

A G E N D A

POTOMAC VALLEY CONSERVATION DISTRICT Board Meeting June 9th, 2026 @ 7:00 pm Farm Credit Building, Moorefield, WV

Prayer / Pledge of Allegiance

Call to Order

Welcome & Introductions

M Minutes of May 11, 2026 – Board Meeting

Financial Reports

M General & CDO Fund Reports – District Bookkeeper – May

M WVCA Co Administered Funds Report – May

M Invoice for Bookkeeping Services – May

Other Business

Approval of Invoices & Payments

D / M Petersburg Oil - \$1,500.91

D / M Potomac Valley Industrial Supply - \$2,340.00

D / M Tractor Supply - \$1,059.07

D / M Board of Risk and Insurance Management - \$4,930.00

D / M James River Equipment - \$18,500.00

D / M Freese & Nichols – N/S Mill Creek #3 & #4 rehab - \$40,347.17

Correspondence

*See attached sheet, D/M in bold

Watersheds

D / M Rehabilitation Projects:

D / M New Creek Site #1 –

D / M New Creek Site #17 –

D / M North / South Mill Creek Sites #3 and #4

Unfinished Business

D / M Audit Bids

D / M Conservation Farm candidates

D / M Fund Transfer to WVCA

New Business

D / M WVACD Membership Dues

D / M New Supervisor Orientation

D / M North Fork Project Sign Replacement

D / M Mathias Baker Fire Co. – Dry Hydrant

- D / M Annual Work Plan for SEC approval
- D / M LOR 16550 - \$54,681.00 – NPS 1743 Most Effective Basin Funding
- D / M LOR 16551 - \$15,000.00 – NPS 1743 District Support
- D / M Newsletter Cost Coverage
- D / M Local Work Group Meeting/Letter
- Introduction – Betsy Orndoff-Sayers, candidate for WV House of Delegates

Administrative Specialist Report

- D / M Pre-authorization for Petersburg Oil Payments
- D / M Postage Increase

Committee Reports

Board Member Reports

- D / M Youth Supervisors

PVCD District Report

- D / M Rental Equipment / Repairs –
- D / M Billing of Rental Equipment –

Ag Enhancement / Chesapeake Bay Programs:

- D / M Exigency Program
- D / M Set Date for Special Meeting

APPLICATIONS

D / M

PAYMENTS

- D / M **Urban Ag:** *Mallow Meadows Farm LLC \$243.80CS; Melanie Ours \$106.50CS*
- D / M **Lime:** *W.C. Taylor \$4,144.50CS; Nicole Fansler \$4,500.00CS; Mark A. Taylor \$1,892.65CS; Lovers Lane Farm – James L. Martin \$3,489.12; Sponaugle Farms – Eber Dale Sponaugle \$1,200.00CS*
- D / M **Hay/Pasture Re-seeding:** *Washington Bottom Farm – Ridgedale LLC \$2,544.00CS; Fairview Farm LLP – Peyton Umstot \$2,604.00CS; Gary Tenney \$2,880.00CS*
- D / M **Invasive Species:** *Terry C. Alkire \$500.00CS; Jack L. Hedrick \$142.50CS; Mark Fansler \$482.67CS; Brett Fansler \$482.67CS; Carolyn J. Wimer \$324.93CS; Sponaugle Farms – Eber Dale Sponaugle \$450.86CS; Robert Landis \$384.00CS; Brushy Run Angus – Bruce D. Alt \$500.00CS; Sandra Ours \$500.00CS; Mark Simmons \$500.00CS; River Bridge Farm Inc. – Todd Fansler \$500.00CS; Roy Hedrick \$500.00CS; Kristen Donnelly \$59.99CS; Jennings Pules \$483.87CS; Mary E. Williams \$296.95CS; Micheline W. Williams \$203.97CS; *Amelia G. Engelman \$395.06CS; Douglas Wimer \$500.00CS; Kelly Williams \$121.08CS; Sloan Williams \$121.08CS; Lester G. Funkhouser Jr. \$446.13CS*
- D / M **Warm Season Summer Annuals:** *Robert E. Williams \$900.00CS; Nicole Fansler \$3,000.00CS; Titus Run Farm LLC \$330.00CS; Spade Lane & Livestock – Kristine E. Whipp \$3,000.00CS; Kenneth Harper \$250.20CS*
- D / M **Frost Seeding:** **James W. See III \$175.98CS; William Mitchell \$720.00CS; *Trista M. See \$175.98CS; *James See Jr. \$175.98CS; Hillbilly Acres Farm Inc – Judy Fansler \$521.99CS; River Bridge Farm Inc – Todd Fansler \$521.99CS; Michael D. Reel \$161.99; Kristine E. Whipp \$720.00CS; Samuel I. Williams \$324.60CS; Kelly S. Williams \$324.60CS; Sloan I. Williams \$324.60CS*

D / M **Hay Establishment:** *Charles Armentrout \$2,212.50CS; Swingle Farm – Steven Swingle \$3,475.00CS*

Exigency Applications and Payments

APPLICATIONS

D / M **Temporary Fence:** **Trista M. See \$500.00CS*

PAYMENTS

D / M **Temporary Fence:** **Trista M. See \$500.00CS*

AgEP Waivers

D / M *Larry Smith – Frost Seeding*

Mudlick Run Project:

Conservation Agreements:

Farm Plans / Conservation Plans:

CREP contracts / payments:

Agency Reports:

Public Comment:

Upcoming Activities / Dates:

Supervisor Meeting – June 9th @ 6:30pm

West Virginia Day (Observed) – June 19th – Office Closed

Fourth of July (Observed) – July 3rd – Office Closed

Next Board Meeting: Tuesday, July 14th, 2026 @ 7:00 pm

*D – Discussion

*M – Motion