

Eastern Panhandle Conservation District
BOARD MEETING
October 15, 2025, 7:00 pm.
AGENDA

Call to Order
Pledge of Allegiance/Prayer
Welcome & Introductions

M: Agenda Approval
M: Approval of Minutes for September 17th, 2025 Meeting
M: Approval of Minutes for September 11th, 2025 Supplemental Meeting

Attendance:

Report of Cooperating Agencies

WVCA/EPCD	WVDEP
WVDA	WVDOF
NRCS	FSA
WVACD	LEPC
JCSWA	

Committee Meeting Reports:

Education/Awards	Robert Boarman – Chair
Legislative	Vacant – Chair
Budget & Finance	Robert Boarman – Chair
Forestry/Tree Sale	Robert Boarman – Chair
Ag – Enhancement	Nancy Lutz – Chair
Watershed	Vacant – Chair
Equipment	Robert Cloud – Chair

Invoices/Reimbursements:

D / M Invoice: Comcast - \$207.23 - Internet
D / M Invoice: WV Correctional Industries - \$58.89 – Custom Sign
D / M Invoice: Waypoint - \$22.00 + \$21.00 + \$22.00 = **\$65.00** – Soil Samples
D / M Invoice: Progressive Printing - \$1331.08 – Fall Newsletter
D / M Invoice: Dairy One - \$82.00 – Forage Samples
D / M Invoice: Komax - \$113.10 – Printer contract
D / M Invoice: CoxHollidaYoung - \$800.00 – Accountant
D / M Reimbursement: Danny Lutz - \$11.70 + \$10.50 + \$11.10 + \$11.10 = **\$44.40** – Postage/Soil Samples

Correspondence:

D / M Another Potesta statement

New Business:

- D / M Approve \$3,000 limit for April 2026 Quarterly Meeting
- D / M Approve Fall Newsletter
- D / M Letter for WS Dam 9 Potential Buyers about Easement
- D / M 5 Plastic storage containers needed for paperwork
- D / M District to obtain real estate attorney and a permanent easement for Warm Spring 7

LOR

LOR ID: 16449

Purpose: WVDA AgEP Drought Exigency

Amount: 26205.00

AGR: 1502-01-X

Jefferson County Water Quality Improvement Program:

APPLICATIONS:

D / M Christian Baker, Walter Wojcik, J. Eldred Hill, William Vacca, Gerald Gissing, Jennifer Forsch, James Lusby-Treber, Michael Holt, Derrick Gonzales, James Marrone, Max Oates Jr., John Milburn

PAYMENTS:

D / M Linda Musselman \$150, Stanley Dunn Jr. \$150, Stanley Dunn Jr. \$150, Vernon Robinson \$150, Charles Potter \$150

Agriculture Enhancement | Chesapeake Bay Programs:

New Cooperators:

D/M: Chip & Jessica Comstock

Applications:

D/M Hay & Pasture Re-Seeding: Todd Butler

D/M Invasive Species: Butler Family LTD

D/M Lime: Ben Byers

PAYMENTS:

D/M Lime: Vince Kesecker \$243.75, Joey Bartgis \$1,961.50

D/M Invasive Species: Andrew LeFevre \$457.00

D/M Hay Reseeding: Vince Kesecker \$845.65, Bruce Chrisman \$1,547.00

D/M Urban Ag: Gale Seiler \$498.68

Warm Springs Run Flood Control Structures:
D/M

NPS & State 319 Water Quality Programs:

Sleepy Creek Septic:

APPLICATIONS:
D / M

PAYMENTS:
D / M

Elks Run:
D / M

Back Creek:

Financial Reports:
D / M

Financial Reports:
D / M Treasurer's Report
D / M EPCD Co-Admin Funds Cash Balance Report
D / M Operating Account Activity

Supervisor Reports

D-discussion	M-possible
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Adjourn

Upcoming Dates:
Next board meeting: November 19th, 2025 7:00pm