

**Monongahela Conservation District  
Board Meeting Minutes  
June 5<sup>th</sup>, 2025  
Steve Lebnick Agricultural Center  
Morgantown, WV  
9:30 am**

**Attendance**

Supervisors: HR Scott, Mark Teets (Chairman), Mark Myers, Brandon Linton (virtual)  
WVCA: Don Whetzel, Kaitlyn Jones, Adrienne Hoalcraft, Bill Armstrong, Levi Cyphers  
WVU Extension: Carrie See, Josh Malencia  
NRCS: Christopher Toothman, Jon Bourdon  
DOF: Rudy Williams  
WVACD: Heather Duncan (virtual)

Chairman Teets called the meeting to order at 9:36 AM.

Myers led the Pledge of Allegiance and delivered the prayer.

**Myers moved to approve the minutes from the May 1<sup>st</sup>, 2025, meeting, seconded by Scott. Motion carried.**

**Cooperating Agency Reports**

- NRCS: Toothman provided a written report highlighting preapprovals and contracts. Bourdon provided a written report. He discussed flooding and the reduction in employees. He informed the board some grant payments have now been approved. Julie Stutler can provide more information.
- DOF: Williams reported it had been a busy fire season. He talked about WVU Forestry School fire week at Cooper's Rock. He informed the board that Office Assistant Becky Williams will be retiring on June 30<sup>th</sup>.
- Extension: Malencia reported on several projects they were working on, including a pallet coup project and a raised bed project. See reported Preston extension had moved into the courthouse Annex and their old meeting would be demolished. She spoke about 4-H summer camp and July being farm crawl month. She announced Preston County is officially out of drought conditions.
- WVACD: Duncan reminded the board to RSVP for the quarterly meeting in July. She discussed the speakers scheduled for July 16<sup>th</sup>. The bylaws will be voted on at the July 17<sup>th</sup> meeting. The area meeting will take place on July 7<sup>th</sup>. Century Farm signs

**Monongahela Conservation District**  
**Board Meeting Minutes**  
**June 5<sup>th</sup>, 2025**  
**Steve Lebnick Agricultural Center**  
**Morgantown, WV**  
**9:30 am**

should be ready for the quarterly meeting. Hoalcraft will follow up on Stemple's sign.

**WVCA Reports**

- Armstrong and Cyphers gave updates on watershed projects, including reminding them of the Upper Deckers job showing on June 9<sup>th</sup>, the Upper Buffalo job showing on June 10<sup>th</sup>, and the bid opening on June 23<sup>rd</sup>. Cyphers reported he is happy with the draft design for the Upper Buffalo 39 seep repair. The siphon for Upper Deckers 5 is still with purchasing. Other options for Upper Deckers 5 the district could pursue were discussed. Cyphers spoke about the possibility of using sponsor dollars on divers. The district could look into divers who may perform the work. Senate Bill 941 was discussed. O&M activities should continue as normal.
- Jones reported on the FY26 application period. 61 people had signed up for the program with the majority applying for 2 programs. She also reported with the new Heavy Use Area Protection contracts that have been sent out, MCD is set to use all of their FY25 funding.
- **Myers moved to approve the following cooperator agreements:**  
**Phillip Austin, Jane Capozzelli, Jared Cummons, Darlene Davisson, Gerald Farkas, Lacen Forbes, Rachel Forman, Mark Goff, Chris Jennings, John Jones, Clinton & Julia Kelly, Roger Lewis, Jonathan Mauldin, Wayne Mayfield, Chris McIntire, Allen Nestor, Allen Parker, Richard Phillips, James Pitcher Jr, Bruce Ragione, Kathy Selby, Lucas Sieber, and Daniel Sisler, seconded by Scott.**  
**Motion carried.**
- **Myers moved to approve the following AgEP payments:**
  - **Robert Bartholow- Water System - \$4,455.15**
  - **Ray Carr – Urban Ag (Greenhouse) - \$3,000**
  - **Thomas Clark – Lime - \$388**
  - **Clinton Fluharty – Nutrient Management - \$3,000**
  - **Wade Harsh – Lime - \$1,116**
  - **Robert Hennen – Lime - \$700**
  - **Robert Hennen – Nutrient Management - \$1,224.08**
  - **Jack Hershman – Nutrient Management - \$435.90**
  - **George Krynicki – Lime - \$176.04**

**Monongahela Conservation District**  
**Board Meeting Minutes**  
**June 5<sup>th</sup>, 2025**  
**Steve Lebnick Agricultural Center**  
**Morgantown, WV**  
**9:30 am**

