

Capitol Conservation District

418 Goff Mountain Rd. Suite 102

Cross Lanes, WV 25313

October 15th, 2025, Board Meeting Minutes

Terry Hudson-Chairman
Diane Lumadue-Secretary
Sally Shepherd-Supervisor (virtual)
Jacob Lavender-WVCA Watershed (virtual)
Dawn Lemle-District Employee

Clyde Bailey-Vice Chair
Timothy Schumann-Intern
Rick Sams-Associate Supervisor
Natalie Salmon-WVCA Admin
Jeremy Salyer-WVCA Area Director (virtual)

CALL THE BOARD MEETING TO ORDER at 9:00 a.m.

(M)-Approval of September 2025, Board Meeting Minutes

- Clyde Bailey made a motion to accept the Board Meeting Minutes.
- Diane Lumadue 2nd motion.
- All in favor. Motion carried.

(M)-Approval of September 2025, Emergency Board Meeting Minutes

- Clyde Bailey made a motion to accept the Emergency Board Meeting Minutes.
- Diane Lumadue 2nd motion.
- All in favor. Motion carried.

(M)-Approval of October 2025, Board Meeting Agenda

- Clyde Bailey made a motion to accept the Board Meeting Agenda.
- Diane Lumadue 2nd motion.
- All in favor. Motion carried.

FINANCIAL REPORTS/INVOICES

1. (M) Co-Administered Funds Report, District Financial Report, Supervisor Per Diem & Travel. Bills to be paid as funds permit and coordinated by office staff and filed for audit.

- Clyde Bailey made a motion to accept the financials, file for audit.
- Diane Lumadue 2nd motion.
- All in favor. Motion carried.

NEW BUSINESS

1. (D/M)-New Cooperators; New FY26 AgEP Applications; AgEP Payment Approvals

- Clyde Bailey made a motion for Terry Hudson to have authority to approve all once proper documentation has been received until AgEP position is filled.
- Diane Lumadue 2nd motion.
- All in favor. Motion carried.

2. (D/M)-Approval of past transfer of HEAP Funds

- Clyde Bailey made a motion approve transfer of HEAP Funds.
- Diane Lumadue 2nd motion.
- All in favor. Motion carried.



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3. (D/M)-WVACD Invoice for IDIQ Architect-Engineer Process (Coal River Project) for \$1,000.00

- Clyde Bailey made a motion to accept the financials, file for audit.
- Diane Lumadue 2nd motion.
- All in favor. Motion carried.

4. (D/M)-Continuation of Homesteading-ish Conference

- Clyde Bailey made a motion to move forward.
- Diane Lumadue 2nd motion.
- All in favor. Motion carried.

5. (D/M)-Women in Ag Conference

- Motion died on the floor due to lack of action.

6. (D/M)-Review & Sign Elk Two Mile Dam Reports

- Diane Lumadue made a motion to sign reports.
- Sally Shepherd 2nd motion.
- All in favor. Motion carried.

7. (D/M)-Stewards Individual Placements (Tim Schumann) Invoice for \$17,000.00

- Diane Lumadue made a motion to pay invoice.
- Sally Shepherd 2nd motion.
- All in favor. Motion carried.

REPORTS

- 1. AgEP Report:** Clyde Bailey attended AgEP meeting in September; Voting on formula for funds distribution next meeting; December 15th, 2025, is the next Ag Enhancement meeting
- 2. NRCS Report-Jenna Budd:** Not Present due to Government Shutdown
- 3. WVCA Report-Jeremy Salyer:** Regarding Senate Bill 941, Notify Jeremy Salyer and/or Jacob Lavender if any majors modifications are needed and they will investigate it
- 4. WVCA Watershed Report-Jacob Lavender:** Signature is needed on the Elk 12 & 13 SORs & the Elk 2 Mile EAP; Levi Cyphers is no longer with the agency; Waiting on NRCS on GAI Update
- 5. Solid Waste Authority-Terry Hudson:** No Meeting
- 6. GKRCD Report-Terry Hudson:** No Meeting
- 7. District Employee shared/NRCS Report-Dawn Lemle:** Homesteading-ish Conference Meeting today; Hosting Workshops in 3 New Sites
- 8. Tim Schumann-Intern:** Worked on Project Wet with DEP; Site Visits; Worked on Rivers to Ridges; Scheduling Workshops; 2 Upcoming Workshops this Weekend
- 9. Supervisor Reports:**

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Clyde Bailey- Rented Out Lime Spreader Twice; State AgEP Meeting; App. Grazing Conference Meeting; Returned State Fair Tailer; Dam Inspections; Grazing Lands Call; Quarterly Meeting Coming Up Next Week

Valerie Thaxton- Not Present

Sally Shepherd- Continued Work on Biochar and Bio Charge Soil Amendment Production and Trialing with WVSU Research and Charleston Community Gardens, and the Submission of the Final Grant Report

Diane Lumadue- September: 17th CCD Board Meeting; October: 9th Dam Inspections; 15th CCD Board Meeting & Coal River Study Engineering Update; 17th-18th WV Watershed Symposium in Phillipi, WV

Terry Hudson- September: 19th CCD Drought LOR; 25th CCD Office Admin; 26th CCD Special drought meeting; 30th KCSWA Monthly check signing and grant review; October: 6th KCSWA/CCD Admin; 8th CCD talked with Judith about Ag EP replacement; 15th CCD Monthly board meeting

Richard Sams-Associate- Nothing to Report

STANDING COMMITTEE REPORTS

- Postoning CCD Banquet until Government Shutdown Ends

UNFINISHED BUSINESS

Meeting Adjourned at 10:32 a.m.

Finance Committee Meeting held at 8:30 am

Next Board Meeting will be held Wednesday, November 19th, 2025, at 9:00 a.m.