**WEST FORK CONSERVATION DISTRICT**

BOARD OF SUPERVISORS

August 20th, 2025,

Grange, Oxford, WV

Meeting Minutes

With a quorum being present, Chairman Coffindaffer called the August Board of Supervisors meeting to order on Wednesday,August 20th, 2025, at 9:05 a.m. at the Grange in Oxford, WV

**Supervisors Present:** **William Coffindaffer** **Jane Cain**

**Randy Plaugher Robert Suan**

**Jim Foster Larry Sponaugle**

**Steve Cronin Kevin Britton**

**Others Present: Dee Horner, WVCA**

**Jim Roy, WVCA**

**Kelby Fetter, NRCS**

**Don Whetzel, WVCA**

**Barb Foster, WFCD**

**Amanda Grady, WVCA**

**Devon Kokoska, WVCA**

**Bruce Llyod, WVU Extension**

**Kelly Grose, NRCS**

**Richard Law, NRCS\**

**Bradon Duckworth, NRCS**

**\*Denotes online Status.**

**Pledge of Allegiance –** Led by Foster

**Welcome and Introductions:** Coffindaffer Welcomed Brandon Duckworth

**Agenda Approval. Plaugher made a motion to approve the agenda, seconded by Foster. Approval of today’s agenda as presented.**

**Minutes:**   
The July 9th, 2025, meeting minutes will stand approved as presented **Foster/Suan. Motion carried. Meeting Minutes Approved.**

The August 6,2025, Special Board Meeting minutes will stand approved as presented. **Plaugher made a motion to accept the meeting minutes as presented. Seconded by Foster. Motion Carried**

**Cooperating Agencies Report:**

**NRCS:** See attached report

**FSA:** See Attached Report

**Forestry:** No Report

**WVU Extension:** Bruce Llyod stated one hundred head of cattle attended the dairy show. Livestock roundup will be held in a few weeks. Oct31st- Nov 1,2025, The Women in Ag will take place at Stonewall Jackson Resort, encourage everyone to attend. On Friday the 31st will be Tours, Dinner and a speaker. On Saturday November 1,2025, there will be Educational Programs.

**WVACD Executive Director:** See Attached Report

**Financial Report: The** WVCA financial reports for July 2025 are presented today. **Foster/ Suan. Motion carried. Approved and filed financials for audit.**

**Supervisor Per Diem and Travel:** Treasurer Plaugher reported on the following.

Supervisor’s Per Diem and Travel expenses for the FY2025 Year End

***Total gross spent to date: $53,972.33***

**Approval of Invoices and Payments:**

**Danny Gum Mowing of Dam #4 at Camden (Last Year $450.00) Foster made motion to pay Danny Gum $450.00 for mowing, this was seconded by Cain. Motion Carried.**

**TVCD For O & M of Polk Creek Dam $22,800.00 Foster made a motion to submit this LOR, seconded by Plaugher. Motion Carried.**

**Ag Enhancement Program:**

Amanda stated that all contracts and letters were mailed out on Tuesday August 12,2025. Two months earlier than last year.

**Cancellations/ Withdraws**-

None Currently

**Conservation Agreements**:

**Antonio Natal,187 Acres, Gilmer County**

**Joy Kreiling, 29 Acres, Harrison County**

**Stephen Hall, 330 Acres, Harrison County**

**Allen Hall, 330 Acres Harrison County**

**Plaugher made a motion to approve these agreements, seconded by Foster. Motion Carried.**

**OM&R Polk Creek & Salem Fork:**

Roy stated Bruce Lloyd and himself inspected the dams after the drone spraying and some are good and others are taking some time. Bruce stated that 85/90% are controlled, with 30/40% uncontrolled. Stated that the cattails didn’t come on all at once, and it may take some time to get all under control. But the spraying helps.

**Dam Inspection Reports:**  Will be September 24th Polk Creek, September 25th Salem at 9AM

**Old Business:**

**Lime Spreader / New/Old**

**Bill Coffindaffer appointed Steve Cronin and Bob Suan to take care of the Lime Spreader.**

**New Business:**

**Carol Greene Nomination**

**Foster nominated Bill Coffindaffer for this award, Seconded by Cronin. Motion Carried. Larry made motion to close nomination, Seconded by Foster. Nominations are closed.**

**No other nominations were made.**

**Correspondence - Thank you Cards from Junior & Senior Camps**

**Funding Request-** None Currently

**Letters of Request:**

**LOR # 16425 FY26 O&M Allocation $ 48,880.00**

**Plaugher made a motion to approve and submit these LORs. Second, Larry. Motion Carried.**

**SPRP/EWP Project:** No Report

**Board Member & Associate Supervisor Reports:**

**WVCA Reports:** Don Whetzel: See Attached Report

Next Meeting Date September 10th ,2025 at USDA Center, Mount Clare, WV

Adjournment: 10:27 AM