



Potomac Valley Conservation District

500 East Main Street
Romney, West Virginia 26757-1836
304-822-5174

MINUTES OF SPECIAL MEETING January 23, 2025

The Potomac Valley Conservation District held a special meeting by teleconference on Thursday, January 23, 2025, at 7:00pm. The meeting was called to order at 7:05pm by Chairperson, Charlotte Hoover.

SUPERVISORS: Charlotte Hoover, Ronald Miller, J.W. See III, David Parker, Kent Spencer, Brian Dayton, Lois Carr

OTHERS: Kristen Logsdon, Leah Bittinger, Justin Cook WVCA

NEW BUSINESS

Ag Enhancement

Cover Crop – Dream Lake Farm – Justin Cook spoke on Dream Lake Farm and their receipts for the Cover Crop program. Cooperator believed they had emailed their receipts in to the district office but the district office had no record of receiving the email and the cooperator had no record of sending the email. Justin stated that this cooperator did rent the drill and paid the drill bill on October 21, 2024. The cooperator emailed the receipts on January 13, 2025, after they were informed that this issue would have to go before the board because receipts were due in November. The board had a lengthy discussion over the issue and after much deliberation a **motion was made by JW See and seconded by Ronald Miller to pay Dream Lake Farm for their cover crop and after January 23, 2025, the district will not pay on anymore outstanding cover crop applications for FY25. Motion carried.**

Ag Enhancement Applications: Justin Cook led discussion on the funding for both Frost Seeding and Summer Annuals as there were more applications than funding available and provided the supervisors with the rankings for each program. Justin reviewed that the district had budgeted \$40,000.00 for the two programs, however, the total in applications was \$53,264.20. After much discussion and review of the rankings a **motion was made by Ronald Miller and seconded by Lois Carr to approve frost seeding applications with a ranking of 17 and higher, summer annual applications with a ranking of 40 and higher, and the district will use district funds to back up any applications that go over the \$40,000.00 budget. Motion carried.**

Frost Seeding: **FUNDED:** Scott L. Kitzmiller \$658.00CS; Michael W. Jones Sr. \$1,000.00CS; Bonnie View Farm LLC \$904.80CS; Michael D. Reel – Verda Alice Farm \$188.20CS; Robert Landis \$600.00CS; Davis Farm \$1,000.00CS; **James W. See Jr. \$1,000.00CS; Steve Miller \$628.00CS; Roland Royston \$856.00CS; Basin Ridge Farm LLC \$404.00CS; Zachery Smith \$1,000.00CS; Eddie Sites \$640.00CS; Stephan Cremann \$1,000.00CS; Spade Land and Livestock \$1,000.00CS; **Trista M. See \$1,000.00CS; Steven E. Martin \$210.00CS; Gary B. Ehlert \$948.00CS; W.C. Taylor – Cottage Hill Farm \$1,000.00CS; Ayers Construction & Farm \$420.00CS; **James W. See III \$1,000.00CS; William H. Taylor \$1,000.00CS; Matthew G. Hott \$720.00CS; **Charlotte R. Hoover \$1,000.00CS; Roger W. Lewis \$1,000.00CS; Isaiah Smith \$1,000.00CS; Rodney A. Funkhouser \$976.00CS; Little Em Cattle Company \$420.00CS; Joseph M. Alexander \$1,000.00CS; Mark A. Taylor \$1,000.00CS; John Winslow \$1,000.00CS; Willie Haggerty III \$1,000.00CS; J and L Farm Inc. – Lisa Ann Basye \$1,000.00CS; Lovers Lane Farm – William Martin \$1,000.00CS; Lovers Lane Farm – James Martin \$1,000.00CS; Roscoe E. Ours \$1,000.00CS; Terry Alkire \$1,000.00CS

Frost Seeding: **UNFUNDED:** Mike Alt \$340.00CS; John C. Miller II \$372.60CS; Brad Heavener \$160.00CS; Smith Farms – Larry Smith \$965.20CS; Nicole Fansler \$1,000.00CS; Adam Liller \$1,000.00CS; **Gerald Sites \$1,000.00CS; R. Eric Hudgins \$1,000.00CS; Michael W. Taylor \$1,000.00CS; Carol & Michael Shaw \$1,000.00CS; **George T. Leatherman III \$400.00CS

Summer Annual Seeding: **FUNDED:** Charles Armentrout \$900.00CS; Amelia G. Engelman \$300.00CS; Sade Land and Livestock \$2,484.00CS; **Timber Ridge Cattle & Produce – Ben Heavner \$720.00CS; **George T. Leatherman III \$600.00CS; Nicole Fansler \$3,000.00CS; Adam Liller \$1,200.00CS; Terry Alkire \$2,615.40CS

Summer Annual Seeding: **UNFUNDED:** Little Em Cattle Company \$1,260.00CS; Jesse Mace \$1,374.00CS

Ag Enhancement Payments

Cover Crop: Conrad Farms – Dough Marsh \$2,500.00CS

Litter Transfer: Serena Bradford \$2,467.10CS; Gregory Smith \$2,500.00CS

A motion was made by Lois Carr and seconded by JW See to approve the payments for Cover Crop and Litter Transfer as listed above. Motion carried.

GRASS Program

GRASS Application – Phil Eash – Justin Cook explained the GRASS Program to the board. Kristen Logsdon explained how the LOR for \$20,000.00 from the regular meeting on January 14th goes with this GRASS application. After discussion and questions were answered **a motion was made by Kent Spencer and seconded by Lois Carr to approve the GRASS application for Phil Eash. Motion carried.**

Constitution and Bylaws

Lois Carr led discussion with the board and reviewed the constitution and bylaws for the WVACD as there were sections in question that each district was to review and present feedback on at the next WVACD meeting.

Conservation Day

Kristen Logsdon led discussion on conservation day, expressing to the board members that they are responsible for contacting the House and Senate representatives to get the Conservation Farm Winners from the district recognized at Conservation Day. The board members discussed who was going to reach out to the representatives. Lois Carr will reach out to Gerald Sites and see if he wants to reach out, if not Lois will contact John Paul Hott about Cottage Hill Farm and JW See will reach out to Rick Hillenbrand and if he cannot get ahold of him, he will reach out to Darren Thorne about Powder Keg Farms.

Other Topics

Chairperson, Charlotte Hoover, brought up and discussed the meetings with the county commissioners from each of the counties in the district. Kristen Logsdon said she would call Don Whetzel the next morning to discuss these meetings and have him prepare the proper documentation for the meetings.

Kristen Logsdon brought up two LORS that are up for approval for Chesapeake Bay Program funding. The information for the LORs was received from Anita on January 13th so the LORs did not make it on the regular meeting agenda and Kristen asked the board how they wanted to move forward with the situation. The LORs being for the amounts of \$170,000.00 for Ag BMP Implementation NPS1743 and \$54,681.00 for Most Effective Basin (MEB) NPS1743. **A motion was made by JW See and seconded by Lois Carr to add permission for Charlotte Hoover to sign both LORs for Chesapeake Bay funding to the special meeting held today and have them placed on the agenda in February. Motion carried.**

There being no further business the meeting adjourned at 8:33pm by **motion of Kent Spencer. Motion was seconded by Lois Carr. Motion carried.** The next regular meeting will be held on Tuesday, February 11, 2025, at 7:00 pm, style of meeting TBD.

Charlotte R. Horner

Chairperson

Kent Spencer

Secretary

March 11, 2025

Date