

**Monongahela Conservation District
Special Board Meeting Minutes
August 20th, 2025
Steve Lebnick Agricultural Center
Morgantown, WV 26508
2:00 pm**

Attendance:

Supervisors: Mark Teets (Chairman), Chuck Cienawski, HR Scott, Bob Spaid, Mark Myers, Andy Price, and Brandon Linton

WVCA: Kaitlyn Jones, Adrienne Hoalcraft

Chairman Teets called the meeting to order at 2:00pm.

Cienawski led the Pledge of Allegiance and delivered the prayer.

AgEP Approvals

Jones presented the eligible applications with cost share rates to the board. The new Heavy Use Area Protection square foot rate was discussed. Cienawski inquired about where that number came from and it's difference to NRCS. Scott said it was comparable to other conservation districts.

Jones presented the costs for funding all eligible applications and all eligible 1st priority applications. The nutrient management cost share was set at \$3,000 per cooperator due to fluctuating fertilizer costs.

Pollination was discussed. Cienawski inquired about how many nucs people typically buy. Myers asked if RC&D was doing Nucs this year. Cienawski said they were. Jones clarified June 1st, 2026 was the nuc pollination deadline, and December 1st, 2025 is the habitat plot deadline.

The board inquired about how Urban Agriculture was ranked. Jones went over the Urban Ag ranking form.

The board discussed just approving 1st priority applications, but they would need to cut some to meet their allotment. The board calculated they could cut a little over \$20,000 for the total by removing the bottom ranked 1st priority from each practice.

The nutrient management cost share rate was discussed again. Cienawski inquired about why it wasn't a more accurate figure.

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The board decided to remove the bottom 1st priority from each practice and approve all remaining applications.

Scott moved to approve the following FY26 AgEP applications:

Lime

- **John Jones - \$1,614.84**
- **Wayne Mayfield - \$ 4,486.00**
- **Chris McIntire - \$845.28**
- **Doug Sanders - \$3,607.02**
- **Larry Sharp - \$180.00**
- **Troy Hendershot - \$1,800.00**
- **William Lantz - \$1,434.60**
- **Bruce Raginoi - \$141.48**
- **David Harsh - \$754.20**
- **George Krynicki - \$ 1,565.00**
- **David Zinn - \$2,716.00**
- **Ronald Brand - \$3,277.00**

Nutrient Management

- **Troy Darrah - \$3,000**
- **Jack Hershman - \$3,000**
- **Lori Kliethermas - \$3,000**
- **Charlotte Wolfe - \$3,000**

Fence

- **Chris Jennings - \$5,000**
- **Robert Bartholow - \$5,000**
- **George Krynicki - \$5,000**

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Heavy Use Area Protection

- Lacen Forbes – \$2,304
- Douglas Cyphers -\$5,000
- Blanche Stemple - \$5,000
- Allen Parker - \$5,000
- Clinton Fluharty - \$5,000
- Timothy Spahr - \$3.360

Invasive Species

- Rachel Foreman - \$1,500

Urban Agriculture

- Christine Fenner - \$3,000
- Lucas Sieber - \$1,000
- Jared Cummons – 3,000

Watering Systems

- David Clarkson - \$5,000
- Brad Swiger - \$5,000

Pollination

- Clinton Kelly - \$200
- Lisa Johannsen - \$200
- Brian Britton - \$200

Seconded by Price. Motion carried. Linton, Cienawski, and Spaid abstained from the vote.

Buildings/Grounds

- The board discussed what starting figure to ask for in rent. The group agreed they would like to start at the high end and can always negotiate down.

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- The broker's fee was discussed. There was confusion about what their 10% covered and the board wanted more clarification. Cienawski highlighted the need to protect the district as all costs continue to rise.
- An automatic cost of living increase can be added to the contract with the renter.
- **Scott moved to get Chairman Teets the right to negotiate with KLM Properties for their rental services. \$18 per square foot will be the starting rental charge and Teets with negotiate KLM's broker percentage with them, seconded by Cienawski. Motion carried.**
- The district bookkeeper expressed concerns about hiring a new cleaner without a business license or insurance. Cienawski inquired about the new cleaner signing a release of some kind. **Scott moved to proceed with the temporary hire as voted on in the regular August meeting, seconded by Spaid. Motion carried.**
- Ways to remove the outside sign from near the parking lot were discussed. The issue will be revisited in mid-September.
- The bathroom remodel process will continue now that Alexis from Mills Group is back in the office.

Financial Review

- Cienawski reviewed all the financial statements
- He is working on preparing a true monthly statement (some bills are done quarterly, annually, etc)
- He urged the board to submit their travel and per diem monthly so it can be accurately tracked
- Myers spoke about submitting an LOR at the end of the fiscal year requesting reimbursement for any per diem overage.

Teets reminded the group that next month's meeting will be at the Screen Owl.

Spaid adjourned the meeting at 4:00pm.

	
Mark Teets, Chairman	Date