

# **A G E N D A**

## **POTOMAC VALLEY CONSERVATION DISTRICT**

### **Board Meeting**

**May 19, 2025 @ 7:00 pm**

**Farm Credit Building, Moorefield, WV**

#### **Prayer / Pledge of Allegiance**

#### **Call to Order**

#### **Welcome & Introductions**

- M Revised Minutes of April 8, 2025 – Board Meeting
- M Minutes of May 1, 2025 – Special Meeting

#### **Financial Reports**

- M General & CDO Fund Reports – District Bookkeeper – April
- M WVCA Co Administered Funds Report – April
- M Invoice for Bookkeeping Services – April

#### **Other Business**

- D / M Drone Spraying

#### **Approval of Invoices & Payments**

- D / M See's Tire & Auto, LLC - \$580.00
- D / M Smith's Auto Parts, LLC - \$615.40
- D / M Petersburg Oil Company - \$681.93
- D / M Kreider - \$804.45
- D / M Petersburg Oil Company - \$1,119.84
- D / M Broadway Metal Works - \$1,127.82
- D / M Adam's County Nursery, Inc. - \$1,281.75
- D / M Travelers – RMD - \$1,455.00
- D / M Kreider – Ventrac \$38,057.76

#### **New Business**

- D / M LOR – FY25 AgEP Exigency Rebalance Allotment - \$6,175.09
- D / M LOR – NPS 1782 Mudlick Run - \$70,000.00
- D / M LOR – WVDA Pasture Renovation #4 - \$1,177.00
- D / M FY26 LORs for District Support
  - FY26 Q1 District Support Allotment \$42,469.00
  - FY26 Q2 District Support Allotment \$23,398.00
  - FY26 Q3 District Support Allotment \$23,397.00
  - FY26 Q4 District Support Allotment \$16,691.00
- D Newsletter

#### **Unfinished Business**

- D / M Stricklers – Moorefield, easement/dike/culvert

#### **Correspondence**

\*See attached sheet, D/M in bold

## **Watersheds**

- D / M Emergency Action Plans – South Fork
- D / M Statement of Reviews –
- D / M Blockage at Welton Park / Gap Bridge -
- D / M Lost River Site #4 –
- D / M Dam Mowing Contracts
- D / M Rehabilitation Projects:
- D / M New Creek Site #1 –
- D / M New Creek Site #17 –
- D / M North / South Mill Creek Sites #3 and #4 -

## **Committee Reports**

- D / M Personnel/Safety Recommendations – District support staff evaluation
- D / M Finance Recommendations – District support staff pay increase

## **Administrative Specialist Report**

- D / M Promotional items
- D / M Timesheets for Mowing Crew
- D / M Grant County Assessor
- D / M Filing system in the District Office
- D / M Constant Contact Payment Method – how should it be paid from CBay funds?
- D / M Lime Vendor List
- D / M Purchase of new litter spreader – in the April meeting it was approved to cut a check for \$38,681.84; the total cost came out to a lesser amount of \$38,297.00
- D / M Letterhead

## **Board Member Reports**

- D / M Conservation Farmers
- D / M Youth Supervisors

## **PVCD District Report**

- D / M Equipment Sale – 1997 F350 Truck, Ventrac with mower deck, Poultry Cruster, Gooseneck Trailer (24ft), Litter Spreader, Brush Hog, Weed Wiper up for sale, June 7<sup>th</sup> sale date
- D / M Reserves on equipment for sale
- D / M Mower & trailer for City of Keyser use – funds will come out of the district, reimbursed by the state
- D / M Rental Equipment / Repairs –
- D / M Billing of Rental Equipment – Litter Spreader billing issue; Land Pride; Esch bill from 2023
- D / M Spring Tiles

## **Ag Enhancement / Chesapeake Bay Programs:**

- D / M Exigency Program

## **CBAY PAYMENTS**

- D / M **Litter Transfer:** *Sandra Ours \$1,131.90CS; Nathan Griffin \$2,500.00CS*

## **AgEP PAYMENTS**

- D / M **Lime:** *Carroll B. Cook \$4,500.00CS; Dale P. Johnson \$3,936.06CS; Jeremy Peacemaker \$2,273.90CS; Jordan Mongold \$603.00CS*
- D / M **Hay/Pasture Re-Seed:** *Daniel Jeff Rollins \$2,832.00CS; Dale P. Johnson \$1,782.00*
- D / M **Invasive Species:** *Mary E. Williams \$60.57CS; Micheline W. Williams \$500.00CS; Parker H. Hudgins \$233.27CS; Mark Fansler \$526.45CS; Brett Fansler \$432.70CS; Hillbilly Acres Farm Inc. – Judy Fansler \$263.69CS; River Bridge Farm – Todd Fansler \$379.32CS; Eric Hartwig \$495.93CS*

D / M      **Urban Ag.:** *Adam Boner – raised beds \$179.75CS*

D / M      **Frost Seeding:** *Rodney Funkhouser \$1,000.00CS*

D / M      **Summer Annual Payments:** *Amelia G. Engelman \$300.00CS*

**Mudlick Run Project:** *Ag Implementation Agreement – Haggerty Farm \$4,000.00CS*

**Conservation Agreements:**

**Farm Plans / Conservation Plans:**

**CREP contracts / payments:**

**Agency Reports:**

**Public Comment:**

**Upcoming Activities / Dates: Next Board Meeting – June 10, 2025 @ 7pm @ Farm Credit Building in Moorefield**

\*D – Discussion

\*M – Motion