

Minutes of the November 19, 2015 GVCD Regular Board Meeting

The Greenbrier Valley Conservation District Board of Supervisors met on November 19, 2015 in the GVCD conference room of the USDA Service Center in Lewisburg. Those attending were:

Supervisors:

Timothy VanReenen
Gary Truex
Gary Sawyers
Jerry Clifton
Carolyn Miller
Avery Atkins

Others:

Jeremy Salyer, WVCA
Ross Tuckwiller, WVCA
Matt Tuckwiller, SWA
Jack O'Connell, NRCS

Call to Order: Chairman Timothy VanReenen called the meeting to order at 7:00pm.

New Business:

Motion made by Gary Sawyers, Seconded by Jerry Clifton to approve the minutes of the October regular meeting and special meeting. Motion carried.

Matt Tuckwiller from Greenbrier county SWA presented information about the landfill operation. Recycling is up but tonnage is down. Landfill inspector has retired and the position has not been backfilled at this time. Discussion ensued about the availability of tires for troughs and the potential of using the landfill property as a storage location.

Administrative Services Assistant Report: Salyer gave an update on the hiring process for a new District Manager. After discussion Salyer was asked to try to contact Brian Farkas so the GVCD could try and expedite the process. Farkas was unavailable at the time.

Motion made by Gary Truex, seconded by Carolyn Miller to approve general and CDO funds report. Motion Carried.

Motion made by Gary Truex, seconded by Gary Sawyers to approve the WVCA Restricted funds report. Motion Carried.

Motion made by Carolyn Miller, seconded by Gary Sawyers to pay all general funds bills. Motion carried.

Invoices:

Jims Drive In	\$124.50	Knapps Creek GVCD match
BJW Printing Supplies	\$55.36	Office Items
Boone Tractor & Implement	\$467.71	
Waters Agriculture Laboratories	\$149.00	
ACF Environmental	\$1250.00	
The Pocahontas Times	\$50.31	AgEP advertisement.

Levels to get this invoice corrected, GVCD should not have been charged.

Motion made by Gary Sawyers, Seconded by Jerry Clifton to pay all invoices except Pocahontas Times. Motion carried.

First national Bank Securities Release was completed between the special meeting held on 11-4-15 and this meeting.

Motion made by Gary Sawyers, seconded by Carolyn Miller to submit LOR for WVCA-NPS1555 Cove Creek \$10,000.00. Motion carried.

WV Division of Forestry not present.

NRCS: see attached written report. Salyer and VanReenen asked if O'Connell had any information about the grant from NRCS to WVACD for district use. O'Connell had not been made aware of the program. Salyer shared the grant agreement with O'Connell.

WVCA monthly report: see attached report. After review of the outcome of the WVACD legislative code committee, **Gary Truex moved to write a letter to the WVACD to continue working on code revisions. Carolyn Miller seconded. Motion carried.**

Salyer reviewed the AgEP spot check that was completed 9-22-15. **Jerry Clifton moved to accept the spot check as reviewed. Avery Atkins seconded. Motion carried.**

South Fork of Cherry River project: Ross Tuckwiller presented an update on project status. The project has entered into winter shutdown. LD Hannah has submitted an invoice for \$39,755.00. Salyer explained that since the contract was a lump sum project there would need to be a contract modification to make a partial payment and spell out restart date. **Jerry Clifton moved to make the payment of \$39,755.00 pending the contract modification. Seconded by Gary Truex. Motion carried.** There will be a mobilization/demobilization invoice on the next agenda. This information arrived too late for the GVCD to take action at this meeting.

Discussion was held regarding the Expression of Interest/Engineering Firms. Salyer explained that it would be best to place this on hold until the new District Manager is in place.

Committee Reports:

AgEP: Motion made by Gary Sawyers, seconded by Avery Atkins to make approvals and cancellations as reviewed in the committee. Motion carried.

Cancellation: Troy L. Lambert---Lime

Payments:

Lime:

Lawrence Emerson	\$697.50
Alfred Sams	\$1500.00
Eddie Williams	\$1350.00
Glenn Carter	\$712.50
Geneava Ballengee	\$1065.00
Joe Carter	\$408.00
Tuckwiller Bro. Farms LLC	\$1384.50
Brian Dixon	\$366.56
Jack Kulak	\$973.98
Cadwell Tyler	\$344.85
James Nelson	\$1098.68
David Kennedy	\$1514.17

Cover Crop:

Lynn Randolph	\$1068.00
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Watering System:

John Tomlinson	\$3492.33
Steve Hedrick	\$3776.95

Motion made by Jerry Clifton to make all AgEP payments. Seconded by Avery Atkins. Motion carried.

Discussion was held regarding Pam Burns return to work. Truex has been in contact with Pam via telephone and email. He asked her to join the full board at the regular meeting on 11-19-15 to discuss her employment change requests. There was also discussion regarding the PEIA payments from GVCD for Burns.

Motion made by Gary Sawyers to approve payment for Brad Butcher (overhaul litter spreader #2 \$1190.33; maintenance Tye #1 \$180). Seconded by Jerry Clifton. Motion carried.

Motion made by Gary Sawyers to approve reimbursement for parts (\$211.26) after subtracting rental charges (\$72.00). Total reimbursement \$139.26. Seconded by Jerry Clifton. Motion carried.

Building/Equipment Committee: Atkins had nothing to report on construction costs, blueprints, or tractor purchase.

Gary Truex moved to hire Eugene Wickline at \$11.00/hour starting on November 30th, 2015. Seconded by Jerry Clifton. Motion Carried.

Finance Committee: Has not met

Grassland Committee: Discussion was held regarding new shop building. It was the consensus of the group to wait until Wickline starts so his input can be added.

319 Committee:

Gary sawyers moved to approve 319 payments. Seconded by Avery Atkins. Motion carried.

SJ Neathawk Lumber	\$64.01	Milligan II
SJ Neathawk Lumber	\$7.67	Muddy Creek
Southern States	\$166.65	Muddy Creek
Sibold Engineering	\$800.00	Sweet Springs
SJ Neathawk Lumber	\$16.28	Potts Creek
L.D. Hannah and Son	\$786.33	Milligan II
Alderman Excavating	\$3450.00	Knapps Creek
Analabs	\$150.00	Kitchen Creek
Analabs	\$120.00	Kitchen Creek
Gillespies Flowers	\$850.00	Knapps Creek
Curtis Kerhner	\$3300	Knapps Creek
SJ Neathawk Lumber	\$89.06	Potts Creek
GVCD	\$49.00	Potts Creek
Precision Ag Resources	\$165.95	Potts Creek
SJ Neathawk Lumber	\$51.01	Potts Creek
GVCD	\$150.00	Potts Creek

Motion made by Gary Sawyers, seconded by Jerry Clifton to approve contract with James Patrick for septic system replacement (up to \$5000) for Knapps Creek. Motion carried.

Knapps Creek, Wayne Pollard Septic System replacement (up to \$5000) was tabled.

Farkas returned the phone call and discussion was held regarding the WVCA hiring process for the replacement District Manager position.

There were no conservation agreements/terminations.

Avery Atkins made a motion to hire Anita Crance as a part time GVCD employee to help train the new District Manager and keep the office working in the interim. Also giving

Timothy VanReenen the authority to sign the MOU with the WVCA for \$2500 funding for the position. Seconded by Carolyn Miller. Motion Carried.

Adjournment- With no further business, the meeting adjourned by consensus at 10:00pm.

Respectfully submitted,

Timothy W. VanReenen



Chairman

Gary L. Truex



Secretary/Treasurer

Recorded by Jeremy Salyer, Area Director