

# Capitol Conservation District

**418 Goff Mountain Rd. Suite 102  
Cross Lanes, WV 25313**

## ***December 17<sup>th</sup>, 2025, Board Meeting Minutes***

**Terry Hudson-Chairman  
Diane Lumadue-Secretary  
Sally Shepherd-Supervisor  
Jenna Budd-NRCS  
Davin White-WVCA Communications Specialist (virtual)**

**Clyde Bailey-Vice Chair  
Timothy Schumann-Intern  
Rick Sams-Associate Supervisor  
Natalie Salmon-WVCA Admin  
Jeremy Salyer-WVCA Area Director (virtual)**

### **CALL THE BOARD MEETING TO ORDER at 9:30 a.m.**

#### **(M)-Approval of November 2025, Board Meeting Minutes**

- Clyde Bailey made a motion to accept the Board Meeting Minutes.
- Diane Lumadue 2nd motion.
- All in favor. Motion carried.

#### **(M)-Approval of December 2025 Board Meeting Agenda**

- Clyde Bailey made a motion to accept the Board Meeting Agenda.
- Diane Lumadue 2nd motion.
- All in favor. Motion carried.

### **FINANCIAL REPORTS/INVOICES**

#### **1. (M) Co-Administered Funds Report, District Financial Report, Supervisor Per Diem & Travel. Bills to be paid as funds permit and coordinated by office staff and filed for audit.**

- Clyde Bailey made a motion to accept the financials, file for audit.
- Diane Lumadue 2nd motion.
- All in favor. Motion carried.

### **NEW BUSINESS**

#### **1. CCD 2025 Highlights for 2025 WVCA Annual Report (Davin White)**

Davin White will be working with Dawn Lemle & Natalie Salmon. Deadline is January 7<sup>th</sup>, 2025.

#### **2. (D/M)- Exigency Program Payments**

- **Austin Given      Temporary Fence      \$500.00**
- Clyde Bailey made a motion to approve payment.
- Diane Lumadue 2nd motion.
- All in favor. Motion carried.

#### **3. (D/M)-Exigency Program Withdraws**

- **George Miles      Temporary Fence      \$500.00**



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- Clyde Bailey made a motion to withdraw application.
- Diane Lumadue 2nd motion.
- All in favor. Motion carried.

### **4. (D/M)-AgEP Payment Approvals**

○ John Shaffer	Pollinator Planting	\$8.58
○ Darren Brown	Nutrient Management	\$1,003.00
○ Darren Brown	Lime	\$1,944.05
○ Sally Shepherd	Lime (see notes from D. Johnson)	\$64.00
○ Sally Shepherd	Nutrient Management	\$234.92
○ Barbara Bayes	Urban Ag	\$432.75
○ Jeanne Chandler	Urban Ag	<u>\$377.03</u>
		<u>\$4,064.33</u>

- Clyde Bailey made a motion to pay Sally Shepherd from District Funds because she purchased pelletized lime which is not covered under the Lime practice and to approve all other AgEP payments.
- Diane Lumadue 2nd motion.
- All in favor. Motion carried.

### **5. (D/M)-AgEP Application Withdraws**

○ Kevin Abdalla	Urban Ag	\$500.00
○ Benjamin McMillan	Urban Ag	\$500.00
○ John Chapman	Heavy Use	\$2,000.00
○ John Chapman	Hay Reseeding	\$500.00
○ Stephen Thaxton	Invasive Species	\$1,000.00
○ Carson Birchfield	Urban Ag	\$500.00
○ Connor Odekirk	Urban Ag	\$500.00
○ Amber Stancil	Urban Ag	\$500.00
○ Amber Stancil	Nucs	\$300.00
○ Lawrence Hobbs	Nucs	\$300.00
○ Chuck Grishaber	Pollinator Planting	\$225.00
○ Erin Listerman	Urban Ag	\$500.00
○ Octavia Cordon	Urban Ag	\$500.00
○ Sarah Shamblin	Pollinator Planting	\$225.00
○ Robert White	Nutrient Management	\$526.76
○ Michael Gwinn	Hay Reseeding	<u>\$500.00</u>
		<u>\$ 9076.76</u>

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- Clyde Bailey made a motion to withdraw applications.
- Diane Lumadue 2nd motion.
- All in favor. Motion carried.

### **6. (D/M)-New FY26 AgEP Applications**

- **Kevin Abdalla**                      **Urban Ag**              **\$500.00**
- **Benjamin McMillan**              **Urban Ag**              **\$500.00**
  
- Diane Lumadue made a motion to approve applications.
- Clyde Bailey 2nd motion.
- All in favor. Motion carried.

### **7. (D/M)-LOR for FY26 RC&D Allotment for \$17,575.00**

- Clyde Bailey made a motion to sign LOR.
- Diane Lumadue 2nd motion.
- All in favor. Motion carried.

## **REPORTS**

- 1. AgEP Report-Clyde Bailey:** Meeting on 12/15/25; Exigency Program raised cap to \$750.00; Voted to keep allocation formula the same; Voted to separate Pollination practice to Honey Bee Nucs & Pollination
- 2. NRCS Report-Jenna Budd:** See Report
- 3. WVCA Report-Jeremy Salyer:** See Report
- 4. WVCA Watershed Report-Jacob Lavender:** Not Present
- 5. Solid Waste Authority-Terry Hudson:** Meeting held 12/16/25; Employees will no longer have insurance so Solid Waste will be paying
- 6. GKRC D Report-Terry Hudson:** Luncheon was held last Wednesday; LOR just came through
- 7. District Employee shared/NRCS Report-Dawn Lemle:** Not Present
- 8. Tim Schumann-Intern:** Last day is Friday; Working on Vista Reports; Several Meetings last week; Worked on Teacher boxes; Visited Boone County with Diane Lumadue
- 9. Supervisor Reports:**
  - Clyde Bailey-** Appalachian Grazing Conference Meeting; Farm Bureau Dinner; State Fair Meeting; CCD Awards Banquet; AgEP Meeting; CCD Board Meeting
  - Valerie Thaxton-** Not Present
  - Sally Shepherd-** Following Biochar in different locations worldwide & what we could use
  - Diane Lumadue-** 12/4: Banquet Meeting; 12/11: Banquet; 12/15: Online AgEP Meeting; 12/16: Big Coal River Tour with Tim Schumann; 12/17: CCD Board Meeting

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Terry Hudson-11/25: CCD/ KCSWA Admin; 12/5: CCD Office; 12/11: CCD annual awards dinner; 12/16 KCSWA monthly meeting; 12/17 CCD monthly meeting

Richard Sams-Associate- Attended CCD Annual Awards Banquet

### **STANDING COMMITTEE REPORTS**

HEAP Committee is meeting after board meeting

### **UNFINISHED BUSINESS**

**Meeting Adjourned at 10:58 a.m.**

Finance Committee Meeting held at 8:30 am

Next Board Meeting will be held Wednesday, January 21<sup>st</sup>, 2026, at 9:00 a.m.