

Capitol Conservation District

418 Goff Mountain Rd. Suite 102

Cross Lanes, WV 25313

May 20th, 2026, Board Meeting Minutes

Terry Hudson-Chairman
Diane Lumadue-Secretary
Sally Shepherd-Supervisor
Jenna Budd-NRCS
Dawn Lemle-District Employee
Jeremy Salyer-WVCA Area Director

Clyde Bailey-Vice Chair
Cynthia McGill-Associate Supervisor
Rick Sams-Associate Supervisor
Natalie Salmon-WVCA Admin
Jon Bourdon-NRCS State Conservationist
Richard Durham-Associate Supervisor

CALL THE BOARD MEETING TO ORDER at 9:04 a.m.

(M)-Approval of April 2026, Board Meeting Minutes

- Clyde Bailey made a motion to accept the Board Meeting Minutes.
- Sally Shepherd 2nd motion.
- All in favor. Motion carried.

(M)-Approval of May 2026 Board Meeting Agenda

- Clyde Bailey made a motion to accept the Board Meeting Agenda with 2 additions - #3.5 & #7
- Sally Shepherd 2nd motion.
- All in favor. Motion carried.

FINANCIAL REPORTS/INVOICES

1. **(M) Co-Administered Funds Report, District Financial Report, Supervisor Per Diem & Travel. Bills to be paid as funds permit and coordinated by office staff and filed for audit.**
 - Diane Lumadue made a motion to accept the financials, file for audit.
 - Clyde Bailey 2nd motion.
 - All in favor. Motion carried.

NEW BUSINESS

1. (D/M)-AgEP Payment Approvals

○ James Akers	Pollination (Nucs)	\$300.00
○ Richard Durham	Pollination (Nucs)	\$300.00
○ Ronald Miles	Nutrient Management	\$973.50
○ Michael Gwinn	Nutrient Management	\$1,490.00
○ Erica Parker	Urban Ag	\$474.27
○ Benjamin McMillan	Urban Ag	\$263.47
		<u>\$3,801.24</u>

(Richard Durham stepped out during vote)

- Clyde Bailey made a motion to approve payments.
- Sally Shepherd 2nd motion.
- All in favor. Motion carried.

2. (D)-FY 27 AgEP Meeting



6-17-27

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- Natalie Salmon will reach out to Dylan Johnson to schedule the meeting before the end of the month.

3. (D/M) FY 27 District Support Allotment LORs----(All LORs need signatures from Chairman for processing)

- **FY27 Q1 District Support Allotment \$30,734.00 LOR ID 16490**
- **FY27 Q2 District Support Allotment \$15,016.00 LOR ID 16491**
- **FY27 Q3 District Support Allotment \$15,015.00 LOR ID 16492**
- **FY27 Q4 District Support Allotment \$11,662.00 LOR ID 16493**
- Sally Shepherd made a motion to approve LORs.
- Clyde Bailey 2nd motion.
- All in favor. Motion carried

3.5 Executive Session From 9:13 a.m. to 9:35 a.m.

4. (D)-Vacant District Supervisor Position

- Board decided to allow the new board members to interview & vote on the replacement of Valerie Thaxton. A Special Board Meeting will be held July 1st, 2026, to vote.

5. (D/M)-Local Workgroup Expenses (Dawn Lemle)

- Sally Shepherd made a motion to pay up to \$300.00 for the Partners Meeting from the Supervisor Fund.
- Diane Lumadue 2nd motion.
- All in favor. Motion carried

6. (D/M)-District Farm Selections (Jenna Budd)

- Clyde Bailey made a motion for Diane Lumadue & Sally Shepherd to be on the new Farm Tours Committee & tour the farms with Jenna Budd & decide on our winner.
- Diane Lumadue 2nd motion.
- All in favor. Motion carried

7. (D/M)-Drought Status

- Clyde Bailey made a motion that CCD will start accepting Exigency Applications. Back date to May 1st, 2026 and cut off 30 days after D1 status.
- Diane Lumadue 2nd motion.
- All in favor. Motion carried

REPORTS

- 1. AgEP Report:** Have paid \$12,367.35; \$12,352.95 pending; \$495.60 not allocated; Natalie Salmon will follow up with any unapproved UA applications to see if there's one that can be approved to use remaining funds; The board gave Chairman Hudson the ability to approve the applications. Reminder letters were sent last week.
- 2. NRCS Report-Jenna Budd:** See Report

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3. **WVCA Report-Jeremy Salyer:** See Report
4. **WVCA Watershed Report:** No one present
5. **Solid Waste Authority-Terry Hudson:** Meeting yesterday; Bid out for box truck; 1 of 3 in US to receive grant for foam densifier; Opening bids this week for surveillance system.
6. **GKRCD Report-Terry Hudson:** Dawn Lemle & Terry Hudson visited Don Jarvis Memorial Park last week; Waiting on grant approvals from WVCA; Community projects & workshops continuing; Dawn Lemle is on the ballot for the National RC&D Council for Member at Large.
7. **District Employee shared/NRCS Report-Dawn Lemle:** TA interviews soon; Homesteading-ish tickets are now on sale; Continuing with community projects & gardens.

8. Supervisor Reports:

Clyde Bailey- Attended Appalachian Grazing Conference; Ribbon Cutting on the 9th at Camp Virgil Tate for new horse barns/horse camp; State Fair Committee Meeting on the 15th.

Sally Shepherd- Attended Appalachian Grazing Conference in Point Pleasant; Meeting once a month to try to form the WV Compost Council; Just received nutrient results from Biochar on her farm.

Diane Lumadue- April: 29th EPA visit Coal River Dam Study; May: 12th Phone call with Coal River Plan EA Engineer; 13th Office to sign checks; 20th CCD Board Meeting.

Terry Hudson- April: 27th KCSWA Bid Opening; 29th Coal River Project meeting; May: 1st KCSWA monthly admin; 13th GKRCD monthly meeting; 19th KCSWA monthly meeting; 20th CCD board meeting.

Richard Sams-Associate- Nothing to report

Richard Durham-Associate- Working with honeybees; Outreach for district programs; Conducted microgreens class.

Cynthia McGill-Associate- Stepped out before report was given.

STANDING COMMITTEE REPORTS

Open House June 11th; Partners Meeting on June 17th immediately following Board Meeting; High Tunnel Field

Day August 29th

UNFINISHED BUSINESS

HEAP MOA needs to be completed for all stables; Add to June Meeting Agenda

PUBLIC COMMENTS (5 MINUTE LIMIT)

N/A

Meeting Adjourned at 11:28 a.m.

Finance Committee Meeting held at 8:30 am

Next Board Meeting will be held Wednesday, June 17th, 2026, at 9:00 a.m.