairman Sawyers appointed Gary Truex.

Timothy VanReenen moved on behalf of the committee that all flat-rate fencing cost-share be set at the following graduated rate:

2 strands – 0.30 cents/foot (2 electric)

3-4 Strands 0.50 cents/foot (2 Electric)

5-10 Strands - \$1.25/foot

Woven Wire - \$1.25 \$2.00/foot

Gary Truex seconded; motion carried.

The board of supervisors reviewed the following action between board meetings:

Exigency Drought Program Application & Payment Approvals:

Michael McCormick - \$500.00 - Approved by: Gary Sawyers on July 30, 2024
 Bill Sarver - \$500.00 – Approved by: Gary Sawyers on September 09, 2024
 Letha Bowyer - \$220.00 – Approved by: Gary Sawyers on September 09, 2024
 Roger Richmond - \$220.00 – Approved by: Gary Sawyers on September 11, 2024
 Nicola Arcangeli - \$483.63 - Approved by: Gary Sawyers on September 11, 2024
 Lewis Kincaid - \$400.00 – Approved by: Gary Sawyers on September 17, 2024
 Jim Pritchard - \$497.67 – Approved by: Gary Truex on September 19, 2024
 Carl Holmes - \$499.98 - Approved by: Gary Sawyers on September 19, 2024
 John Michael Kane IV - \$448.31 – Approved by Gary Truex on September 30, 2024
 James Buzzard - \$317.99 – Approved by: Gary Truex on September 30, 2024
 William C. Vandevender - \$500.00- Approved by: Gary Sawyers October 09, 2024
 Robert Houston Arbuckle - \$494.94- Approved by: Gary Sawyers on October 09, 2024

Grassland Committee

- Nothing to report

Building/Equipment Committee

The Board of Supervisors reviewed the monthly equipment report, which is attached.

Gary Truex moved on behalf of the committee to approve up to 4 loads of gravel for the shop parking lot. Donald McNeel seconded; motion carried.

Education Outreach/Events Committee

Carolyn Miller moved on behalf of the committee to hold next year's Legislative & Awards Banquet on Thursday, September 25, 2025, and to enter into an agreement with the West Virginia State Fair for the rental of the WVU Extension Building. Donald McNeel seconded; motion carried.

Watershed

Jacob Lavender reported that SCD work crew removed the tree from the Howard's Creek Channel. He noted that the work has been verified and will be presented at the next meeting for payment approval.

319 Committee

The following action between board meetings was reported:

- **Indian Creek III:**
 - Bill Shiflet- Septic System Replacement Payment Approval by Carolyn Miller for \$4,785.00 and Septic System Pumping Contract Cancellation
- **Anthony Creek:**
 - LD Hanna and Sons- Wade-Bowman Stream Restoration Project Payment Approval by Gary Truex for \$103,829.15 for the scope of the work from 8/5/2024-9/30/2024. Work is not complete and will have to utilize state funds to finish.

Contracts for Approval

Donald McNeel moved on behalf of the committee to approve the following contract:

- **Indian Creek IV**
 - Michael Baker- Septic Pumping – 50% up to \$300.00 | Septic Repair/Replacement- 75% up to \$5,000.00

Carolyn Miller seconded; motion carried.

Donald McNeel moved on behalf of the committee to approve the following contract:

- Ronald & Bonnie Stapleberg- Septic Pumping– 50% up to \$300.00
| Repair/Replacement - 75% up to \$5,000.00

Carolyn Miller seconded; motion carried.

Donald McNeel moved on behalf of the committee to approve the following payment:

Payments for Approval:

- Second Creek VI:
 - SGS- Water Quality Monitoring for the amount \$333.10

Gary Truex seconded; motion carried.

Other Business

The board of supervisors engaged in a discussion regarding a legislative brief and the best time for its presentation.

Donald McNeel moved to approve the reimbursement of up to \$180.00 to district staff for attendance of the WVCAC Awards Luncheon. Carolyn Miller seconded; motion carried.

Chairman Sawyers reviewed the following dates to remember:

November 05, 2024, Election Day, Office Closed
November 11, 2024, Veterans Day, Office Closed
November 13, 2024, GVCD Committee Meetings @ 9:00am
November 21, 2024, GVCD Regular Board Meeting @7:00pm
November 28, 2024, Thanksgiving Day, Office Closed
November 29, 2024, Lincoln's Day, Office Closed

With no further business the meeting was adjourned by consensus at 9:00pm.

Respectfully Submitted,



Gary Sawyers
Chairman



Gary Truex
Secretary/ Treasurer

GS/GT/as

Grazing for Appalachian Sustainability (GRASS)

Serving small and underserved farmers in Central Appalachia with a goal of 135 participating farms in West Virginia and Virginia in five years.

