

June 4, 2015  
Date

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Monongahela Conservation District  
Board Meeting Agenda  
June 4, 2015  
Steve Lebnick Agricultural Center  
Morgantown, WV  
@ 9:30 a.m.

**Call to Order and Reciting the Pledge of Allegiance**

**Welcome and Introductions**

M **Approval of Meeting Draft Agenda**

M **Approval of May Meeting Minutes**

M **Approval of Financial Statements**

- Credit card receipts and statements
- General fund and CDO financial statements
- Co-Administered funds financial statements

**Visitor's Comments**

D/M **Cooperating Agency's Reports**

- **Watershed Division** accept/reject bids for MCD 2015-05-28 SPRP Little Laurel Run & Lewis Sites
  - Allegheny Power- tree planting
  - Upper Buffalo Watershed- spraying plan for Mannington Channel
  - Upper Deckers Watershed
  - SPRP
  - EWP- payment of Invoice \$5,450.00
- **WVCA Conservation Specialist**
- **Ag Enhancement Program- Tim Spahr, Jim Carr, Patricia Taylor**
- **WVU Extension**
- **NRCS**
- **FSA**
- **Solid Waste Authority**
- **District Manager Update**
- **WVCA Area Director**

M **Invoices**

- Mark Matheny Accountant May \$293.34

D/M **Cooperator Agreements**

- Willis Livengood- Preston- 30 acres
- Rebecca Shuttlesworth-Marion- 70 acres

D/M **AgEP Payments**

- Clinton Fluharty- Fence-\$4,000.00
- Clinton Fluharty-Lime-\$537.88
- Maurice Hoffman- Trough-\$1,200.00
- Kevin Britton-Fence-\$4,000.00
- Kevin Britton-Trough-\$1,200.00
- Kevin Britton-Invasive Species-\$994.98
- Ben Smith- Heavy Use Area-\$3,375.00
- Charles Sutton-Lime-\$851.71
- Dennis King-Lime-\$627.00

Continued on back

HK Cattle Company (Kevin Britton)-Lime-\$1,588.60

Tama Riley-Invasive Species-\$1,000.00

D/M **Unfinished Business**

- Monongalia County Farm Preservation Committee

- Preston County Farm Preservation Committee

D/M **New Business-**

Nominating Committee Recommendations

Election of Officers

Plan of Work

D/M **Building and Grounds**

Clinton Water Department- Valve \$240.00 plus \$95.00 annual inspection

Tires on the equipment

Post driver

Mats for the front doors

D/M **Committee Reports:**

Finance- Chairman: Paul Nesselroad

Education- Chairman: Paul Nesselroad

Legislation/Policy: Chairman: Mark Myers

Grasslands- Chairman: Don Headley

Safety/Buildings and Grounds: Chairman: Ed Utterback

Ag Enhancement: Chairman: Art Mouser

**Correspondence Reports & Various Newsletters**

**Public Comment**

**Supervisor's Reports**

**Meeting Adjournment**

Monongahela Conservation District  
Monthly Meeting Minutes  
June 4, 2015

**I. Call to order**

**Chairman Jean Conley** called to order the regular meeting of the **Monongahela Conservation District** at 9:30 a.m. on **June 4, 2015**, at the Steve Lebnick Agricultural Center in Morgantown, WV. **Ed Utterback** led in the pledge of allegiance.

**II. Roll call**

**Chairman Jean Conley** introduced those present and passed around a sign-in sheet. The following persons were present: Supervisors: Mary Lebnick, Jean Conley, Art Mouser, Mark Myers, Donald Headley, Jim McDonald, Paul Nesselroad, and Ed Utterback. Others present were: Amy Cosco (DM), Jeremy Salyer (WVCA), Ed Martin (WVCA), Bill Shockey (Extension), Brad Durst (WVCA), and H.R. Scott. **Excused:**

**III. Approval of the May 7, 2015 Agenda**

*Paul Nesselroad made a motion to approve the June 4, 2015 agenda. Seconded by Art Mouser. Motion carried.*

**IV. Approval of minutes from last meeting**

*Paul Nesselroad moved to approve the May 7, 2015 board meeting minutes. Seconded by Art Mouser. Motion carried.*

Approval of financial statements

a) *Art Mouser moved to approve and pay the credit card receipts. Seconded by Paul Nesselroad. Motion carried.*

b) *General/CDO financial statements. Paul Nesselroad moved to approve the May 2015 General/CDO financial statements. Seconded by Ed Utterback. Motion carried.*

c) *Co-admin funds statement for May 2015- Ed Utterback made the motion to approve the Co-administered funds for May 2015. Seconded by Paul Nesselroad. Motion carried.*

**V. Visitors Comments – None**

**VI. Cooperating Agencies**

**Watershed Division-** accept/reject bids for MCD 2015-05-28 SPRP Little Laurel Run & Lewis Sites  
The bid opening was held this morning at 9:00 am. The contractor will have to require a license from the City of Farmington and pay B&O taxes. This was not known until the day of the job showing. Ed's estimate was 36,000.00 for the two sites. One is the Samantha Lewis Site and the other site is the remaining stretch below the Farmington Box Culvert. The only bid came in from Vincent's Excavating at \$42,600.00.

*Paul Nesselroad moved to accept the bid pending verification from Contracting. Seconded by Art Mouser. Don Headley voted no. Motion carried.*

EQT submitted a plat for survey on dam #22 "Big Run". Ed just wanted to inform the board.

### **Allegheny Power Project-**

Allstar Ecology contacted Ed shortly after the bid was awarded. All of their suppliers could not warranty the plantings until fall because we had missed the window for good planting. Allstar Ecology will honor their bid price if the planting date is changed to the fall so that the warranty can be obtained for the plantings.

