



MINUTES

Western Conservation District Board Meeting

November 20, 2025

In Attendance at the 9:00 a.m. Meeting

Supervisors Attending in person: Charles Lipscomb, Chairman; Jeremy Grant, Vice Chairman; Don Stephens, Treasurer; Mary King, Secretary; Joe Casto, Mike Wolpert

Others Attending: Hallie Roach, AS; Anthony Winters, CS; Jordan Roush, NRCS; Dennis Brumfield, CPA

Others Attending via phone: Jeremy Salyer, WVCA District Manager; Davin White, WVCA; Julie Simmons, WVACD

Call to Order:

Chairman Lipscomb called the meeting to order at 9:11 a.m. at the USDA office in Point Pleasant, WV.

Adopt Agenda / Approve Minutes

Wolpert moved to adopt the agenda as presented, second by Wolpert. Motion Passed.

On a Grant/Wolpert motion the Meeting minutes from October 16, 2025, were approved. Motion Passed.

Financial Reports

General Fund and CDO Funds for October 2025 were reviewed by supervisors as presented. Dennis Brumfield reviewed the report with supervisors reading balances, income, and expenses for both General and Grant funds. The report will be filed for an audit.

Financial Transactions Report: On a Grant/Wolpert motion the Financial Reports were accepted and will be filed for audit with the October transactions approved. Motion Passed.

Co-Administered Fund Report: Supervisors were provided with a copy of the funds cash balance report from WVCA District Fiscal Operations. Fund balances were reviewed. The board accepted the report to be filed for audit. **Wolpert/Grant moved to accept the Co-Administered Fund Report and file for audit. Motion Passed.**

Treasurer's Report: Don Stephens provided a report for supervisors to review. **On Stephens/Grant motion payroll was approved for \$3,339.48. Motion Passed.**

Partnership Reports

Jeremy Salyer, WVCD, Area Director

Jeremy Salyer provided a written report to the board.



Heather Duncan, WVACD Staff Report (written report)
Heather Duncan provided a written report.

Davin White, WVCA

Davin White asked the board for some 2025 highlights so he could work on the WVCA Annual Report.

Jordan Roush, NRCS

Jordan Roush reviewed updates to the board members.

Julie Simmons, WVACA

Julie Simmons stated that she could help with banners and rack cards.

Programs

Operation, Maintenance & Repair

No report provided.

CO-ADMINISTERED COST SHARE PROGRAMS

A. Agriculture Enhancement Program (AgEP)

Chairman, Charles Lipscomb excused himself from the meeting due to being on the list for payment. Grant took over the meeting.

Wolpert/Stephens moved to approve the following AgEP payments. Motion Passed

LIME

William Keefer - \$504.00

Charles Lipscomb - \$2,352.00

Fred Zuspan - \$1,088.64

Benjamin Oldham - \$2,558.08

Heavy Use

George B. Hoffman - \$900.00

Charles Lipscomb returned to the meeting and Grant gave him back control of the meeting.

B. AgEP Exigency

**Stephens/Grant moved to approve the following AgEP Exigency Payments.
Motion Passed.**

Temp Fence

Dale Bergdorf - \$33.64



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David McDaniel - \$500.00
Danny Belcher - \$66.36
Jordan Roush - \$254.94
Allena Livingston - \$450.46
Nicole Dean - \$458.35
Leasa Harless - \$53.89
Scot Muncy - \$499.63
Shayla Blackshire - \$184.75
Delton Huffman - \$119.07
Amanda Conley - \$269.75
Mark Williams - \$489.59
Brian Cochran - \$477.50
Kevin Mahoney - \$496.45
Rockford Holmes - \$277.03
Larry P Sayre - \$61.79
Albert Grimm - \$398.99
Jodie Roush - \$170.58
Dakota Duffer - \$500.00

Water Systems

David McDaniel - \$299.00
Nicole Dean - \$191.47
Glenn Stone - \$285.00
Elmer Bird - \$500.00
David Hescht - \$224.99
Jordan Roush - \$27.62
Dakota Duffer - \$500.00

Cover Crop

Dale Bergdorf - \$32.00
Danny Belcher - \$136.62
Jordan Roush - \$155.00
Allena Livingston - \$141.00
Dakota Duffer - \$500.00

Lipscomb updated the board with changes that may come up with the State AgEP committee.

Old Business

Awards Banquet was discussed everyone was pleased with how things went.

Appalachian Grazing Conference

The Appalachian Grazing Conference was discussed and is set for May 2, 2026, at the WV State Farm Museum. The board will try to get speakers and vendors to set up at the Conference.



NACD TA GRANT

Stephens/Grant moved to make Lipscomb the authorize person to decide about hiring someone to fill the position with Jackie Byers and Jordan Roush is someone is needed. Motion Passed.

New Business

Partnership Luncheon

Stephens/Grant moved to have a Partnership Luncheon at the December Board Meeting. Motion Passed.

Regional Land Judging Contest week of May 18, 2026
The district will plan on participating.

Ag Day at the Capitol

Ag Day at the Capitol will be February 18, 2026, and rack cards and an updated banner were discussed to have for the day.

State Fair Support

Wolpert/Grant moved to concentrate on our county fairs instead of the WV State Fair. Motion Passed.

Supervisor Reports

Stephens reported on the RC&D meeting, Pollinator Workshop, and Envirothon.

Casto reported that January 2026 Jackson County will have Ben Goff as an extension agent.

Lipscomb reported on the Farmland Protection Board.

Minutes recorded by:
Hallie Roach

Approved by:

Mary King, Secretary