West Virginia University Extension is leading the five-year GRazing for Appalachian SuStainability (GRASS) grant project. The goal of the GRASS project is to improve knowledge and management practices for 135 small and underserved farmers in Central Appalachia, including 55 farmers from all of West Virginia and 80 farmers in 25 western counties in Virginia, to expand markets for climate-smart cattle and beef. Individuals may receive compensation for their participation in the GRASS project, which was awarded by the USDA Partnerships for Climate-Smart Commodities. The GRASS project has over \$3,500,000 available to incentive producer participation.

The GRASS project provides farmers with educational and technical assistance, as well as financial incentives, to support the transition from conventional management to sustainable, climate-smart conservation practices on working lands. Transitioning to conservation management practices for cattle and beef production will improve soil health, reduce greenhouse gases and support carbon sequestration rates while boosting economic outcomes for small and underserved farmers in Appalachia.

Participating farmers may qualify to receive an annual cash incentive, training and marketing assistance. Implementation incentives will be awarded when farmers adopt climate-smart practices on working land. Approved climate-smart USDA Natural Resources Conservation Service (NRCS) practices include:

- Silvopasture (Code 381)
- Fencing (Code 382)
- Pasture and hay planting (Code 512)
- Prescribed grazing (Code 528)
- Nutrient management (Code 590)
- Watering facility (Code 614)

Types of producer incentives available

Adoption & Implementation of Conservation Practices: Most of the funding available (~\$2,700,000 total, ~\$20,000 per producer) will be used to help producers adopt and implement conservation practices. This includes funding for supplies and equipment as well as incentives on a per acre basis that are determined by the practices implemented. Producers are particularly encouraged to consider implementing Silvopasture and Prescribed Grazing.

Reporting: Participants implementing conservation practices will also receive incentives (\$675,000 total, ~\$5,000 per producer) to assist with reporting requirements. The GRASS team will collect soil samples to long-term to determine soil health benefits and participants will be compensated for their time cost associated with collecting data for the project.

Mentoring: Additional producer incentives will be used to compensate farmers for time and use of their farm to host producer-led, on-farm field days, which will allow for peer-to-peer learning, networking and informational mentoring relationships.

Grazing School Participation: Producer incentives will be used to compensate farmers for their time, travel and enrollment to bring the latest climate-smart grazing management production practices to participants through two-day grazing schools. These training events will educate producers on the supported conservation practices, as well as basic training in soil health, plant species, growth patterns and responses to grazing, and animal nutrition and management required to successfully grow cattle and beef for climate-smart markets.

Project Partners

- WVU Davis College of Agriculture, Natural Resources and Design; WVU Extension Agriculture and Natural Resources; WVU Extension Small Farm Center
- Virginia Polytechnic Institute and State University
- Virginia State University Cooperative Extension Small Farm Outreach Program
- West Virginia Conservation Agency
- West Virginia Association of Conservation Districts
- Virginia Department of Conservation and Recreation
- Hickory Nut Gap
- Farmers United Cattle Company

Working with our partners on this project, our goal is to have 135 participating farms in West Virginia and Virginia. If you are interested in participating, apply now. Underserved and socially disadvantaged producers are especially encouraged to participate, including beginning farmers, veteran producers, and operators of small family farms.

For more information on the GRASS project, reach out to [Lisa Jones, WVU Extension Small Farm Center](#).

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Greenbrier Valley Conservation District's Administrative Specialist Report October 17, 2024

- The following funds were received since my last report:
\$16,692.00 - FY25 Q2 District Support Allotment (LOR #15142)
- So far, nine (18) applications for the Ag Enhancement emergency drought program have been completely processed and the cooperators have been paid, totaling \$7,596.84. There is currently \$3,843.85 in remaining funds. In addition, we have two that are pending supervisor signatures & 7 that are pending verifications.
- I contacted Hollifield & Associates to initiate FY24 agreed-upon procedures and we have set a date to begin on Friday, December 13, 2024.
- The WVCAC Awards Luncheon will be held at the Days Inn and Suites, Flatwoods, on October 22 at 12:00pm.
- The Women in Ag Conference will be held on November 15-16, 2024, at the Blennerhassett Hotel in Parkersburg, WV.
(I emailed local FFA advisors and advertised on social media that the district would reimburse registration fees if anyone would like to attend. So far, nobody has contacted the office.)
- GVCD's annual Christmas Dinner is scheduled to be held on Thursday, December 05, 2024, at 5:30pm at the Lewisburg Church of Christ located at 234 Maple Carriage Dr. Lewisburg, WV 24901. I'll send out invites soon.