**Ed Utterback made the motion to accept the proposal to change the planting of the trees until fall so that the warranty can be obtained for the plantings. Seconded by Paul Nesselroad. Motion Carried**

Ed spoke with Allegheny Power/First Energy before going to work on the upper Cobun Creek site. MUB has plans to use that site for a reservoir. The site on Greenbag Road is ok to go to work. He plans to take that to contracting in mid-July.

**Upper Buffalo Watershed-** spraying plan for Mannington Channel. Rakesh provided a test plan to use on Mannington Channel. This year they took a section of the channel 938 feet on one side of the river bank. It was broken into 6 sections at 150 feet long. They are looking at doing 3 different methods. The two chemicals are Habitat and Rodeo. They were picked due to the fact that they are safe to use around water. There are two WVCA employees getting their certification for herbicides. He would like to coordinate with TVCD crew so that they can mechanically (weed eat) do work and that the WVCA can have a certified employee there to spray with herbicide. This is a two year project.

**Art Mouser made the motion to support the research project from Rakesh and delegating the authority to Don Headley to preapprove for the purchase of herbicide and mechanical clearing with cap of \$2,500.00. Seconded by Mark Myers. Motion carried.**

They are getting started with OM&R for the season. The mowing has started and TVCD should be getting into it soon.

**Upper Deckers Watershed-** Invoice from TVCD for riser work on Upper Deckers #2- \$2,880.65  
**Paul Nesselroad made the motion to pay the invoice from TVCD \$2,880.65 for the work done on Upper Decker's #2 riser. Seconded by Ed Utterback. Motion carried.**

**SPRP-** none

**EWP- Invoice from Vincent Excavating \$5,450.00**

**Paul Nesselroad made the motion to pay the invoice to Vincent Excavating of \$5,450.00. Seconded by Ed Utterback. Motion carried.**

**WVCA Conservation Specialist-** report provided.

**Ag Enhancement Program – Tim Spahr, Jim Carr, Patricia Taylor**

Brad explained the upcoming changes to the AgEP program. Jeremy explained the four different allocation formulas so that the district could choose their preference. Brad suggested that an AgEP Committee meeting.

**Don Headley moved to hold a District Special meeting. Seconded by Ed Utterback. Motion carried.**

The meeting date was set for June 15, 2015.

**Mark Myers made the motion for Carl Bachtel and Chris Brown will receive extensions until June 30<sup>th</sup> all other requests will be turned down and it will be recommended they sign up again in FY16. Seconded by Paul Nesselroad. Motion carried.**

**WVU Extension**

-**Bill Shockey**- report provided  
-**H.R. Scott**- report provided  
-**John Murray**- report provided

**NRCS** – no report

**FSA**- no report

**SWA**

**Monongalia County SWA**- no report

**Marion County SWA**- They had their regular meeting on May 8, 2015 in Farmington. Fairmont General now has a paper bin set up. In dealing with Resolute as of March 1<sup>st</sup> they have received \$1,582.70. East Park School has a paper bin and has been emptied three times. They will be participating with Resolute on June 5<sup>th</sup> 5-11 for Relay for Life. The construction debris he mentioned last month is being cleaned up. They have over 100 bales of cardboard. He took it on himself to check on prices.

**Preston County SWA**- no report

**District Manager Report**- report provided

**Mark Myers made the motion to purchase the part from Bill King and the district's in-house mechanic install the part. Seconded by Art Mouser. Don Headley voted No. Motion carried.**

**WVCA Area Director**- report provided

**VII. Invoices/Payments**

**Mark Matheny for May \$293.34 –Paul Nesselroad made the motion to pay Mark Matheny \$293.34 for services rendered during the month of May. Seconded by Mark Myers. Motion Carried.**

**VIII. Cooperator Agreements**

Willis Livengood- Preston- 30 acres

Rebecca Shuttlesworth-Marion- 70 acres

**Mark Myers made the motion to approve the above listed applicants. Seconded by Ed Utterback. Motion carried.**

**IX. AgEP Payments**

Clinton Fluharty- Fence-\$4,000.00

Clinton Fluharty-Lime-\$537.88

Maurice Hoffman- Trough-\$1,200.00

Kevin Britton-Fence-\$4,000.00

Kevin Britton-Trough-\$1,200.00

Kevin Britton-Invasive Species-\$994.98

Ben Smith- Heavy Use Area-\$3,375.00  
Charles Sutton-Lime-\$851.71  
Dennis King-Lime-\$627.00  
HK Cattle Company (Kevin Britton)-Lime-\$1,588.60  
Tama Riley-Invasive Species-\$1,000.00

**Mark Myers made the motion to approve the above listed payments. Seconded by Ed Utterback. Motion carried.**

**X. Unfinished Business**

Monongalia County Farm Preservation Committee- no report

Preston County Farm Preservation Committee- they made the farm visits for the 3 farms that have applied. They all came up satisfactory. There are 2 more that aren't complete. Their next meeting will be in September.

**XI. New Business**

Nominating Committee Recommendations- the committee nominated:

Chairman- Jean Conley

Vice-Chair- Ed Utterback

Treasure- Paul Nesselroad

Secretary- Art Mouser

**Paul Nesselroad made the motion to accept the report. Seconded by Art Mouser. Motion carried.**

Election of Officers-

**Paul Nesselroad made the motion that nominations on the floor be closed for chairman. Seconded by Mark Myers. Motion carried**

**Paul Nesselroad made the motion that nominations on the floor be closed for Vice-Chair Seconded by Mark Myers. Motion carried**

**Paul Nesselroad made the motion that nominations on the floor be closed for Secretary. Seconded by Mark Myers. Motion carried**

**Art Mouser made the motion that the nominations on the floor be closed for Treasure. Seconded by Mark Myers. Motion carried.**

Jean Conley Chair-3 out of 4 voted yes

Ed Utterback Vice-Chair- 3 out of 4 voted yes

Art Mouser Secretary- 3 out of 4 voted yes

Paul Nesselroad Treasure- 3 out of 4 voted yes

**Plan of Work-** date set for June 8, 2015 after the listening session.

## **XII. Building and Grounds**

**Clinton Water Department-** Valve \$240.00 plus \$95.00 annual inspection- Ed explained why MUB is requiring businesses to install a back flow prevention valve. When the water passes the meter and comes into the building they want to be sure that if it gets contaminated that it can't get back into the main line. Ed suggested that Southern Air be contacted to install this valve. There will be an annual inspection. He has been quoted \$95.00 for the annual inspection. Mark Myers said that the excess water needs to be directed to the floor drain.

