

**Guyan Conservation District
Monthly Board Meeting Minutes
February 18, 2016 at 1:00 p.m.
2631 5th Street Road, Huntington, WV 25701**

The Guyan Conservation District February 18, 2016 board meeting was called to order at 1:00 p.m. by Boyd Meadows, GCD Chairman.

Supervisors Present

Boyd Meadows

Bill Stewart

John Oblinger

John Bill Perry

Grady Hayner

Ronnie Perdue

Helen Stanley

George Mathis

Supervisors Absent:

Steven Billups

Rocky Adkins

Others Present:

Kim Fisher, WVCA

Judith Lyons, WVCA

Jennifer Gilbert, WVCA

Corine Powell, NRCS

Approval of Agenda

Grady Hayner moved to approve the February 18, 2016 board meeting agenda. Bill Stewart seconded. The motion carried.

Approval of Board Meeting Minutes

Bill Stewart moved to approve the January 21, 2016 Guyan Conservation District (GCD) board meeting minutes. Helen Stanley seconded. The motion carried.

Agency Reports

WVCA-Kim Fisher – See Attached Report

WVCA –Judith Lyons – See Attached Report

Business Meeting

Treasures Report

Bill Stewart moved to approve the co-administrated funds financial reports for January tentatively based on John Oblinger's approval. John Bill Perry seconded. The motion carried.

George Mathis moved to approve the District General and CDO financial reports for January tentatively based on John Oblinger's approval. Ronnie Perdue seconded. The motion carried.

Bill Stewart moved to approve the following District General and CDO accounts payable. John Bill Perry seconded. The motion carried.

<u>Name</u>	<u>Inv. #</u>	<u>Amount</u>
Superior Office Service (repair)		\$ 285.74
Bagby, Johnson & Assoc., Inc.		\$ 200.00
Bagby, Johnson & Assoc., Inc.		\$ 275.00
Suddenlink		\$ 159.82
LM&OC Properties		\$ 568.32
Bill Stewart (stamps)		\$ 98.00
Bill Stewart (coffee for office)		\$ 28.69
Lincoln Journal (supervisor ad)		\$ 107.24
WV Board of Risk & Insurance Management		\$ 629.00
WVCAC (Donation - Annual Watershed Day)		\$ 100.00

Bill Stewart moved to approve the following Co-Administered Funds Project Invoices and deposit Four Pole Creek's \$5,000.00 Department of Agriculture check to cover them. George Mathis seconded. The motion carried.

<u>Name</u>	<u>Invoice #</u>	<u>Amount</u>
Huntington Museum of Art		\$ 200.00
Four Pole Creek Watershed Assn.		
G&G Nursery		\$ 4,794.00
Four Pole Creek Watershed Assn.		
2013-14 Grant - Reimbursement due to Four Pole Creek Watershed Assn. Close out grant.		\$ 25.19

New Business

Approval of Board Members January travel and per diem expenses

John Oblinger moved to approve the Board Members January travel and per diem expenses. George Mathis seconded. The motion carried.

Policy and Procedure Manual

The Board decided office deposits, for equipment rental or float valves, should be taken to the bank when received.

Rental Equipment & Float Valves

There was no income on rental equipment or float valves this month.

Personnel Plan to State Conservation Committee

The Board decided to add a possible part time position for a district technician for 2017.

WV University 2016 National Collegiate Soils Contest Donation

Bill Stewart moved to approve a \$100.00 donation for WVU National Collegiate Soils Contest. John Bill Perry seconded. The motion carried.

Appalachian Grazing Conference Sponsorship

Bill Stewart moved to approve a \$100.00 donation for Appalachian Grazing Conference Sponsorship. John Bill Perry seconded. The motion carried.

Copier for Office

The Board decided that Jennifer Gilbert, District Manager, should gather information regarding buying/leasing a copier and present at the March 17, 2016 Board Meeting.

AgEP Cremeans Approval Resended

Helen Stanley moved to resend Doug Cremeans previous Board approval. George Mathis seconded. The motion carried.

Agricultural Enhancement Program Approval

Kim Fisher approved the following applications:

Doug Cremeans	Lime	\$ 840.00
Doug Cremeans	Nutrient Management	\$ 900.00

AgEP Adjustments/Approvals

Bill Stewart moved to approve the following Adjustments/Approvals. George Mathis seconded. The motion carried.

Herb Robertson	Heavy Use Area	\$ 870.00
Leonard Napier	Fertilizer 36 Acres	\$ 3,600.00
Homer Gue	Fertilizer 11 Acres	\$ 1,100.00
Bernard Adkins	Lime 9 Acres	\$ 798.60
Ronnie Plybon	Lime 36Acres	\$ 2,520.00
Mark Lilly	Lime 6 Acres	\$ 459.00
Bennie Courts	Frost seeding 9 Acres	\$ 180.00

AgEP Payment Approval

Bill Stewart moved to approve the following Potato Project payment. George Mathis seconded. The motion carried.

Jeff Eldridge	Potato Project	\$ 35.25
---------------	----------------	----------

AgEP Potato Demonstration Project

A Potato Meeting will be held February 29, 2016, 6:00-9:00 pm at the Putnam County Extension Office. The Board voted to contribute \$50.00 to the refreshments for the Meeting, and Western District also offered to help.

Letters of Request (LOR's) – FY2016 Potato Project Funds

Bill Stewart moved to approve the LOR for the FY2016 Potato Project Funds of \$62,500 pending receipt of the funds to be requested. Grady Hayner seconded. The motion carried.

High Tunnel Workshop – March 12, 2016

The Board voted to sponsor the luncheon for the workshop with a \$600.00 donation. The luncheon is served at Park Avenue Restaurant and will be followed by a tour of Johnny and Freeda Ball's high tunnel.

Farm Field Day – May 14, 2016

The Board voted to sponsor the luncheon for the field day with a \$600.00 donation. The farm field day will take place at Zeke Wood's farm.

Communications

- Celeste Williamson Charges - Embezzlement; Fraudulent Schemes
- Chase Credit Card Notice
- DEP Mining Notices
- Corps of Engineers Report
- Census Survey
- Forestry report from Charles R. Copeland, Div. of Forestry
- BRIM policy questionnaire completed

Adjournment

Next Board Meeting Will Be Held On:
March 17, 2016 at 1:00 PM

