



Potomac Valley Conservation District

500 East Main Street, Suite F
Romney, WV 26757
(304) 822 - 5174



MINUTES OF SPECIAL MEETING January 26, 2026

The Potomac Valley Conservation District held a special meeting on Monday, January 26, 2026, at 1:00 pm through teleconference. The meeting was called to order at 1:09pm by Treasurer J.W. See.

SUPERVISORS: Brian Dayton, Frankie Weese, George Leatherman, Dave Parker, Lois Carr, JW See, Kent Spencer

OTHERS: WVCA - Justin Cook, Don Whetzel, Erin Coda, Cindy Shreve, Ben Heavner, Leah Aldridge, Krista Ayers; PVCD – Melissa Shanholtz, AS

Unfinished Business:

Visa check reissue: Melissa Shanholtz reported that the Visa payment was discussed at the January board meeting, but we needed to pass a motion so District Fiscal could cancel and reissue the check. **A motion was made by JW See and seconded by Lois Carr to cancel the December Visa checks and issue new checks. Motion carried.**

Approval of Invoices & Payments

Smith's Auto Parts, LLC - \$889.99. A motion was made by JW See and seconded by Lois Carr to approve the payment of \$889.99 to Smith's Auto Parts, LLC. Motion carried.

Ag Enhancement / Chesapeake Bay Programs:

Applications

Frost Seeding Applications: *Gerald Sites up to \$720.00CS; Stephan Cremann up to \$720.00CS; Smith Farms – Larry Smith up to \$720.00CS; Tammy L. Evans up to \$720.00CS; Brad Heavener up to \$720.00CS; Michael W.*

Taylor up to \$720.00CS; Lovers Lane Farm – James Martin up to \$720.00CS; Michael W. Jones Sr. up to \$720.00CS; Lovers Lane Farm – William Martin up to \$720.00CS; James W. See III up to \$720.00CS; Reed Williams up to \$720.00CS; Tim Goldizen up to \$720.00CS; Joseph M. Alexander up to \$720.00CS; Roger Kitzmiller up to \$720.00CS; William Mitchell up to \$720.00CS; Carl Kimble Jr. up to \$720.00CS; Dennis Rogers up to \$720.00CS; Gary B. Ehlert up to \$720.00CS; Adam Goldizen up to \$720.00CS; Robert E. Williams up to \$720.00CS; Trista M. See up to \$720.00CS; Timber Ridge Cattle & Produce – Ben Heavner up to \$720.00CS; William H. Taylor up to \$720.00CS; Bonnie View Farm LLC up to \$720.00CS; James See Jr. up to \$720.00CS; Isiah Smith up to \$720.00CS; John Daniel Rogers up to \$720.00CS; Robert Eric Hudgins up to \$720.00CS; William A. Johnson Jr. up to \$720.00CS; Jerod Hall up to \$720.00CS; Lois Carr up to \$720.00CS; Charlotte Hoover up to \$720.00CS; Hollis Ours up to \$720.00CS; Michael D. Reel up to \$720.00CS; Viola Riggelman up to \$720.00CS; Sloan I. Williams up to \$720.00CS; Hillbilly Acres Farm Inc. – Judy Fansler up to \$720.00CS; Basin Ridge Farm & Events LLC – Ryan Nevius up to \$720.00CS; Zachary Smith up to \$720.00CS; Little Rock Farm – Brent Titus up to \$720.00CS; Roger W. Lewis up to \$720.00CS; Constance Landacre up to \$720.00CS; HL Wilson II up to \$720.00CS; JMF Farm LLC – Justin & Maggie Frye up to \$720.00CS; Kenneth Harper up to \$720.00CS; Sites Homestead Farm – Eugene E. Sites Jr. up to \$720.00CS; Gary Mongold up to \$720.00CS; Zachary W. Ayers up to \$720.00CS; Little Em Cattle Co. up to \$720.00CS; Spade Land & Livestock LLC – Kristine E. Whipp up to \$720.00CS; Samuel I. Williams up to \$720.00CS; River Bridge Farm Inc. – Todd Fansler up to \$720.00CS; Kelly S. Williams up to \$720.00CS

Summer Annual Seeding Applications: *Adam Goldizen up to \$1,500.00CS; Titus Run Farm LLC up to \$330.00CS; HL Wilson II up to \$2,517.00CS; Spade Land & Livestock LLC – Kristine E. Whipp up to \$3,000.00CS; Robert E. Williams up to \$3,000.00CS; Nicole Fansler up to \$3,000.00CS; Kenneth Harper up to \$2,280.00CS*

Justin Cook informed the board that there was \$26,000.00 in state funds and \$36,000.00 in Brandywine funds that could be used toward the Frost Seeding and Summer Annuals programs. Justin reported that this amount would allow all of the applications to be funded. **A motion was made by Lois Carr and seconded by JW See to release the state and Brandywine funds and to approve the Frost Seeding and Summer Annual Seeding applications. Motion carried.**

Payments:

Lime: *Bill Waddy \$1,620.00CS; Carroll B. Cook \$4,500.00CS. A motion was made by Lois Carr and seconded by Brian Dayton to approve the above payments. Motion carried.*

Litter Transfer: *Kay Dawn Farms – Cynthia Shreve \$352.10CS; For Gods Glory Farm – Serena Brafford \$2,069.10CS; Fancy Feathers Farm – Justin Buchina \$2,474.20CS; Jacob Griffin \$2,216.00CS; Mark Fink \$2,470.00CS. A motion was made by Lois Carr and seconded by George Leatherman to approve the above payments. Motion carried.*

Temporary Fence: *Clay Creek Farm – Gina Bramsen \$499.85. A motion was made by Lois Carr and seconded by George Leatherman to approve the above payments. Motion carried.*

New Business

Cindy Shreve reported that the Bay in the Balance conference will be held March 2nd through the 4th in Gettysburg, PA. We were tasked with finding a cooperator that would sit on the producer panel. Peyton Umstot will be attending as the cooperator representative. Cindy requested funding from the district for registration and lodging for this event in the amount of \$550.00. Cindy further explained that this amount would be reimbursed when the LOR for new district support funds goes through. **A motion was made by Lois Carr and seconded by George Leatherman to approve the requested funding for the Bay in the Balance conference. Motion carried.**

There being no further business, a motion to adjourn was made by Lois Carr and seconded by Kent Spencer. Motion carried. Meeting adjourned at 1:18 pm.

Next Board Meeting: Tuesday, February 10, 2026 @ 7:00 pm.

Charlotte R. Hoover
Chairperson

Kent Spencer
Secretary

Feb. 10
Date