**Tires on the equipment-** Ed explained that he spoke with the gentleman from Glotfelty who installs the tires on the equipment. Ed came and inspected the tires. The tubes in the tires are getting too hot and it disintegrates.

**Mark Myers made the motion to purchase the recommended tires from Glotfelty for the equipment. Seconded by Paul Nesselroad. Motion carried.**

**Post Driver-** Don Headley and Jim McDonald were to meet with Lance Murray. Mr. Headley is going to contact Lance to go over the post driver.

**Mats for the front doors-** the mats by the door and in the hallway need to be replaced. Cintas had provided a quote but the district was not satisfied with the prices. Consolidated Plastics sent a magazine that has commercial mats.

**Mark Myers made the motion to give Jean Conley the authority to purchase rugs for the district. Seconded by Ed Utterback. Motion carried.**

Paul expressed concerns with the lights being left on in the restrooms 24 hours a day and 7 days a week. His church has motion sensor lights in their restrooms. Ed Utterback will contact Southern Air for quote.

Mary asked about the landscaping. Ed Utterback will follow up with the contacts he has. The item will be placed on the next agenda.

## **XIII. Committee Reports:**

**Finance-** Chairman: Paul Nesselroad- they held a meeting on May 19, 2015. Minutes were provided. He would like to have a committee meeting. Meeting has been set for June 8, 2015 after the plan of work meeting.

**Education-** Chairman: Paul Nesselroad- no report

**Legislation/Policy-** Chairman: Mark Myers- no report

**Grasslands-** Chairman: Don Headley- no report

**Safety/Buildings and Grounds-** Ed Utterback- report given under buildings and grounds.



Ag Enhancement- Chairman: Art Mouser- they had a meeting on May 27, 2015. Minutes were provided.

**XIV. Correspondence**

Correspondences received were reviewed by Amy Cosco.

**XV. Public Comment- none**

**XVI. Supervisor Reports**

- **Paul Nesselroad** – he tried to plant his garden.
- **Mark Myers**– he planted some tomato plants last night.
- **Ed Utterback** – he’s trying to make hay. The weather is making things difficult because they are getting a good bit of rain. He and his wife took a week and went to South Carolina to visit family.
- **Art Mouser** – he had a busy month. The connections were leaking but everything is fixed and working now. He has 10 cows to AI this year. He had someone come in and check his timber. He has 30 acres of timber they are working on. He’s had the farm for 50 years now and this is the first time he’s had any timbering done. He spent a few days in Emerald beach SC for his granddaughters wedding. Anna had her hand operated on for carpal tunnel this month. He isn’t going to make any hay this year. They delivered 170 round bales. He’s going to spray his meadows this year. He had an intern for NRCS come and take his soil samples.
- **Jim McDonald**– no report
- **Jean Conley** – she had a busy month. She attended the Marion County FFA banquet. Dr. Watson and his kids did a terrific job. Skylar Payton came in first place in Oklahoma in land judging. Dr. Watson is very thankful for Hands-on Ag Day because it increases the students he gets in his program. She had a good bit of rain. She’s had some trees taken down. Her garden is in and if she can get the fence around it before the deer and the rabbits get it she’ll be doing well.
- **Mary Lebnick** – they’ve been busy gardening and mowing. She enjoys the meetings and has been around for a long time.
- **Don Headley** – he was able to visit the farm in Huttonsville. They are growing 40 acres of potatoes. There are some prisoners that are allowed to work the farm. It was a very interesting afternoon.

**XVII. Adjournment**

**Paul Nesselroad moved to adjourn the meeting at 1:38 pm.**

**The next scheduled meeting is July 9, 2015 at the Preston County Extension Office in Kingwood, WV.**

Minutes submitted by: Amy Cosco, ASA3/District Manager

Minutes approved by: \_\_\_\_\_  
**Jean Conley, Chairman**

\_\_\_\_\_ Date

# Monongahela Conservation District

## Special Meeting

6-15-15

### Report from the State AgEP meeting

Jean Conley called the special meeting to order at 9:12 a.m. Those in attendance were: Jean Conley, Art Mouser, Ed Utterback, Paul Nesselroad, Mark Myers, Brad Durst, Jeremy Salyer, and Amy Cosco

Jean attended a state AgEP committee meeting on May 26, 2015 in Flatwoods. They are in the process of revising the AgEP program. It is being considered for the program to be a yearly program or have a twice a year signup. All revisions go to state committee and a list of practices will be provided to the districts. At the next meeting they will develop a list of priority practices. They are going to use the NRCS standards as a basis for those practices and the practices will be held to those lifespans. They are considering needing the deed when applications are placed. Leased properties will have to have the deed as well as a lease provided with the application. All applicants will be ranked from now on. Districts will set the cost-share rates and practices. There will be a full report at the end of July.

### 2015-2016 Program Items:

Jeremy went over the spreadsheet that listed the options for the District to pick from the AgEP formulas. Ed Utterback questioned why a state cost-share rate would not be set. Jeremy used the example that in different areas of the state it can cost more to have the lime trucked in.