- WVDA Pasture Renovation #4 - \$514.60 - 16389

**Seconded by Scott. Motion carried.**

**Myers moved to approve payment of CTL Invoice #154593 for \$400 for Upper Buffalo 39 Seepage Exploration, seconded by Scott. Motion carried.**

**Myers moved to approve payment of the WVACD annual dues of \$5,000, seconded by Scott. Motion carried.**

**Unfinished Business**

- MCD will not put forward a candidate for District Farm of the Year this year.
- The Screech Owl in Bruceton Mills was discussed as a possibility for the September meeting.
- The cleaning schedule was discussed.
- **Myers moved to allow AS Hoalcraft to arrange food for the East Area Meeting on July 7<sup>th</sup>, seconded by Scott. Motion carried.**
- Different promotional items for the district were discussed. **Scott moved to order 200 Hay Bale cutters, seconded by Myers. Motion carried.**
- The district expressed interest in incorporating a drone spraying into the pasture walk grant. Hoalcraft will reach out to Erin Coda about this. Toothman will provide a farm site location.

**New Business**

- The Protex estimate was discussed. The old cameras aren't clear and there are blind spots in the parking lot. The new cameras would not be in any workspaces. **Myers moved to order the new camera system from Protex based off the estimate they provided (\$4,870.56), seconded by Scott. Motion carried.**
- The pocket calendar quote from Myron was reviewed. No calendars will be ordered at this time.
- **Myers moved to approve the Emergency Action Plans for Upper Buffalo Watershed, seconded by Scott. Motion carried.**
- **Scott moved to give signing authority for mowing contracts to Mark Teets and Chuck Cienawski, seconded by Myers. Motion carried.**

**Monongahela Conservation District**  
**Board Meeting Minutes**  
**June 5<sup>th</sup>, 2025**  
**Steve Lebnick Agricultural Center**  
**Morgantown, WV**  
**9:30 am**

- **Tom McKee – Lime - \$1,617.48**
- **Tim Spahr – Heavy Use Area - \$4,636.17**
- **Jeff Zinn – Nutrient Management - \$676.50**

**Seconded by Scott. Motion carried.**

- Jones reported on a verification visit she performed with Cindy Shreve for Tim Spahr's greenhouse. The greenhouse did not meet NRCS specs. Jones provided pictures and correspondence between Spahr and her to the board. **Scott moved to not approve Tim Spahr's greenhouse for payment, seconded by Myers. Motion carried.**
- Hoalcraft reminded the board that the AgEP committee has the authority to approve payments. This will be needed for payments that come in between the June and July meetings. Hoalcraft will provide the payment information at the July meeting so it will be in the official records.
- Hoalcraft provided a written report, highlighting invoices from Rexroad and Mills Group and equipment rentals.
- Whetzel provided a written report, listing upcoming timelines and due dates. He reiterated regular dam operation and maintenance work should continue while we wait for clarification on SB 941.

**Solid Waste Authority Reports**

- Scott highlighted the success of the ecycle event held by the Mon Solid Waste Authority. They are working on a composting agreement with the City of Westover and working to complete their audits.
- No reports for Marion or Preston were available at this time.

**Myers moved to approve the bank statement for April 2025 and May 2025 and file them for audit, seconded by Scott. Motion carried.**

**Myers moved to approve the following LORs:**

- FY26 Q1 District Support Allotment - \$33,082.00 – 16347
- FY26 Q2 District Support Allotment - \$16,692.00 – 16348
- FY26 Q3 District Support Allotment - \$16,691.00 – 16349
- FY26 Q4 District Support Allotment - \$12,668.00 – 16350

**Monongahela Conservation District**  
**Board Meeting Minutes**  
**June 5<sup>th</sup>, 2025**  
**Steve Lebnick Agricultural Center**  
**Morgantown, WV**  
**9:30 am**

- The board reviewed the nomination committee's suggestions for FY26 officers. No nominations were made from the floor. **Scott moved to approve the nomination committee's selection for FY26 officers (Mark Teets – Chairman, Mark Myers – Vice Chairman, Andrew Price – Secretary, HR Scott – Treasurer), seconded by Myers. Motion carried.**
- The MCD committees will remain the same as the previous year.

Hoalcraft provided the board with memos from WVCA Executive Director Judith Lyons and a thank you letter from the WVU Soils' Team.

**Committee Reports**

- Myers reported everyone is still waiting on an interpretation of SB941.
- The ranking criteria was discussed. Jones is currently working on FY26 rankings. How to help new cooperators was discussed.

The meeting was adjourned at 12:35 PM.

Mark Teets

**Mark Teets, Chairman**

7/10/25

**Date**

