



MINUTES

Western Conservation District Board Meeting

June 24, 2025

In Attendance at the 9:00 a.m. Meeting

Supervisors Attending in person: Charles Lipscomb, Chairman; Don Stephens, Treasurer; Joe Casto

Others Attending: Hallie Roach, AS; Anthony Winters, CS; Mary Perdue, Brock McClung, NRCS, Brad Blaine, Quail Forever

Others Attending by phone: Heather Duncan, WVACD; Mike Wolpert

Call to Order:

Chairman Lipscomb called the meeting to order at 9:05 a.m. at the USDA office in Point Pleasant, WV.

Adopt Agenda / Approve Minutes

Casto moved to adopt the agenda as presented, second by Stephens. Motion Passed.

On a Casto/Stephens motion the Meeting minutes from May 19, 2025, were approved. Motion Passed.

Financial Reports

General Fund and CDO Funds for May 2025 were reviewed by supervisors as presented. Mary Perdue reviewed the report with supervisors reading balances, income, and expenses for both General and Grant funds. The report will be filed for an audit.

Financial Transactions Report: On a Casto/Stephens motion the Financial Reports were accepted and will be filed for audit with the May transactions approved. Motion Passed.

Co-Administered Fund Report: Supervisors were provided with a copy of the funds cash balance report from WVCA District Fiscal Operations. Fund balances were reviewed. The board accepted the report to be filed for audit. **Casto/Stephens moved to accept the Co-Administered Fund Report and file for audit. Motion Passed.**

Treasurer's Report: Don Stephens provided a report for supervisors to review. **On Stephens/Casto motion payroll was approved for \$2,233.66. Motion Passed.**

Partnership Reports

Jeremy Salyer, WVCD, Area Director

Jeremy Salyer provided a written report to the board members.



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Heather Duncan, WVACD, Executive Director

Heather Duncan provided a written report to the board members.

Brock McClung, NRCS

Brock McClung reviewed the written report to the board members.

Brad Blaine, Quail Forever

Brad Blaine reviewed with the board the upcoming workshop he is having On July 18th, at the Toyota Plant in Buffalo, WV.

**Casto/Stephens moved to buy water and bug spray up to \$50.00 for the Wildlife Workshop.
Motion Passed.**

Programs

Operation, Maintenance & Repair

No report provided

CORRESPONDENCE

Youth Expo Thank you card, WV University Soil Team Thank you, Memo from Judith Lyons on SB941

CO-ADMINISTERED COST SHARE PROGRAMS

A. Renew FY26 AgEP Agreement

Casto/Stephens moved to sign the FY26 AgEP Agreement. Motion Passed.

B. Agriculture Enhancement Program (AgEP)

Casto/Stephens moved to approve the following AgEP payments except for the Heavy Use. Motion Passed.

Agriculture Enhancement Program

AgEP Payments

Lime

Jason Hartley - \$2,800.00

Cathy Varian - \$2,169.44

Ronald Durst - \$894.32

Donald Pauley - \$700.00

Mark Williams – \$896.00

Pasture Division Fence

Nicole Dean - \$333.00

Jonathan Hoffman - \$1,275.00



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Mason Hull - \$2,625.00
Max McCoy - \$2,622.00

Exclusion Fence
Ben White - \$5,000.00

Invasive Species
Anthony Winters - \$375.00
Breanna Leslie - \$440.00

Water Systems
Kaylee Family Farm - \$2,959.50
Jonathan Hoffman - \$3,725.00
Mason Hull - \$1,247.00
Max McCoy - \$1,975.00
Tim Butler - \$1,855.00
Chad Russell - \$1,380.00
Scott Casto - \$3,156.25

Chairman Charles Lipscomb excused himself from the meeting due to pending payment approval. Stephens took control of meeting, **Wolpert/Casto moved to approve Charles Lipscomb AgEP payment of \$1,000.00. Motion Passed.**

Lipscomb returned to the meeting and Stephens gave him back control. **Stephens/Wolpert moved to approve Joe Casto's AgEP payment of \$1,000.00. Motion Passed.**

Stephens/Casto moved to approve the rest of the Heavy Use payments. Motion Passed.

Heavy Use
Judith Grady - \$1,000.00
Denver Casto - \$1,000.00
Robert Thomas - \$1,000.00
Mary King - \$1,000.00
Joe Casto - \$1,000.00
David McClung - \$1,000.00
Charles Lipscomb - \$1,000.00
Tim Butler - \$460.00
Jeremy Grant - \$1,000.00
Chad Russell - \$1,000.00

C. Cancellation Contract

Stephens/Casto moved to approve all AgEP FY25 Cancellations. Motion Passed.



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Lime
Liz Wiseman
William Hill
Darrin Moore
Eddie Williams
Connie Wright
David Smith
Jessica Finley

Pasture Division Fence
Exclusion Fence
Johnny Baldwin

Heavy Use
Dale Luikart
Luke Harris
Roger Stone
Matthew Stone

Invasive Species
Water Systems
John Patton
Luke Harris
Rod Newman
Connie Wright

Pollination
Liz Wiseman

Old Business

Irrigation Manifolds price

Casto/Stephens moved to purchase 10 Irrigation Manifolds. Motion Passed

Conservation Farm Tour

Jackson County and Putnam County Farm Tours were discussed.

Annual Plan of Work

Stephens/Casto moved to approve the Annual Plan of Work. Motion Passed.

Land Judging

Casto/Stephens moved to purchase grass seed and 2 bales of straw to fix the area on Ed Smolder's farm where the Land Judging took place. Motion Passed.

New Business



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GRASS recall tabled till we find out more information.

WVACD Education Committee Donation

Stephens/Casto moved to donate \$1,000.00 to the WVACD Education Committee for the Scholarship Fund. Motion Passed.

WV Conservation District of the Year Award

The Contest was discussed with help from Don Stephens filling out the information.

Casto/Stephens moved to change July Board Meeting to July 22, 2025. Motion Passed.

Supervisor Reports

Minutes recorded by:
Hallie Roach

Approved by:

Mary King, Secretary