Paul Nesselroad made the motion to allow Jean Conley to report to the State AgEP Committee that the Monongahela Conservation District choose Option #1 for FY16 AgEP. Seconded by Mark Myers. Motion carried.

### Sign-up dates and deadlines

Jeremy advised that it might be easiest to tell people that signups will be as soon as possible once the State Committee had met. Brad said that he had heard July 20<sup>th</sup> or July 27<sup>th</sup>. The District decided that July 20<sup>th</sup> would be the start of the signup if State Committee approves all revisions in their meeting. Brad emphasized a signup date, a close on signups, a period of ranking, and a date for completion of practices.

Art Mouser made a motion to recommend at the July 9, 2015 regular board meeting that the AgEP Committee meet the last Thursday of the month and be granted the authority to approve, cancel, rank, disapprove, and make payments for the Ag Enhancement Program. Seconded by Mark Myers. Motion carried.

### Offerings- Modification proposals

Brad made some modifications to the forms that were previously approved. He moved the signature line to the very last part of the application.

Lime- Currently: Cost-share of 50% up to \$30 per ton (\$15 per ton pay out), flat rate of \$5 per acre for spreading, up to 100 acres, crop and/or pasture land.

Mark Myers made the motion to raise the cost-share to 65% of the cost of the lime and the cost of the hauling. Seconded by Paul Nesselroad. Motion carried.

Art Mouser made the amendment to the motion to leave the flat rate of \$5 acre for spreading and the 100 acres limit for crop and/or pasture lands. Seconded by Paul Nesselroad. Motion carried.

Invasive Species- Currently: Limit of \$1,000.00 per applicant per fiscal year. There is a 50% cost-share payment for chemical treatment. There is a 50% cost-share for mechanical work. Discussion ensued. The board would like this practice limited to pasture and raise the limit to \$2,500.00

Mark Myers made the motion to leave the invasive species program the same and increase the limit to \$2,500.00. Seconded by Paul Nesselroad. Motion carried

Water Development- Current:

The board decided to change the practice of spring development to 75% for the whole project up to \$1,500.00. The committee recommended to combine drilling and well development at a 75% with a \$3,000.00 max payment. There have been no applications for a water catchment but the rate is 75% up to \$1,000.00 max payment. The board decided to remove the \$10 per foot on the well drilling because of the cost-share rate has been set instead of the flat rate.

Mark Myers made the motion to approve the changes to the water development practice. Seconded by Paul Nesselroad. Motion carried.

Heavy-Use Area Protection-

Currently:

Art Mouser made the motion to leave the Heavy Use Area Protection practice as it is. Seconded by Mark Myers. Motion carried.

Fence division and exclusion-

Current:

Mark Myers made the motion to accept fence changes. Seconded by Art Mouser. Motion carried

### **Cooperator Agreement- Process & requirement change proposals.**

Brad discussed how NRCS requires deeds and leases. He explained how it could be beneficial for the district to require similar paperwork. The AgEP program is going to be adjusted so that some type of paperwork is going to be required.

Payment considerations with issues-

Jim Carr- Lime- Mr. Carr has participated in the AgEP program before. He bought 2 ton of pelletized lime and spread it over his fields.

Mark Myers made the motion to declare that the payment is not voided due to not following the program guidelines. Seconded by Paul Nesselroad. Motion carried.

Kevin Britton- Mr. Britton did not follow instructions. Brad looked at a spring development and a trough. He requested 3 troughs but the board said only one spring and only one trough. Approval was made from the board to put a heavy use area around the trough. Mr. Britton did numerous extra things that were not approved by the board. He was approved for one watering trough, 2500 feet of fence, and invasive species management.

Art Mouser made the motion to pay Kevin Britton for only what practices he was approved for and installed correctly. Seconded by Ed Utterback. Motion carried.

Ronald Nolan- Lime- They did not spread the correct amount of lime over all of their fields. They were approved for 85.25 tons on 33 acres. They only applied 52.36 tons to all of their fields. Discussion was held.

Mark Myers made the motion to pay for what was agreed for in the application according to Brad's calculations. Seconded by Paul Nesselroad. Motion carried.

Tim Spahr- information was mailed to the board members before the June board meeting. Brad discussed things further.

Mary Myers made the motion to decline payment to Tim Spahr and suspend him permanently from the Agricultural Enhancement Program and as a Cooperator. Seconded by Art Mouser. Motion carried.

### **Prioritizing Practices-**

The practices were discussed and the board decided to prioritize the practices as follows: Lime, Water, Fence, Heavy Use Area, and Invasive Species.

Mark Myers made the motion to prioritize the AgEP Best Management Practices as follows: Lime, Water, Fence, Heavy Use Area, and Invasive Species. Seconded by Ed Utterback. Paul Nesselroad voted No. Motion Carried.

Mark Myers made the amendment to list Invasive Species before Heavy Use Area Protection when prioritizing the AgEP Best Management Practices. Seconded by Paul Nesselroad. Motion carried.

**State Aid Formula-** previously discussed and motion carried.

**Finance Committee Report-** Paul Nesselroad reported that the committee recommended that a second account be set up at WesBanco specifically for the rent money. He has spoken with Mark Matheny and there are other details that need to be worked out once the account is set up.

Mark Myers made the motion to set up the account and gave Paul Nesselroad and Jean Conley the authority to do so. Seconded by Art Mouser. Motion carried.

### **DEP Invoice for Aaron's Creek Permits**

Discussion was held about the need to continue with the permit

Mark Myers made the motion to pay the invoice for the permit renewal on Aaron's Creek. Seconded by Paul Nesselroad. Motion carried.

Mark Myers made the motion to give Jean Conley the authority to dispose of or gift the chairs in the building. Seconded by Art Mouser.

