

# *Greenbrier Valley Conservation District*

January 16, 2025, 7:00pm  
Regular Board Meeting, Agenda

## Call to Order

## Welcome and Introductions

## Approval of Minutes

(D/M) December 19, 2025, Regular Board Meeting Minutes

## Guests

- Jeff Hollifield, CPA, Hollifield & Associates
  - Agreed Upon Procedures Report
  - Acceptance of Agreed Upon Procedures Report (D/M)
  - Payment of Invoice to Hollifield & Assoc. for Agreed Upon Procedures - \$3500.00 (D/M)
- Jessie O. Parker, Jr., Chief Executive Officer, New River Engineers, Inc.
  - Approval of two (2) year Engineering Agreement with New River Engineers, Inc. (D/M)
- Jeff Campbell, WV House of Delegates, 46<sup>th</sup> District
  - Legislative Brief

## Administrative Specialist Report

### Cooperating Agency Reports

- NRCS
- FSA
- Forestry
- WVCA
- Other

### *Committee Reports*

#### Finance Committee

- Financial Reports
  - (D/M) - General and CDO Funds Report
  - (D/M)- WVCA Restricted Funds Report
  - (D/M) - Payment of all bills, per payables list

#### Agricultural Enhancement Program Committee (D/M)

- Payments for Approval
  - Will Nester - CPD - \$5,455.00
  - Patti Furrow - CPD - \$2,415.50

#### Grassland Committee (D/M)

- Updates (if any)
- WVU Extension GRASS Program Applications for Approval
  - Ange and Brian Kaluk – up to \$20,000.00
  - Timothy Hancock – up to \$20,000.00

- LORs
  - LOR ID:16248  
Purpose: WVU Extension GRASS Partnership  
Amount: \$40000.00  
AGR: 1488-00
  - LOR ID:16247  
Purpose: SMART Farms WV  
Amount:50000.00  
AGR: 1506-00
  - LOR ID: TBD  
Purpose: WVDA Drought Assistance for Pasture Renovations  
Amount: TBD early February by the WVDA  
AGR: 1502-00; 1502-XCD

## Building/Equipment Committee (D/M)

- Updates (if any)
- Monthly Equipment Report

## Education Outreach/Events Committee (D/M)

- Approval to Purchase Tablecloth with District Logo

## Watershed (D/M)

## 319 Committee (D/M)

- Contracts for Approval  
NPS 1820 Indian Creek IV
  - John Kochergin - Septic Pumping - 50% Federal funds up to \$300.00
  - John Kochergin - Septic Repair/Replacement -75% Federal & State Funds up to \$5,000.00 (15% State, 60% Federal)

- **Payments for Approval**

- **Second Creek VI**

- SGS: Water Quality Monitoring - \$366.41 (Nov 2024)

- **Indian Creek IV**

- SGS: Water Quality Monitoring - \$99.93 (Nov 2024)

- **Spring Creek II**

- SGS: Water Quality Monitoring - \$66.62 (Nov 2024)

## **Other Business (D/M)**

- Approval of District Policy and CD Employee Manual
- Approval of \$100.00 Donation to the Greenbrier River Watershed

## **Dates to Remember:**

January 20, 2025 – Martin Luther King, Jr. Day – Office Closed

January 21, 2025, Legislative Brief, 5:30pm

February 12, 2025, GVCD Committee Meeting @ 9:00am

February 20, 2025, GVCD Regular Board Meeting @ 7:00pm

## **Adjournment**

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