Greenbrier Valley North Work Unit: DC Report

Greenbrier Valley Conservation District

10/17/2024

Office Administration

Field Office Priorities

- Built plans and contracts for CSP.
- Planning EQIP and AMA.

Upcoming Events

- Oct 30: Staff Performance Plans entered in EPMA and acknowledged by staff. Initial conversations are documented, and quarterly goals are set.
- Oct 30: Individual Development Plans are approved in Ag-Learn.

Special Projects

- Bob and Marc: Scanning and boxing old contract files. Brandon is pushing the issue to the State Office for the storage and disposition of the files once scanned.

Staffing Updates

- I've accepted a position in Lexington to be closer to my fiancé.
- An applicant has accepted the tentative offer for the GS-11 Natural Resource Specialist who will be housed in the annex office here in Lewisburg. That position will float across the South Area as needed to help out in understaffed offices.
- An applicant has accepted the tentative offer for the GS-5/9 Natural Resource Specialist here in Lewisburg. This position will primarily support the workload here in Lewisburg but may be flexed as needed to support the Buckeye Service Center.
- Marc Pontius has returned as our Program Support Specialist. His base office is in Monroe but he will provide support primarily to Monroe, Greenbrier and Pocahontas. As needed, we may push him to the Summers and Beckley work units.
- Kyle Rhodes has been hired as a new partner biologist, working for Pheasants Forever and Quail Forever. He will provide planning support for the east side of the State as needed to plan migratory bird habitat in conjunction with pastures and haylands.
- Dawson Rader has been hired as a new partner biologist, working DNR as our Golden Wing Warbler specialist. He will be providing similar planning support as Kyle, primarily on forested lands to establish Golden Wing Warbler habitat.

Questions for the Board Supervisors

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Questions from the Board Supervisors

-

Greenbrier Valley North Work Unit: DC Report

Greenbrier Valley Conservation District

10/17/2024

Any questions may be directed to the undersigned at dorian.perez@usda.gov or (304) 290-2318.

District Conservationist

Distribution:

Enter name., State Conservationist (STC)

Enter name., Assistant State Conservationist – Field Operations (ASTC-FO)

Enter name., Area Resource Conservationist (ARC)

Enter name., NRCS Outreach Coordinator

Conservation District. Board of Supervisors (c/o District Administrator.)

Wanda Smith, Monroe District Conservationist

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Greenbrier Valley North Work Unit: DC Report

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Greenbrier Valley North Work Unit: DC Report

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10/17/2024

Guests

-

Follow Ups from Last Month's Meeting

-

Technical Assistance

Cultural Resources

- Greenbrier: FY Total: Open: Approved:
- Pocahontas: FY Total: 1/ Open: 1/ Approved:

The numbers are shown as starting the Fiscal Year (Oct 1) / end of Fiscal Year (Sept 30).

Endangered Species

- Greenbrier: FY Total: 0/ Open: Approved:
- Pocahontas: FY Total: 6/ Open: 2/ Approved: 4/

The numbers are shown as starting the Fiscal Year (Oct 1) / end of Fiscal Year (Sept 30). Pocahontas Section 7 consultations are for stream stabilization projects.

Engineering Backlog

- Greenbrier: FY Total: 24/ Open: 24/ Approved:
- Pocahontas: FY Total: 19/ Open: 19/ Approved:

The numbers are shown as starting the Fiscal Year (Oct 1) / end of Fiscal Year (Sept 30).

There will be an injection of about 10 more designs in Greenbrier owing to CRP/CREP contracts with FSA. CREP had 7 plans this year, some of which were renewals. The CRP plans are in development. These design needs will be placed at the top of the existing needs owing to CREP have a 2-year implementation requirement and CRP having a 3-year requirement.

Financial Assistance Programs

Contract Management –

- Current Fiscal Year
 - 325 contract items were certified and paid for a value of \$526,503.77.
- For 1st Quarter:
- For 2nd Quarter:
- For 3rd Quarter:
- For 4th Quarter:
- Payments by Practice Type

Greenbrier Valley North Work Unit: DC Report

Greenbrier Valley Conservation District

10/17/2024

- Area Practice (i.e., grazing plans, heavy use pads): 63.6 Acres and 33,054 square feet for \$107,802.08.
- Linear Practices (i.e., fencing, pipeline): 13,419 feet of fence and pipeline for \$37,562.00.
- Point Practices: 1 Wells, 4 Pumps, and 9 Troughs for \$33,549.65.