Paul Nesselroad made the motion to adjourn the meeting at 12:37 pm.

## May 2015 Report

Bradley Durst, Conservation Specialist, WV Conservation Agency

### Conservation Assistance:

- Robert Sypolt - Technical advice with soil mapping for a small Chestnut Tree planting; evaluating storm drain problems on the site; recommendations
- Greg Teter – farm planning, potential for AgEP practices
- Manure Management Planner program work with Basden and Bowen
- Bill Wilson – nutrient management advice re. poultry litter & other amendments
- Weed control recommendations – S. Sunderland, D. Livengood and B. Livengood
- P. VanBrussel (New farmer) – compost source and use
- Terra Alta Stockyard – stormwater problem evaluation and attended board meeting to discuss the situation
- Processing soil sample results
- Lime sampling for Bachtel
- Kingwood Waste Water Plant technical advice – mapping and soil sampling

### Camp Dawson Act of Nature Project:

- Meeting with WVANG and Stantec to facilitate a revision to the plan addressing the security fence breach. More surveying and design is underway to meet the WVANG goals with this issue.
- The WVANG would also recommend retaining Stantec Consulting as the engineering services provider for the upcoming fiscal year on the project due to their familiarity with the project and their interest in continuing the work at the current rate.

### Ag Enhancement:

#### Planning Visit

J.R. Wolfe – Pasture Division Fence and Trough

#### Completion Visits

Clinton Fluharty – pasture division fence

Kevin Britton – spring & trough, fence, invasive control

Tama Riley – Invasive control (Mechanical)

J.R. Wolfe – pasture division fence and water fountain

John Feather – Well and development

Mike Morris – pasture division fence

Clayton Dalton – pasture division, woodland & water exclusion fence

Ben Smith – heavy use area protection

Requests for extensions (option to cancel contract and reapply for 2015-2016)

\*Carl Bachtel – Lime (Has some already purchased but needs spread); spring and trough also, reapply

\*Chris Brown – spring development, contractor problems delayed work, has some materials purchased; heavy use area protection

John Fint – Lime (Reapply in new fiscal year?) Field conditions too wet and corn needed planted

\*Gary Walls – exclusion fence and pipe/trough

William Malone – Lime

Ben Smith – Lime

\*Indicates extension is the recommended as a better option, others applicants could be asked to reapply

Report from the State AgEP May Meeting via Jennifer Skaggs

1. Discussed potential program changes and recommendations.
2. The final decision making authority is now with the State Conservation Committee for the AgEP. Anything proposed to this point is either a recommendation from the legislative rules committee, the state AgEP committee, or is in code/legislative rule and cannot be changed without additional legislation.
3. The state AgEP committee is recommending that the program be established as 2, 6-month programs that run July-December and January-June. There will be an application period, ranking period and practice completion deadline within those timeframes.
4. The other recommendation were to leave the determination of cost share rates, caps/maximums, and components of practices up to the individual CDs for this year.
5. The state AgEP committee is working toward presenting the revised AgEP to the State Conservation Committee in July. Whatever is approved by the SCC is what we will be operating under for FY 16.
6. The conservation districts are being encouraged to wait until the revised program rolls out to begin accepting applications. The 2015-2016 program will be delayed from the usual July 1<sup>st</sup> start.

The FY 16 allocation formula options were also discussed during the meeting and no decision was reached. Each supervisor is supposed to go back to their CD and ask which formula the CD chooses. Then they will report back to me and the committee will make a decision. Any dollar figures you may see/hear are extremely preliminary at this point and **will change**. I tried my best to emphasize that to the supervisors. The calculations are based on dollars spent through 4/30/2015, and final allocations will be based on dollars spent through 6/30/2015.

Our legislative rules subcommittee is continuing to work on ranking. When we get a final draft of the ranking done I plan to send it out to you all for your review/input.



## AgEP Committee Meeting

May 27, 2015

Those in attendance: Jean Conley Paul Nesselroad, Brad Durst, Amy Cosco

Jean Conley gave a report on the State AgEP meeting that was held May 26, 2015. Sign-ups will be set for certain dates. Two six month sign-ups are allowed. The District must prioritize its best management practices. Every applicant will be ranked. A written report will have to be done every year and turned in by July 31. The process for supervisor applications- if a supervisor signs up for one of the programs the application sent to Jennifer, who will then send it to another conservation specialist, and it will go through another ranking, and then the application comes back to the district. She discussed the different options that were presented to the supervisors for distribution of the money received for the AgEP program statewide.

Brad discussed some of the changes he had made to the applications. The signature line has been moved to the back of the page. He discussed some other verbiage that should be added such as a disclosure saying that the application has been read and the terms are understood.

- There are some cooperators that are requesting cancelation of their practices:

John Fint- Lime – checking soil test results before decision.

David Livengood and Tama Riley- Invasive- they are ok. They completed.

Carl Bachtel- Lime (extension) and Water Development (reapply)

These cooperators will be discussed and voted on at the meeting.

- There are some cooperators have turned in paperwork for payment but have issues that need discussed:

James Carr- Lime- Mr. Carr used pelleted lime instead of bulk Ag lime. He also did not spread enough of the pelleted lime to meet requirements on the soil test results. It is the recommendation to not pay Mr. Carr.

Kevin Britton- various practices- he was approved for a heavy use area, a water development, fence, and invasive species. Mr. Britton did not install his practices the way he was instructed. It is the recommendation to pay for 2500 feet of fence, trough, and invasive (depending on receipt) and remove him as a cooperator.

Tim Spahr- Lime- Mr. Spahr falsified documents on his lime application. Brad presented a written report detailing the problem. It is the recommendation not to pay Mr. Spahr.

