**WEST FORK CONSERVATION DISTRICT**

BOARD OF SUPERVISORS

May 14th, 2025,

Johnstown Community Center, Johnstown, WV

Meeting Minutes

With a quorum being present, Chairman Coffindaffer called the May Board of Supervisors meeting to order on Wednesday,May 14th, 2025, at 9:00 a.m. at the Johnstown Community Center, Johnstown, WV

**Supervisors Present:** **William Coffindaffer** **Jane Cain**

**Randy Plaugher Robert Suan**

**Jim Foster Larry Sponaugle**

**Steve Cronin Kevin Britton**

**Others Present: Dee Horner, WVCA**

**Jim Roy, WVCA**

**Kelby Fetter, NRCS**

**Don Whetzel, WVCA**

**Jennifer Metheny, WFCD**

**Richard Law, NRCS**

**Dinah Hannah, WFCD**

**Amanda Grady, WVCA**

**\*Denotes online Status.**

**Pledge of Allegiance –** Led by Foster

**Welcome and Introductions:**

**Agenda Approval. Foster made a motion to approve the agenda, seconded by Plaugher. Approval of today’s agenda as presented.**

**Minutes:**   
The April 9th, 2025, meeting minutes will stand approved as presented **Foster/Cain. Motion carried. Meeting Minutes Approved.**

**Cooperating Agencies Report:**

**NRCS:** See attached report

**FSA:** See Attached report

**Forestry:** No Report

**WVU Extension:** No Report

**WVACD Executive Director:** See Attached Report

**Financial Report: The** WVCA financial reports for April 2025 are presented today. **Foster/ Suan. Motion carried. Approved and filed financials for audit.**

**Supervisor Per Diem and Travel:** Treasurer Plaugher reported on the following.

Supervisor’s Per Diem and Travel expenses for the month of March 2025

Randy Plaugher $ 963.40

Jane Cain $ 863.60

William Coffindaffer $ 573.60

Larry Sponaugle $ 469.00

Kevin Britton $

James Foster $ 415.20

Robert Suan $ 467.90 *Totaling $3,752.70*

***Total gross spent to date: $42,426.31***

**Plaugher moved to approve Supervisor’s March ’s 2025 Per Diem and Travel as presented and pending review from district accountant. Motion seconded by Foster Motion carried.**

**Approval of Invoices and Payments:**

**None Currently**

**Ag Enhancement Program:**

**John R Spiker, HUAP 2689Sq. Ft. $2,500.00**

**Gregory Tyler Steele, Lime, $1,183.75**

**Fred Ross, NM, $ 1,051.82**

**Bill Suan NM $ 493.04**

**Sam Stark, Hay Reseeding $ 465.08**

**John L. Spiker, Lime, $1,250.00**

**Benjamin Ted Stout, Lime $330.50**

**Benjamin Ted Stout, HUAP $ 2,500.00**

**Joseph McCue, Invasive Species $ 479.97**

**Laura McDuffie, NM $ 546.96**

**Roger Wilmoth, NM $ 505.08**

**Pasty Sabatelli, WS, $2,619.53**

**Randy made a motion to approve and pay, seconded by Foster. Motion Carried. Approved**

**Cain made a motion to pay Roger Wilmoth the difference in discrepancies for NM for his acreage should have been paid for 20 acres, not 9acres. Seconded by Plaugher. Motion Carried.**

**Cancellations/ Withdraws**-

None Currently

**Conservation Agreements**:

**Kelley Sponaugle,733 Acres, Gilmer County**

**Jason Ables, 154.39 Acres, Lewis County**

**Steven M & Michelle Posey,310 Acres, Lewis County**

**Shana McCullough, 43 Acres, Doddridge County**

**Tomothy Tabb, 1.48 Acres, Harrison County**

**Foster made a motion to approve the conservation Agreements list, seconded by Cain. Motion Carried.**

**OM&R Polk Creek & Salem Fork:**

Roy asks the board to approve a DNE price of $ 7,000.00 for TVCD work crew to complete brush/ tree removal from Salem dam. Foster made motion for the DNE amount, Seconded by Suan. Motion Carried.

Roy asks the board to approve a DNE price of$ 23,300.00 for Polk Creek for TVCD crew to complete said work. Foster made a motion for this DNE, and this was seconded by Cronin. Motion Carried.

**Dam Inspection Reports:**  Dam inspections are going on Monthly

**Old Business:**

New Lime Spreader will be put out for bid.

Work Group Meeting Set for May 28,2025 @5:30 PM at Mt. Clare Office

**AgEP**

**D/M Correspondence -** None currently

**D/M Funding Request-** None Currently

**D/M Letters of Request –**

**FY26 District Support Allotments Q1 $37,775.00**

**FY26 District Support Allotments Q2 $20,045.00**

**FY26 District Support Allotments Q3 $20,044.00**

**FY26 District Support Allotments Q4 $14,680.00**

**LOR # 16308 GLCI $3,000.00**

**LOR # 16321 Fy25 AgEP Rebalance Allotment # 2,224.72**

**Foster made a motion to approve and submit these LOR’S. Seconded by Larry. Motion Carried.**

**SPRP/EWP Project:** No Report

**Board Member & Associate Supervisor Reports:**

Foster made a motion to move the August Board meeting to the 20th, 2025. This was seconded by Cain. Motion Carried

**WVCA Reports:** Don Whetzel: See Attached Report

**WFCD Report:** No Report

**Public Comment** None

**Adjournment:** 11:11 AM

**Set Date for the Next Meeting:**

**June 11th, 2025 – Vandalia Community Center 09:00 AM**