

A G E N D A

POTOMAC VALLEY CONSERVATION DISTRICT Board Meeting

**November 10, 2025 @ 7:00 pm
Farm Credit Building, Moorefield, WV**

Prayer / Pledge of Allegiance

Call to Order

Welcome & Introductions

- M Minutes of October 14, 2025 – Board Meeting
- M Minutes of October 28, 2025 –Special Board Meeting

Financial Reports

- M General & CDO Fund Reports – District Bookkeeper – October
- M WVCA Co Administered Funds Report – October
- M Invoice for Bookkeeping Services – October

Other Business

D / M

Approval of Invoices & Payments

D / M

Correspondence

*See attached sheet, D/M in bold

Watersheds

- D / M Emergency Action Plans –
- D / M Statement of Reviews –
- D / M Blockage at Welton Park / Gap Bridge -
- D / M Rehabilitation Projects:
- D / M New Creek Site #1 –
- D / M New Creek Site #17 –
- D / M North / South Mill Creek Sites #3 and #4

Unfinished Business

- D / M Stricklers – Set Meeting with Town of Moorefield
- D / M Sell of Lower Cove Road Property
- D / M

New Business

- D / M LOR for MEB
- D / M LOR for CBay FY25 Award
- D / M Newsletter
- D / M 2026 District Pocket Calander and promotional pens

D / M District Christmas Party
D / M Participation in future WV State Fairs for the WVACD Booth
D / M Put out bid for Audits
D / M Solar Fields
D / M BRIM Lost Control Questionnaire – Personnel/Safety Committee

Administrative Specialist Report

D / M

Committee Reports

Board Member Reports

D

D / M Youth Supervisors

PVCD District Report

D / M Rental Equipment / Repairs –

D / M Billing of Rental Equipment –

Ag Enhancement / Chesapeake Bay Programs:

D / M Exigency Program – Extend Deadline

D / M Frost Seeding Cost Share Rate

APPLICATIONS

D / M **MEB:**

PAYMENTS

D / M **Lime:** ***Thomas Barnes \$2,727.90; Swingle Farm – Steven Swingle \$1699.20*

D / M **Invasive Species:**

D / M **Urban Agriculture:**

D / M **Litter Transfer:**

D / M **Frost Seeding:**

Exigency Applications and Payments

APPLICATIONS

D / M **Water System:** *Peyton Umstot – Fairview Farm - \$500.00*

D / M **Temporary Fence:**

D / M **Cover Crop:** *Timothy S. Wilkins - \$500.00*

PAYMENTS

D / M **Watering System:**

D / M **Temp Fence:**

Mudlick Run Project:

Conservation Agreements:

Farm Plans / Conservation Plans:

D / M CREP contracts / payments:

***David Parker - Hampshire County New Contract #11070 15.91 acres \$589.00 CREP Incentive / \$636.00 CBIP*

Edward Morgan - Hampshire County Re-Enrollment #11071 4.6 acres \$0 CREP Incentive / \$184.00 CBIP

Matthew G Hott - Hampshire County Re-Enrollment #11069 3.70 acres \$0 CREP Incentive / \$148.00 CBIP

McCauley Family Farm, LLC - Re-Enrollment #11072 13.60 acres \$0 CREP Incentive / \$544.00 CBIP

George & Steven Hickey - Pendelton County New Contract #11033 3.75 acres \$139.00 CREP Incentive / \$150.00 CBIP

Jeffrey & Teresa Munn - Pendelton County Re-Enrollment #11034 6.27 acres \$0 CREP Incentive / \$251.00 CBIP

Philip S. Halterman - Pendelton County New Contract #11032 10.81 acres \$400.00 CREP Incentive / \$432.00 CBIP

Agency Reports:

Public Comment:

Upcoming Activities / Dates:

November 27th – 28th Office Closed for Thanksgiving Holiday

December 9th – Monthly Meeting / Christmas Dinner - TBD

*D – Discussion

*M – Motion