- There are some cooperators that have turned in paperwork for payment with no issues:

Clinton Fluharty- Fence

Maurice Hoffman- Trough

Other items of concern: the committee recommends to have Ben Smith and William Malone reapply in FY16 for lime.

A discussion about Conservation District Cooperator applications and requirements, or lack thereof, for that process was had. In an effort to organize the cooperator list Amy Cosco found 2 agreement forms with the same contact information but different acres reported. USDA requires presentation of a deed to prove ownership then generates a map and provide a tract number. The district approach has been to simply accept and approve applications without any proof of ownership or farm size. Requiring additional steps before acceptance as a cooperator was discussed and thought to be an item for board thought and consideration.

Meeting was adjourned at 11:45 am.





# West Virginia University

Extension Service

June 4, 2015

Subject: Preston County Report to Monongahela Conservation District

From: Bill Shockey, Preston County Extension Agent

May Report:

Six (6) individuals completed a Master Gardener Certification Training Class on May 26. In addition to this 30 hours of coursework, class members are required to complete 30 hours of volunteer service to become a certified Master Gardener.

Preston Growers Group held a second meeting on May 20 to coordinate production for institutional customers for the upcoming year. They also hosted Willie Lantz who reviewed steps that will be required to continue progress towards forming a marketing/production cooperative.

On May 30, twenty-one (21) junior exhibitors received training in biosecurity, showmanship/judging of livestock, basic items to have in your showbox, and Youth Quality Assurance.

June Calendar:

Every Friday at 2 pm: Livestock Auction at Preston Farmers Market, Terra Alta.

June 4: Preston County Livestock Association, Cow Palace, Kingwood, 8:00 pm.

June 6: Preston County Farm Safety Day, Reedsville Arena, Kingwood, 9:00 am.

June 6: Tucker County Health Fair, Bear Claw Lodge, Canaan Valley, 8:00 am.

June 9: Preston County Economic Development Authority Board Meeting, 330 E. Main St., Kingwood, 4 pm.

June 11: Preston County Antique Tractor Association, Preston County Extension Office, 7 pm.

June 13: Preston County Antique Tractor Association Benefit Auction, Cow Palace Kingwood, 6 pm.

June 18: Preston County Beekeepers Association, Preston County Extension Office, 7 pm.

**Preston County Extension Office**

115 West Court Street  
Kingwood WV 26537-1192

*Cooperative  
Extension Service*

The West Virginia  
University Cooperative  
Extension Service,  
U. S. Department  
of Agriculture,  
West Virginia County  
Boards of Education and  
County Commissions  
Cooperating

Phone: 304 329-1391  
Fax: 304 329-1395  
[www.wvu.edu/~exten/](http://www.wvu.edu/~exten/)

Equal Opportunity/Affirmative Action Institution

# Monongahela Conservation District

June 4, 2015

## Upcoming events

- ❖ Every Saturday Morgantown Farmers Market, Spruce Street, 8:30am - 12:00pm
- ❖ Every Tuesday Westover Farmers Market, Shop N Save, 3:00 – 6:00pm
- ❖ Monongalia County Fair Board Meeting, June 9, 6:30pm, Mylan Park
- ❖ Dinner Meeting Planning, June 11, Western Steer, Weston, 10:00am
- ❖ Older 4-H Camp, June 14 – 18, Camp Muffly
- ❖ National Shooting Sports competition in NE, June 21 – 26
- ❖ Tagging of fair projects, June 29 – July 1
- ❖ Monongalia County Farm Bureau Picnic, Hayward Helmick, June 6, covered dish and bring lawn chair, 6:00pm

Last month the State 4-H Forestry Contest was held at the WVU Forest. A GAP training at the Lakeview Resort for local producers needing certification to sell to large retailers/wholesalers was conducted by the WVDA. The annual spring meeting of the WVCAA took place in Flatwoods with updates from administration and a day of professional development. WVU Extension hosted a Natural Gas Meeting at the Bridgeport Conference Center with 70 plus individuals participating.

**WVU Extension Service – Marion County Report, June 2015**

John Murray

Agriculture and Natural Resources

**North Central WV Pasture Field Day**

Pasture is the most utilized crop in West Virginia to feed livestock for a large majority of the year. Many pastures can be improved and provide a higher quality forage diet to our livestock with a few management changes. If you would like to improve your pasture and learn about these management techniques WVU Extension Service will be hosting a North Central Pasture Field Day, on Saturday, June 27, 2015, from 9:00 a.m. to 3:00 p.m., at Roger Nestor's Farm in Belington, WV. The field day will cover a wide range of topics from fencing techniques, pasture utilization, weed identification and sprayer calibration.

Bill Iams with the Log Cabin Fencing Company from Amity, PA will be discussing fencing techniques and demonstrating several fencing tips to help producers build safer and more durable fences for their livestock. The field day will also cover the following educational topics: GPS Tracking of Sprayer/Spreader, Calibrating Bloomless and Backpack Sprayers, Pasture Utilization, H & N Farm Story, Weed Id and an update of Ag Enhancement and NRCS Programs. Lunch will be served around noon and has been sponsored by Farm Credit of the Virginia's.

The field day is free to attend thanks to assistance from Tygart Valley Conservation District, West Fork Conservation District, Roger Nestor and Family, and Farm Credit of the Virginias. Please RSVP to WVU Extension Service- Marion County Office, 304-367-2772 by Monday, June 22, 2015.

Directions: H&N Farm is located on Audra Rd. in Belington, WV.

**Fairmont Farmers Market**

The Fairmont Farmers Market is opened on June 2. The market will be open on Tuesdays from 4 to 6 and Saturdays from 9 to 11. The market is currently being held at Veteran's Square. The market is always looking for additional vendors also.

**Fairview Farmers Market**

The Fairview Farmers Market is open on Saturdays from 9 to 11 at the next to the Post Office. They are also always looking for additional vendors.