Off Schedule Contract Items (Contract in Violation). CPA-153 Agreements Covering Non-Compliance with potential for contract termination.

PROGRAM	GREENBRIER		POCAHONTAS	
EQIP	2021	12	2021	0
	2022	59	2022	11
	2023	155	2023	30
	2024	241	2024	67
AMA	2022	2	2022	3
	2023	3	2023	21
	2024	10	2024	16
CSP	2024	131	2024	41
CSP GCI	2024	7	2024	1

Expiring Contracts

- Greenbrier: FY2024: 6 FY2025: 25
- Pocahontas: FY2024: 2 FY2025: 13

FY2024 will have actions taken before the end of October. This will be a certified- and regular-post letter with CPA-153 deadline and possibly contract termination.

FY2025 is scheduled for April through mid-May. Certified letters will go out in January telling the client to get in touch with the DC.

Working Applications –

CRP/CREP	28 Applications	EQIP	41 Applications
CSP	7 Applications	AMA	23 Applications
CTA (1)	12 Applications		

(1) CTA is Conservation Technical Assistance. These are the clients that have elected to defer their applications for a year so that we can get their archaeological review and engineering designs completed. What I assured these applicants is that by they time their contract was obligated, it would be shovel-ready so they could start within a couple days of obligation. This is a work unit initiative that I'm spearheading in an effort to get our work load under control and limit the number of participants that have to wait months or years until they can start.

Upcoming Deadlines –

- Oct 31: All expiring contracts are paid, modified, or terminated.
- Nov 15: Internal deadline is to have all CSP payments complete.
- Dec 15: CRP Plans must be delivered to FSA for approval. Internal deadline is Nov 22.
- Dec 20 or Jan 24: CSP-1 Obligation deadline.

Greenbrier Valley North Work Unit: DC Report

Greenbrier Valley Conservation District

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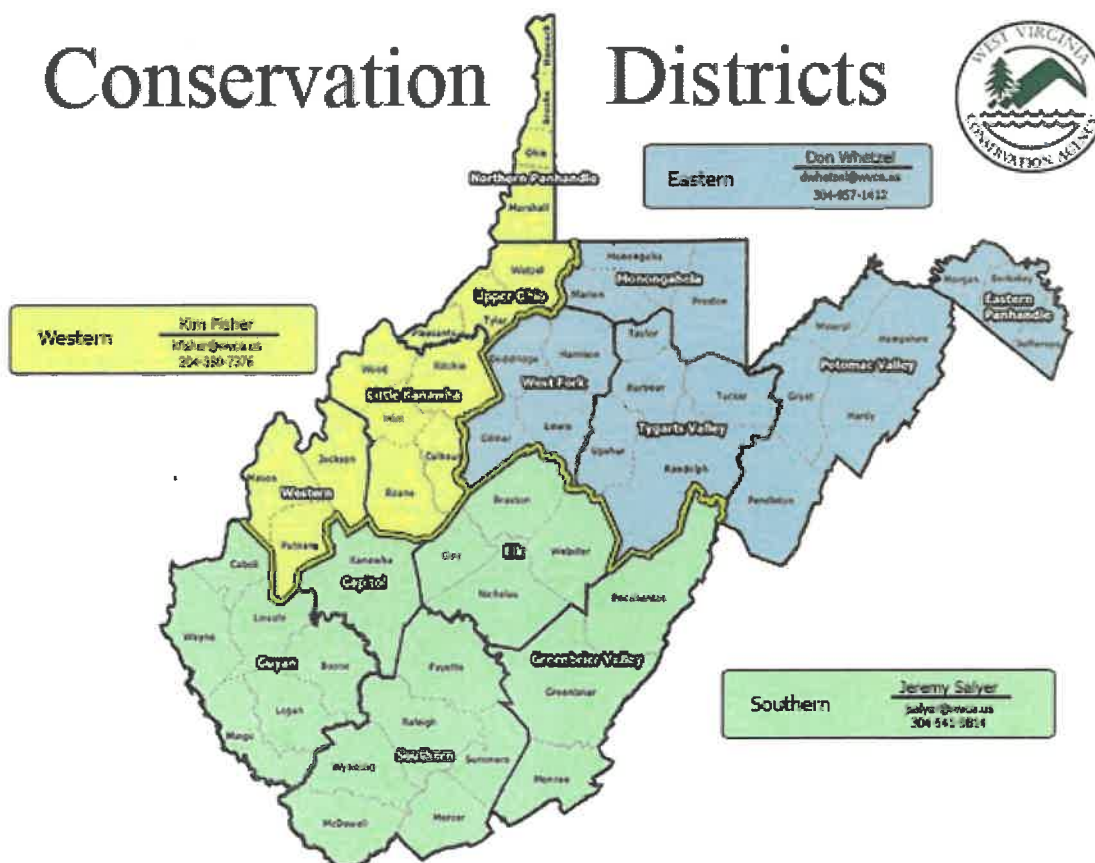
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Agreed Procedures Engagement (Audit)