**Marion County Beekeepers Association**

The Marion County Beekeepers will be holding their annual field day on Saturday, June 13. The topic will be A Day in the Hive with Wade Stiltner, WV Apiary Inspector.

**4-H Camp**

Marion County 4-H Camp will be held Sunday, June 21 through June 26 at Marion County Camp MarMac. The camp registration is currently full at approximately 145 attendees with a waiting list for additional applications that are submitted.

## District Manager Report

June 4, 2015

- I have received some information on Dr. Watson for his application. I have been corresponding with his daughters to get information and pictures.
- Hillary Woofter spent the day at our office on Tuesday, June 2, 2015, to learn how our office works. If I would happen to be out for an extended period of time Hillary can hopefully fill in with ease and keep things running smoothly.
- I have an issue with a part that is needed for the lime spreader. I called Ed with the cost of the part and he told me to go ahead and order it. The last time we ordered the part we needed directly from Stoltzfus. Somehow Mr. King found out about it. He called Stoltzfus and complained. They will no longer sell us parts for the lime spreader. Bill King has the franchise for the Morgantown area and if we need something we have to buy it through him. I explained this to Ed and he said the board members would need to discuss it. I need to know where to go from here.
- I have begun to enter all of the cooperators in the 3-ring binders into excel sheets. I will have a sheet for each county. Monongalia County is done, Marion County is in progress, and Preston County will be entered last. I am working from the smallest binder to the largest binder. I have spoken with Suzie Steele to see how her District deals with cooperator numbers. The reason for seeking her information is because I'm seeing numbers well into the 10,000's and I know that we don't have that many cooperators. Mon County had 69 cooperators once I had finished entering the cooperators onto an Excel sheet. She said that they no longer assign numbers. When a question is raised if someone is a cooperator it is usually by name and county. I would like to request that we no longer assign numbers to the cooperators. This is not an accurate count of how many cooperators are within the District.



## **JUNE 2015 WVCA Report**

### **Conservation District Operation (CDO) Grant Funds**

Districts are asked to prepare your CDO budget report for FY16. The budget is to be submitted to Bobbie Hayes and your Area Director by June 17. The CDO Budget for FY16 is \$38,900. This increase is to cover internet and accounting services as these are no longer reimbursed. There will not be additional SPRP or EWP funds allocated this year, if funds are needed, they will be transferred between districts through the agency.

### **Watershed Section**

The WVCA Project Section is continuing monthly inspections of flood control dams. Contract development for O&M work has started and District Crews have started to work.

Work continues with NRCS to develop engineering plans for watershed dams.

The Project Section is working with WVU Extension on Cranberry Creek and Mannington Channel so far this year on spraying plans. Some of this work will be research based. Channels will be broken into smaller test sections and results will be used to develop spraying plans statewide.

March and April Flooding – The Project Section is working with FEMA on blockage removal sites and NRCS on bank stabilization sites.

Each area manager will be contacting area directors to provide details of activities in their respective areas.

As always, feel free to contact Gene or Penny for further information.

### **OM&R MOU**

Draft has been provided for review. To date no comments have been received. Please place on your June/July agenda for approval of the final document.

### **Conservation District Farm Contest**

Area Tour dates are to be set with Area Directors (June/July). Tentative State Tour dates are August 25, 26 and 27<sup>th</sup>.

- Districts are asked to submit a list of names for your county winner(s) and district winner (as they will appear on the plaques) to your respective Area Director and Belinda Withrow
- Conservation District Farm winners bios are due to your Area Director and Belinda Withrow

### **Agreed Procedures Engagement (Audit)**

Please verify your engagement is current. If it needs to be extended or rebid, please begin the process.

### **Conservation District Plan of Work**

Conservation Districts are encouraged to prepare a District Plan of Work. Please submit your Plan of Work before June 15<sup>th</sup>.

### **District Reimbursement Deadline- July 13<sup>th</sup>**

Deadline for receiving FY15 costs is necessary because:

- The FY15 CD fund accounts no longer exist after July 30, 2015
- This includes any supervisor travel and per diem as well

### **Draft Supervisor Travel and Per Diem Policy**

The WVSCC has endorsed the sending of funds to the conservation districts for their travel and per diem. A “draft” Policy and Procedures document has been given for review. The Policy and Procedures outline the minimum requirements of a conservation district and their bookkeeper. The proposed rate is \$5,705/per supervisor.

Districts must adopt the provided policy at a minimum. If a District wishes to add to the draft, their district policies must be submitted by the end of June.

### **State AgEP Committee**

Meeting was held May 26<sup>th</sup> at the ECD office.

The focus of the meeting was to review the program revisions as per the legislative changes and to discuss the allocation formula for FY 16 funding.

Four Allocation formulas were discussed (handout attached). Please review with your AgEP Committee representative and provide your recommendation to Jennifer Skaggs. A teleconference will be scheduled mid-late June to discuss the responses from the districts.

### **Listening Sessions**

Brian is having a “listening session” in each district between now and the end of June. It’s very important and needs full attention by the supervisors. Again, Brian wants input, comments and suggestions from the supervisors. Each district will receive a report from the sessions. Jim Moore will be selecting three representatives to begin discussing potential code changes in July/August.

There are four main items to be discussed:

*What is the role of a conservation district supervisor?*

*What role should a conservation district play?*

*What changes do you foresee for conservation over the next decade?*

*What changes would be needed to address those changes?*

### **WVSCC Meeting**

The next meeting is scheduled for July 14 2015, at 10:30 a.m. in Guthrie.

### **WVACD Quarterly Meeting**

The WVACD Quarterly meeting will be held July 6, 7, & 8<sup>th</sup> at Flatwoods.