O&M Agreements:

October Quarterly Meeting – October 21&22 in Flatwoods



FY 26 AgEP Timeline

**timeline may be adjusted*

- ❖ **July 1, 2025** - Start of Program Year
- ❖ **July 15, 2025** - Deadline for DMs to close out database for previous FY
- ❖ **July 31, 2025** - AgEP Newsletter (Annual Progress Report)
- ❖ **July**- State AgEP Committee Introductory meeting
- ❖ **August 18, 2025** - Deadline for CDs to submit allocation formula proposals and new practices for upcoming FY program
- ❖ **September 2025**- State AgEP committee mid-year meeting to review proposals, new practices, and form subcommittee(s) if needed.
- ❖ **October 31, 2025** - Deadline for CDs to submit additional program comments, including ranking criteria
- ❖ **November 2025** - Comments reviewed and forms revised
- ❖ **December 2025** - State AgEP committee meeting to finalize upcoming FY program.
- ❖ **January 2026** - Presentation of upcoming FY AgEP to SCC
- ❖ **May/June/July 2026** - CDs to finalize upcoming FY program, update AgEP agreement addendums, take action to approve LORs
- ❖ **June 15, 2026** - Deadline for CDs submit final practice list to WVCA (CDs can submit final list any time after SCC approval of practice)

**Greenbrier Valley Conservation District
Monthly Equipment Report**

Month/Year Sept 2024

Equipment	Number of Days Rented	Number of Acres	Total Revenue	Total Cost of Repairs & Maintenance	Total Field Service Mileage
Tye #1					
Tye #2					
Great Plains #1					
Great Plains #2	3	14	210		
Great Plains #3	2	9	210		
No-till Seeder Totals	5	23	420		
Cricket	1		123		
Grasshopper					
Big Silver	2		246		
Lime/fertilizer Totals	3		369		
Chemical Sprayer					
Litter Spreader #1					
Litter Spreader #2					
Litter Spreader Totals					
Post Driver #3					
Post Driver #4	3		600		
Post Driver #5					
Post Driver Totals					
Potato Planter					
Potato Sprayer					
Potato Hiller Hiller <i>Digger</i>	10		1230	912	
Potato Totals					
Portable Scales					
Other Cooling <i>Trailer</i>	4		252		
Shop Supplies					
GRAND TOTALS (all equipment)	25		2871	912	



ADKINS AUTO PARTS
14521 SENACA TRAIL NORTH
PO BOX 906
LEWISBURG, WV 24901
(304) 645-7783

BILL TO		SHIP TO		PG 1 OF 1	
102120 000		102120 000			
GREENBRIER VALLEY SOIL CONS. 179 NORTHRIDGE DRIVE LEWISBURG, WV 24901		GREENBRIER VALLEY SOIL CONS. 179 NORTHRIDGE DRIVE LEWISBURG, WV 24901 (304) 645-6173		CHARGE	
ADKINS AUTO PARTS, LEWISBURG INVOICE				REFERENCE NUMBER 009-295783	
MTH. DAY YR. WRITER		CUSTOMER P.O. NUMBER		TERMS SHIP VIA	
9/12/24 JRC		265855 0		NET 10TH COUNTER	
QUANTITY ORDERED	QUANTITY SHIPPED	BACK ORDERED	PART NUMBER AND DESCRIPTION	CODE	PRICE (LIST & SELL) NET AMOUNT
8	8	BYO	VAL 1/2 BOLT 1/2 X 2		1.140 EA 9.12
***** WE SELL AND SERVICE FIRE EXTINGUISHERS, ATV PARTS AND ***** TIRES ALSO AVAILABLE. THANK YOU FOR YOUR BUSINESS!!! *****					
			GOODS RECEIVED BY X	SUB-TOTAL TAX	9.12 .00
			TIME PREPARED 12:52 PM	TOTAL	9.12

TERMS: POSITIVELY NO GOODS ACCEPTED FOR CREDIT WITHOUT OUR PRIOR AUTHORIZATION AND INVOICE NUMBER.
15% HANDLING CHARGE ON GOODS RETURNED WHEN SUPPLIED AS ORDERED. ERRORS AND OMISSIONS EXCEPTED.

*** CUSTOMER COPY ***