### **West Virginia WVACD State Fair Display**

The theme for this year’s state fair is “*It feels like fun. It feels like fair.*” The state fair will be August 14-23. The sign-up sheet for working the booth will be online by May 1.

## **NE NACD Meeting**

To be held August 2-4 at Canaan Valley Resort. Registration information can be found at [www.nacdne.us](http://www.nacdne.us). There is a link to this site on the WVCA homepage as well. The early bird registration runs from April 15 to June 15. To make room reservations please call 800-622-4121, or visit [www.canaanresort.com](http://www.canaanresort.com) and mention NACD NE Meeting when reserving your room. Room reservations must be made by July 3, 2015.

Sunday will begin with a bus tour to show off the natural beauty and history of our state. The evening will bring entertainment and a Taste of West Virginia where you will enjoy West Virginia grown foods. Monday will begin the conference with our keynote speakers addressing soil and land use. Spouses can enjoy a scenic tour during the day. West Virginia Agriculture Commissioner Walt Helmick will speak during dinner Monday evening. Tuesday morning will begin with two hours of meetings followed by another bus tour with a box lunch provided. You are sure to enjoy the natural beauty and phenomena while on these tours of Wild, Wonderful West Virginia.

**See attached page for registration information.**

NACD-Northeast Regional Meeting  
August 2-4, 2015  
Canaan Valley Resort State Park

## Registration Information

Registration Website – <http://www.nacdne.us/>

*Save \$20 per person* – Early Bird Registration ends June 15, 2015.

Regular Registration Ends July 15, 2015

To pay by check – Register online but use the **Pay Offline** link for check mailing instructions.

## Booking your room at Canaan Valley Resort State Park

Daily between 8:00 AM and 8:00 PM

Call 1-800-622-4121 “press 1”

Ask for 2015 NACD Northeast Conference

## Book your room by June 30, 2015

On July 1, all un-booked rooms from our block will be offered to the general public

If you are coming as a group, you might want to ask about their 4 bedroom **Deluxe Cottage**



# FY 16 AgEP Allocation Formula Options

\*all figures are rounded, FY 15 info as of 4/30/2015

\*DRAFT - All figures will change\*

	#1	#2	#3	#4
	Based on 1-yr Average Payments (FY 13-FY 15)	Based on FY 15 Payments	Based on 1-yr Avg. Pymt. & Reserve Funding	Based on 1-yr Avg. Pymt., \$10K minimum allocation, Reserve Funding
CCD	\$ 11,000.00	\$ 4,000.00	\$ -	\$ 10,000.00
ECD	\$ 49,000.00	\$ 31,000.00	\$ 34,000.00	\$ 29,000.00
EPD	\$ 123,000.00	\$ 174,000.00	\$ 125,000.00	\$ 120,000.00
GCD	\$ 29,000.00	\$ 28,000.00	\$ -	\$ 10,000.00
GVCD	\$ 89,000.00	\$ 64,000.00	\$ 81,000.00	\$ 74,000.00
LKCD	\$ 67,000.00	\$ 62,000.00	\$ 93,000.00	\$ 87,000.00
MCD	\$ 27,000.00	\$ 22,000.00	\$ -	\$ 10,000.00
NPCD	\$ 62,000.00	\$ 73,000.00	\$ -	\$ 10,000.00
PVCD	\$ 69,000.00	\$ 65,000.00	\$ -	\$ 10,000.00
SCD	\$ 102,000.00	\$ 117,000.00	\$ 197,000.00	\$ 190,000.00
TVCD	\$ 64,000.00	\$ 75,000.00	\$ 115,000.00	\$ 110,000.00
UCD	\$ 25,000.00	\$ 13,000.00	\$ 11,000.00	\$ 10,000.00
WCD	\$ 87,000.00	\$ 69,000.00	\$ 95,000.00	\$ 88,000.00
WFCD	\$ 76,000.00	\$ 83,000.00	\$ 129,000.00	\$ 122,000.00
	\$ 880,000.00	\$ 880,000.00	\$ 880,000.00	\$ 880,000.00

	#1 Reserve Funding (years)	#2 Reserve Funding (years)	#3 Reserve Funding (years)*	#4 Reserve Funding (years)*
CCD	2.58	2.75	1.90	2.52
ECD	1.82	1.58	1.61	1.55
EPD	1.59	0.71	1.61	1.58
GCD	3.76	1.04	3.09	3.32
GVCD	1.67	1.39	1.61	1.56
LKCD	1.35	1.08	1.61	1.55
MCD	2.75	1.23	2.07	2.32
NPCD	9.77	0.85	9.10	9.21
PVCD	2.29	1.06	1.61	1.71
SCD	0.99	0.87	1.61	1.57
TVCD	1.08	0.85	1.61	1.55
UCD	2.0	1.92	1.61	1.6
WCD	1.55	1.26	1.61	1.56
WFCD	1.15	0.92	1.61	1.55

\*minimum of 1.61 years

\* minimum of 1.55 years

## Finance Committee Meeting

May 19, 2015

9:30 am

Those in attendance: Paul Nesselroad, Jean Conley, Art Mouser, Mark Matheny, Amy Cosco, and Jeremy Salyer.

Paul Nesselroad called the meeting to order at 9:41 am and handed the meeting over to Mark Matheny to review the budget that has been drafted for approval. The left hand column represents the previous budget and the far right hand column represents the current draft budget. Discussion was held as to how to adjust the budget as needed. At the May board meeting the finance committee was designated the authority to approve the budget and send it on to Guthrie. The committee decided to remove 81 dollars from the outreach program to make the adjustment needed for the draft budget. Mark Matheny is going to put the budget information into the format provided from District Fiscal Operation and e-mail it to the committee for final approval.

Paul Nesselroad adjourned the meeting at 10:12 am.